

Advisor Agenda – 9th Grade

Thursday, September 24th

1. Read Daily Bulletin
2. Special Announcement - Picture Retake Day
Lifetouch will be here for picture retakes on October 5th from 7:15 a.m. – 2:00 p.m. in Room D42. This is for anyone who did not get school pictures during registration OR any student who would like their pictures redone. If you are getting retakes, you must bring your complete picture packet to give to the photographer. – Pictures will be arriving soon.
3. Activity – Student Handbook – focus on Attendance, Academic Policies, Student Conduct
Students should have their handbooks out – they can share with a neighbor if necessary. Please do whatever makes sense for your group on how to discuss these topics . You may choose to simply read out loud, ask for volunteers, quiz them and provide answers...the method is unimportant as long as the information is addressed.

Attendance - Pages 15/16

- Attendance – Pre-arranged absences require a pre-arranged absence form. Keep this in mind as you and your family plan for trips that will take you out of school during the school year.
- Attendance – Absences must be cleared within 48 hours with a call to the attendance office.
- Attendance – Tardies – teachers set the policy and behavior staff support the consequences.

Academic Policies Pages 8/9

- Academic/Credit Policies – Credit Denial
 - Check course syllabi for specific details of credit denial policies
 - Students will be warned by their teacher if they are in danger of being credit denied.
 - Students must take appropriate action to prevent this from happening
 - Students will be informed by a counselor or administrator if credit denial is being used as a consequence for their poor attendance and performance in a class
- Academic/Credit Policies – Pass/No Pass – arrangements for pass/no pass must be made with the teacher within the first nine weeks of the class.

Student Conduct begins on page 17

Three Basics – Be Safe, Be Respectful, Be Responsible – as you read through the prohibited behaviors, ask students to determine under which of the three basics each policy fits and to explain their answer.

- **Assault** – remember that encouraging this behavior can carry consequences as well
- **Cheating/Plagiarism** – Please focus on what is considered plagiarism. Encourage them to check with a teacher if they have a question regarding their writing.
- **Gambling** – cards are fine...gambling and playing for money is not
- **Hall Behavior** –Please pay attention to those trying to move past the blobs of students that gather in the main hall
- **Harassment** – never allowed, zero tolerance – if a student feels this way they should talk to a staff member immediately and it will be dealt with
- **Inappropriate Computer Use** – the district will take away internet privileges from students due their behavior while on their accounts
- **Skateboards, etc.** – riding while on campus is prohibited. We will hold them in the front office for the day if you want to keep them safe
- **Substance Abuse**- Please read policy. Remind them that law enforcement will be contacted if necessary. If they know of this happening on campus they should inform a staff member who will deal with it confidentially. (In the assembly we will explain “reasonable suspicion” and our decision to search a student)
- **Theft/Vandalism** – Remind students to report thefts to the front office. We keep track of that information and sometimes recover stolen items
- **Weapons** – Again, if students have knowledge of weapons on campus they should inform a staff member immediately.

Advisor Agenda – 10th Grade

Thursday, September 24th

Hello 10th Grade Advisors – This is your day to attend the Class Meetings in the auditorium.

Advisor Agenda – 11th Grade

Thursday, September 24th

4. Read Daily Bulletin
5. Special Announcement - Picture Retake Day
Lifetouch will be here for picture retakes on October 5th from 7:15 a.m. – 2:00 p.m. in Room D42. This is for anyone who did not get school pictures during registration OR any student who would like their pictures redone. If you are getting retakes, you must bring your complete picture packet to give to the photographer. Pictures will be arriving soon.
6. Activity – Student Handbook – focus on **Disciplinary Actions, Filing Complaints/Grievances, Student Services**
Students should have their handbooks out – they can share with a neighbor if necessary. Please do whatever makes sense for your group on how to discuss these topics . You may

choose to simply read out loud, ask for volunteers, quiz them and provide answers...the method is unimportant as long as the information is addressed

Please focus special attention on the following:

- Fines (p. 22) – students will be charged for damage to school property including their lockers. Students parking in unauthorized spots can be fined as well. No parking in back lot – that is for teachers only
- Police/Fire Referrals (p. 22) – will be made when a student engages in an unlawful activity
- Student Support Team (p. 22) – meets each week to discuss student needs and focus on intervention with students
- Suspension of Driving (p. 22) – read carefully to students and then read Improper Vehicle Use (p. 19) – we have had several speeding students and improper vehicle use incidents already this year
- Filing complaints (p.23) – please do so if you feel you have been a victim of harassment – the first step is to report harassment to the administration and then determine if formal steps need to be taken
- Confidentiality (p. 23)– we will work hard to preserve the confidentiality in investigations
- Computer Lab (p. 25) – use your own login and password (not a friend's) – the drop in lab is not for blogging, instant messaging, downloading music or videos – printing is free unless you are printing a class worksheet, multiple copies, color documents, or documents NOT related to school
- Library (p. 26) – you need a student body card to check out books – this is a QUIET area and is ELECTRONICS-FREE – food and beverages are NEVER allowed in the library
- Visitor/Guest Pass Policy (p. 27) – Please read the policy aloud to the students

Advisor Agenda – 12th Grade

Thursday, September 24th

7. Read Daily Bulletin
8. Activity – Student Handbook – focus on Student Conduct and Consequences and Rights Students should have their handbooks out – they can share with a neighbor if necessary. Please do whatever makes sense for your group on how to discuss these topics . You may choose to simply read out loud, ask for volunteers, quiz them and provide answers...the method is unimportant as long as the information is addressed.

Student Conduct begins on page 17

- **Assault** – remember that encouraging this behavior can carry consequences as well
- **Cheating/Plagiarism** – Please focus on what is considered plagiarism. Encourage them to check with a teacher if they have a question regarding their writing.
- **Harassment** – never allowed, zero tolerance – if a student feels this way they should talk to a staff member immediately and it will be dealt with
- **Inappropriate Computer Use** – the district will take away internet privileges from students due their behavior while on their accounts
- **Substance Abuse**- Please read policy. Remind them that law enforcement will be contacted if necessary. If they know of this happening on campus they should inform a staff member who will deal with it confidentially. (In the assembly we will explain “reasonable suspicion” and our decision to search a student)
- **Theft/Vandalism** – Remind students to report thefts to Dan or Kodi. We keep track of that information and sometimes recover stolen items
- **Weapons** – Again, if students have knowledge of weapons on campus they should inform a staff member immediately.

Student Conduct/Rights/Services

- **Fines (p. 22)** – students will be charged for damage to school property including their lockers. Students parking in unauthorized spots can be fined as well. No parking in back lot – that is for teachers only
- **Police/Fire Referrals (p. 22)** – will be made when a student engages in an unlawful activity
- **Suspension of Driving (p. 22)** – read carefully to students and then read **Improper Vehicle Use (p. 19)** – we have had several speeding students and improper vehicle use incidents already this year
- **Filing complaints (p.23)** – please do so if you feel you have been a victim of harassment – the first step is to report harassment to the administration and then determine if formal steps need to be taken
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