

CPO minutes 11/6/09

In attendance: Francene Butts, Ilene Gaekwad, Lisa Harlan, Karen Humphreys, Ell Parnon, Sharna Prasad, Kari Rieck, Holly Shutta'

Meeting called to order at 11:15am by Francene Butts.
Everyone introduced themselves.

Secretary report given by Ellissa Parnon. Last month's minutes submitted with no revisions, approved by acclamation.

Treasurer report given by Ellissa Parnon. Very little activity this month with no unusual expenses/income received.

Balances as follows:

\$5233 savings

\$23 checking

\$58 CPSF

Principal report given by Lisa Harlan.

- Conferences went very smoothly last week with more parents attending but less crowding overall.
- The RARE club is up and running - members do work in the local wetlands areas, grow seedlings and plant native species.
- The disc golf club has also started after school with Mr. Krasilovsky as the advisor.
- Successful band and choir concerts were held last week.
- The laptop cart has arrived and is being used by classroom teachers.
- End of first quarter is next week. The 8th grade class has been very nurturing and welcoming to the new 6th grade students. On the whole, there is a positive dynamic between the different grades.
- There is an unidentified virus infecting computers in Cheldelin's library. District and other IT professionals are working on cleaning up the problem. For now though, students cannot move work between school and home on flash drives, etc. in the hope that this will limit contamination, both at school and at home.

Fundraising report given by Kari Rieck.

HP provides matching funds for technology purchases for schools. We have had an HP parent shepherd this process in past years but do not have someone doing it now. We may have missed the window for this year but would like to be prepared to maximize next year's purchases and need an HP volunteer to do this if Cheldelin is going to benefit.

Magazine Sale is going on now. Kari came in and talked to XLT classes when materials were distributed for the sale. This was done to minimize loss of instructional time as there was no kick off assembly this year. Kari also created the prize lists instead of using the fundraising company's incentives which should maximize profits from the sale.

The sale is extended until Tuesday 11/10. Online ordering may be done throughout the year with Cheldelin benefitting from all orders placed online.

More pre-planning needs to be done to be more successful next year. Judging from this year's sales' pattern, cumulative prizes do not seem to be as strong incentives as prizes given on several specific turn-in dates. An alternative to XLT distribution may be considered.

Direct donations are being handled by the Corvallis Public Schools Foundation. They are being placed in a fall fundraising account so that the amounts can be tracked for student prizes.

The money from this account will be allocated by a CPO/Cheldelin staff committee to be formed.

A question was raised about the decision to hold a magazine sale as it seemed to have been decided last spring not to do it.

There was consensus that it had been decided not to hold a sale - sustainability issues, inappropriate use of instructional time, lack of volunteers to sort receipts, etc.

This fall there was a groundswell of parents wanting to have their magazine renewals benefit Cheldelin and also a group of students who were vocal about supporting a sale. With new CPO leadership, it was decided that despite extremely limited time and personnel resources and in acknowledgement of issues that had been raised, CPO would accommodate those who really wanted a magazine sale. A new fundraising

company was engaged that had a strong online component with very little intrusion on school time and minimal volunteer requirements.

Cookie dough sale has not been scheduled and may be combined with spring conferences, book fair or cougar spirit night to make pick up easier for parents.

Kari talked with the owner of Coldspring about pre-selling ice cream cakes which is a successful fundraiser at Mountain View. Cakes are pre-sold for any date/occasion, may be for months in advance, and picked up by buyer on specified date. (Pre-order for family birthdays, etc.) CPO may consider doing this in conjunction with cookie dough sale, easy sales and no delivery.

Volunteer needs may be included in a highlighted box in the school newsletter so that the community is more aware of what the needs are. It was suggested that CPO and the school coordinate volunteer needs - CPO activities, office help, and school field trips. Ilene Gaekwad offered to keep a volunteer calendar up to date in the main office so that parents coming in would see what those volunteer needs are. Other office volunteers may help with this.

Book Fair was held last week in the library. CPO will get a bill from Scholastic soon to know how much money was raised. Thanks to Malinda Choitz who stepped in and organized everything from the ground up. A spring fair has not been scheduled yet but CPO may evaluate whether a book fair is a good use of volunteer effort or should be discontinued.

District Magic Show Cheldelin was the first (and best!) concessions stand for the show last week. Thanks to Robin Richter for organizing the concessions that netted \$60. And to Sharna Prasad for getting us involved and spearheading the entire evening. Approximately 800 people attended and over \$21,000 was raised for the district principals' SOS fund.

Fall Restaurant Night has not been scheduled because the owner of the El Sols will not agree to let CPO hold a fundraiser in both locations. With so many families in the school, one

restaurant seems like it would be too small if it is a successful evening. It was suggested that the owner be approached to let CPO have three different evenings at one location - 6th grade night at El Sol, 7th grade, etc. so that everyone could more easily be accommodated.

Spiritwear is offered as a service to build community within the school. Prices may need to be raised or a different vendor may need to be used as it is losing a bit of money. There have been discussions in the past about changing the color of spiritwear so that students could use it into high school as most students will attend CV.

Volunteer Coordinator is a vacant position. Sharna Prasad offered to be the volunteer coordinator. Her offer was accepted by acclamation.

Staff Conference Dinner was catered by Adrienne Ewanchyna and held during the hour between scheduled and unscheduled evening conferences. Everyone was well fed, and it was very successful by all accounts. For future staff dinners, CPO should do a preliminary headcount and prepare to feed approximately 20-25 people.

Future Volunteer Needs are for Cougar Spirit Night. The night has received mixed reviews from students and parents and needs some constructive input from students. CPO would like to get the leadership classes involved with a survey of ideas as well as with the planning of the evening. The night may become a project of the leadership classes that CPO/ adults simply facilitate.

8th Grade Party Co-Chairs are needed. Many people have volunteered to help with specific jobs. The party will tentatively be held June 16.

Meeting adjourned at 12:45pm.

Next meetings December 4, 2009 and January 8, 2010 at 11am.