

## Advisor Agenda – 11<sup>th</sup> Grade

Thursday, February 18<sup>th</sup>

### Read Daily Bulletin

#### Career Fair Activities

- A senior or two will join your group to go over the finer points of the Career Fair...how to prepare, their own experiences, how cool it was, etc.
- In your box are two items, a permission slip and an “instruction” sheet (attached electronically, too). If time allows after the senior(s) present, read through numbers 1-6.
- Give each junior a permission slip and an instruction sheet before they leave. These permission slips are due on Thursday March 4<sup>th</sup>.
- Stress, as often as possible, that they need to register online. They can receive help with this process in the career learning office!

## Advisor Agenda – 11<sup>th</sup> Grade

### Career Fair Information

#### Objective for the day:

Students will have a clear understanding of the requirements for the March 10 Career Fair.

#### For the Career Fair, you will need the following:

1. **REGISTRATION!** If you have not already, you must register online. If you no longer have registration instructions, please visit the career learning office. Registration takes 10 to 15 minutes...if you do not do this, we will assign you speakers, and you may end up hearing about underwater basket weaving or moon rock collecting!
2. Appropriate dress (remember the skit and tips from the junior class meeting on 2/18)
3. Four (4) copies of a current resume
4. Signed permission form (any student without a signed form will not be allowed to board a bus for OSU or participate in the activities of the day)
5. Lunch – If you requested a lunch from the school, it will be ready for on the morning of the 10<sup>th</sup>. If you did not request a lunch, please pack your own. There will be no opportunities to buy food at the event.
6. Writing utensil to complete work of the day

#### Schedule of the day:

7:45am	Arrive in the cafeteria
7:45 to 8:30am	Complete the Healthy Teen Survey
8:30 to 9:00am	Receive Career Fair Packet (with name of bus chaperone, schedule of speakers, interview times, etc.)
9:00am	Load busses (you must have a schedule to board and you must board the bus to which you are assigned)
9:30am	Arrive at OSU, find seats in Austin Auditorium
10:00 to 10:30am	Keynote speaker
10:45 to 11:15am	Session I*
11:30 to 12:00pm	Session II*
12:00 to 12:40pm	Lunch and Speaker in Austin Auditorium (bring own lunch)
12:50 to 1:15pm	Session III*
1:30 to 2:00pm	Session IV*
2:00pm	Load busses (students must ride the bus to which they were assigned)
2:30 to 3:05pm	Arrive CV, return to cafeteria to complete work of the day
3:05pm	Students will turn in work as they exit the cafeteria

\*The day of the event, students will receive a schedule that will detail their sessions. Two will be career speakers, one will be the mock interviews, and one will be booth visitation. ALL sessions are required.