



# PERMISSION FOR USE OF PRIVATE VEHICLE

\_\_\_\_\_  
(1) Volunteer Driver Printed Name

\_\_\_\_\_  
(2) Volunteer Driver Printed Name

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Activity

\_\_\_\_\_  
Date(s) of Activity

**PLEASE READ THE FOLLOWING INFORMATION CAREFULLY:**

**INSURANCE**

The district does not provide primary automobile liability or physical damage insurance coverage to employees or volunteers who provide their own vehicles for school district activities.

The district does not accept liability for bodily injury or property damage arising from your negligence while you are driving your own vehicle for a district sponsored activity.

As a driver providing your own vehicle for this activity, you are required to carry valid automobile liability insurance covering bodily injury and property damage. The minimum required limit of liability you must provide is \$25,000 per person/\$50,000 per accident for bodily injury and \$10,000 per accident for property damage or a combined single limit of \$100,000 per accident.

**DRIVER RESPONSIBILITIES**

- You are responsible for maintaining your vehicle in a safe condition during the term of this activity.
- You are responsible for providing the equipment necessary to ensure safe transportation for students or public during this activity (i.e. seat belts for each student transported, tire chains, etc.)
- You will abide by ORS 811.210 and 811.215. This statute requires children who weigh over 40 pounds to be properly secured in a booster seat until they are age 8 **OR** 4'9" in height. Also children who are age 8 or older **OR** are taller than 4'9" must ride properly secured with the safety belt system.
- You will be responsible for proper installation of booster seats in your vehicle.
- In the event of an accident, liability will fall first against the vehicle and/or drivers insurance. Violation of this law is a Class D traffic infraction against the driver of the vehicle, carrying a \$77 penalty.
- You hereby certify that you have a current and valid driver's license.

***AS A VOLUNTEER DRIVER PROVIDING MY OWN VEHICLE, I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE INFORMATION PROVIDED ON THIS FORM. I ACCEPT AND AGREE TO THE TERMS AND OBLIGATIONS AS STATED ABOVE.***

***I CAN TRANSPORT \_\_\_\_\_ STUDENTS IN SEATBELTS AND/OR \_\_\_\_\_ STUDENTS IN BOOSTER SEATS. I ALSO UNDERSTAND THAT I AM RESPONSIBLE FOR NOT PLACING CHILDREN UNDER THE AGE OF 13 IN THE FRONT SEAT OF A VEHICLE EQUIPPED WITH PASSENGER-SIDE AIR BAGS.***

(1)	_____	_____	_____	_____	_____
	Volunteer Driver	Signature	Date	Driver's License Number	Expires
	Insurance Co. _____	Policy No. _____	Expires _____		

(2)	_____	_____	_____	_____	_____
	Volunteer Driver	Signature	Date	Driver's License Number	Expires
	Insurance Co. _____	Policy No. _____	Expires _____		

## EXPLANATION OF DISTRICT INSURANCE

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Corvallis School District 509J is very appreciative of the substantial contribution made by parents, staff, and other persons who assist in District sponsored activities. It is our desire that these activities are safe and as free from hazard or injury as possible; therefore, we urge you to read the following material carefully.

In the legal sense, volunteers are not considered employees of the district; therefore, workers' compensation benefits are not available. If a volunteer is injured or becomes ill while in the normal scope of their duties with the district, any medical expense that results should be first referred to the volunteer's own medical insurance provider. The District's Risk Management Department should also be contacted at 541/757-3846.

At the same time, if an injury to a volunteer is caused by the negligence of the district, or a district employee, the volunteer would have the same rights as any person as respects instituting a third party claim against Corvallis School District. It is suggested that such items be discussed with the Risk Manager of the school district (541/757-3846).

The district does carry excess automobile liability for volunteers, as it does for employees. This will provide coverage for liability over your own personal automobile coverage if you are using your personally owned vehicle while participating in an authorized district approved and sponsored activity. Physical damage to your personal vehicle is not covered under the district coverage and it is the responsibility of you and/or your personal insurance company.

The district is able to insure the legal liability of volunteers, as it does for employees while they are working for the district. If a volunteer should inadvertently injure someone else, or damage their property in either an automobile or non-automobile situation, this should be reported immediately to the school administrator. We want to be in a position to respond promptly to any such claims that may be made against you.

Because in most instances, both a volunteer's insurance and the district's insurance may apply to a claim, you should also advise the agent for your homeowners or automobile policies of any instance that may occur. The volunteer's insurance will be used first before district insurance is activated.

Should any volunteer have a question concerning the availability of the district's insurance coverage, please forward your requests directly to the Risk Manager of the district (541/747-3846). Every effort will be made to give you a prompt response.