

# Extended Application Pre-Planning Proposal: 11<sup>th</sup> Grade



Name \_\_\_\_\_ Advisor \_\_\_\_\_

Graduating Class \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Describe your possible post-high school *goals* and *plans*.

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Describe the academic and occupational *knowledge* and *skills* that you will need to reach your goals. Reminder: you can use CIS to help you research this.

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**Essential Question:**

What is something you want to know more about for your career goals and/or life interests? Most effective *essential questions* begin with the words how, why or which.

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**Summary:**

Describe your Extended Application project. What is your vision?

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Why are you interested in your topic?

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How does this project connect to your plans and/or interests after high school?

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How does this project help you to use and expand the *knowledge* and *skills* you listed above?

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**Goals and Objectives:**

What do you want to accomplish? Include the new *knowledge* and *skills* you hope to develop through this project.

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**Methods:**

What steps will you take for achieving your objectives and completing you Extended Application?

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**Evaluation/Documentation:**

How will you evaluate whether you accomplished your objectives?

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In addition to the required written journal, is there other documentation you will provide for someone to evaluate this project? (Photos, data, charts/graphs, PowerPoint, etc.)

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How will your project meet the *essential skill* requirement of Personal Management? How will you...

- Identify tasks and initiate a plan of action to complete task?
- Complete tasks on time and meet established standards of quality?
- Take responsibility for your actions and anticipated consequences of your actions?
- Maintain regular, on-time attendance?
- Interact appropriately with others?
- Document your work?

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How will your project meet the *essential skill* requirement of Teamwork? If your project does not require teamwork, what is your plan for meeting the *essential skill* of teamwork? How will you...

- Identify and assume roles within a team?
- Work productively with others?
- Explain how your work shows teamwork?

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**Budget:**

What are your anticipated expenses for materials, supplies, and services?

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**Timeline:**

Your proposal must be submitted...

- **Before you start your Extended Application**
- Final deadline is **May 1** of your junior year

Your completed Extended Application must be submitted

- At the latest, by the **end of spring break your senior year.**
- Extended Applications submitted by the end of spring break will be evaluated by May 1 in case revisions are needed.
- A revised extended application, if needed, must be submitted by May 15.
- **Not adhering to the timeline outlined above may jeopardize receiving your diploma at graduation.**

**Adult Mentor:**

Who is your adult mentor for the Extended Application project?

Mentor Name \_\_\_\_\_ Phone \_\_\_\_\_

Mentor's Title \_\_\_\_\_ E-mail \_\_\_\_\_

**Staff/Student Signature:**

I acknowledge that the Extended Application Proposal meets all the criteria outlined and is now ready for implementation.

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Staff Member Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

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Staff Signature \_\_\_\_\_ Student Signature \_\_\_\_\_