

## Action Plan for Goal Area 1: Student Learning

**TSM=** Technology Services Manager **TAB=** Technology Advisory Board **SPOC=** School Point of Contact (for technology)

Activity	Who	Resources/Funding	When	Evidence of Completion
a. Extend opportunities for parent and community use, such as open lab time, or the presently scheduled Spanish adult literacy classes and video literacy classes.	TSM Building principals, and other instructors Amy Hunter- Coordinator Ed. TV Channel 28	General Technology funds	Ongoing	Classes are set up and operating.
b. Develop and implement a plan for including student participation in the implementation of the Channel 28 educational learning cable channel. This might include internships, clubs, or school-to-work experience.	Amy Hunter- Coordinator Ed. TV Channel 28, TSM, Channel 28 advisory team	Technology Services funds	June 2009 – Plan developed Fall 2009 – Plan implemented	Plan developed and implemented.
c. Revise the 3 <sup>rd</sup> , 5 <sup>th</sup> , & 8 <sup>th</sup> grade Technology, Research, and Library Skills documents to align with the new Oregon Educational Technology Standards. Combine the three documents into one document.	Selected teachers, TSM, Library coordinator, library staff	Technology Services funds	Summer 2009	Curriculum revised and distributed to staff.
d. Develop a technology skills list for the K-2 <sup>nd</sup> , 4 <sup>th</sup> , and 10 <sup>th</sup> grade level to align with the new Oregon Educational Technology Standards.	Selected teachers, TSM, Library coordinator, library staff	Technology Services funds	June 2009	Documents finished and distributed to staff.
e. Develop a plan for providing distance education courses given the current financial restraints.	TSM, ESD	ESD Tier II, Technology Services funds	June 2009	Plan developed in time for Fall semester 2009.
f. Assist middle schools in selecting a tool for evaluating 8 <sup>th</sup> grade student technology literacy. Select a tool from the two products currently being piloted by select school districts in Oregon. Consult with Carla Wade at ODE to get feedback from pilot schools.	TSM, Library coordinator, selected building staff	General technology funds for substitute time	June 2011	Tool piloted during the 2009-10 school year with full implementation during the 2010-11 school year.
g. Assist middle school staff in the development of an Internet Safety curriculum.	TSM, Library coordinator, middle school teachers	General technology funds	December 2009	Plan developed.

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## Action Plan for Goal Area 1: Student Learning continued:

Activity	Who	Resources/Funding	When	Evidence of Completion
h. Evaluate math intervention programs (e.g. ALEKS and Orchard software) that can be used to support students in meeting the new math graduation requirements.	TSM, Curriculum Director, a select group of math teachers	General technology funds	June 2010	Products identified and purchased as funding allows.
i. Develop a district plan to support the #2 Oregon Educational Technology Standard: Communication and Collaboration - "Students use digital media and environments to communicate and work collaboratively, across the global community, to support individual learning and contribute to the learning of others".	TSM, Library coordinator, TAB, select group of teachers	General technology staff development funds to provide subs for teachers.	January 2010	Plan developed.
j. Develop policy and guidelines for students to use personal mobile wireless devices and other electronics at school.	Building Administrators, Dist. tech staff, TSM	NA	February 2010	Policy completed. All students, staff, and parents notified of any change in policy.

## Action Plan for Goal Area 2: Professional Development

Activity	Who	Resources/Funding	When	Evidence of Completion
a. Develop a staff survey, based on the technology standards for staff, for determining technology staff development needs and hiring new staff.	District Technology Committee Library Coordinator TSM ESD	Vendors Other districts ESD Tech Audit	March 2009	Survey developed.
b. Revise and distribute the technology standards for staff to reflect the new Oregon Educational Technology Standards.	TSM, Library Coordinator, Tech Advisory Board	Not Applicable	March 2009	Document revised and distributed to staff.
c. Provide ongoing technology staff development for all instructional staff (licensed and paraprofessionals) and administrators to meet the technology standards appropriate for their job expectations.	TSM Instructional Services Team Contracted services Library staff	Technology standards for staff General technology funds Instructional Services funds	Ongoing	All staff members are able to meet benchmarks appropriate to their specialty area.
d. Continue providing technology integration training through Information Literacy/Technology workshops. These workshops focus on how staff integrates technology into the curriculum and instruction, and is based on the District technology curriculum and the Oregon Educational Technology Standards.	Library Coordinator TSM	General Technology Services funds Title IID	Ongoing	Training completed.
e. Train district special education staff in the use of the LBLESD TieNet special education software.	ESD trainer, Student Services staff	Training provided at regularly scheduled Special Education meetings	June 2009	Training completed.
f. Provide training for district and school office staff in the use of the ESD's Infinite Visions business software and Time &	ESD trainer, Business Services staff	Training provided by ESD	May/June 2009	Training completed.

Attendance application.

## Action Plan for Goal Area 2: Professional Development continued

Activity	Who	Resources/Funding	When	Evidence of Completion
g. Provide training for school registrars in the use of the ESD's SILK Scheduler application in preparation for building their master schedule.	ESD trainer	Training provided by ESD	January through April, 2009	Master schedules completed..
h. Provide training for school behavior specialists, literacy coaches, and assessment assistants in using the new CAOnline assessment application.	TSM, Instructional Services staff	Training provided during regularly scheduled day-no subs needed.	Feb./March 2009	Training completed.
i. Continue providing training for all NEW staff in the use of district technology systems and equipment.	TSM Instructional Services Team	Teaching & Learning General technology funds	Ongoing	New staff members are aware and competent in the use of district technology systems.
j. Continue to develop professional development classes and publish a staff development calendar of classes. In addition to staff, offer classes to charter school, private schools, parents & other school volunteers.	TSM, Library Coordinator	General technology funds	Ongoing	Courses developed, scheduled, and published at the following link: <a href="http://www.csd509j.net/district_information/departments_and_services/staff_development/tech_classes/dist_classes.html">http://www.csd509j.net/district_information/departments_and_services/staff_development/tech_classes/dist_classes.html</a> .
k. Provide training in the use of the Kurzweil scanner at the CIMC.	Special Education Master Kurzweil trainer	Training provided after school during regular work hours-no subs needed.	Ongoing beginning March 2009	Training completed.
l. Continue to communicate to district staff opportunities for participation in outside partnerships.	TSM	LBL-ESD ODE Other school districts	Ongoing	Information distributed on web site and/or email to all.
m. Provide technology staff development for IT staff to support current and future IT information systems (servers, work stations, hardware, and software, other desktop support).	TSM	IT Academy resources (already purchased)	Ongoing	Training completed.

## Action Plan for Goal Area 3: Infrastructure and Support

Activity	Who	Resources/Funding	When	Evidence of Completion
a. Complete inventory of all district technology equipment including computer systems, printers, scanners, multi-media, etc.	Business Dept. SPOCs	General technology funds Business Dept. funds	June 2009	Business database is current for all schools.
b. Develop a plan for checkout and support of district-owned equipment e.g. computers for home and community use.	Library Coordinator, ISM, administrator, counselor	Not applicable	June 2009	System in place.
c. Develop a student/family checkout form for the long-term checkout of assistive technology equipment cataloged in the CIMC database.	Assistive Tech Committee, Tech staff, TSM	Not applicable	February 2009	Form developed and in use.
d. Partner with LBLESD in the conversion to the LBLESD's new Infinite Visions business software and the Time & Attendance application. This will replace the district HR, business, and payroll systems.	Data Analyst/Program mer ISM Business Services Integration Committee	LBLESD	July 2009	ADP is fully implemented and utilized by staff.
e. Improve functionality of the web-based Corvallis Assessment Online assessment tracking system, and develop a reporting capability that will include reports similar to the Big 5 SWIS reports.	Technology Services programmer; district committee that includes admin., teachers, assessment assistants, District Assessment Coordinator, TSM	Not applicable	May 2009	Corvallis Assessment Online improved and report functionality enabled.
f. Complete the installation of the back-up storage system.	Technology services staff, TSM	Technology Services funds	March 2009	Installation and testing complete.
g. Enable the present auto-dialer to connect to the new VOIP phone system.	District tech staff, BestTel staff, WESD staff	Technology Services funds	February 2009	Auto-dialer functional for middle and high school use.

## Action Plan for Goal Area 3: Infrastructure and Support continued

Activity	Who	Resources/Funding	When	Evidence of Completion
h. Inventory network equipment including routers, servers, Ethernet switches, phone switches, and develop a replacement schedule.	District tech staff	NA	June 2010	Inventory and a replacement schedule completed.
i. Partner with LBL ESD in the development of web services to automatically populate the district assessment database of information	TSM, ESD staff	NA	June 2009	Web services enabled.
j. Replace all library circulation computers and catalog stations throughout the district.	District tech staff	General funds	June 2009	All library computers replaced.
k. Replace the oldest student labs at CHS, CVHS, Lincoln, and Linus Pauling.	District tech staff	General funds	June 2009	Student lab computers replaced.
l. Replace student labs at AD, FR, HO, MTV, and JE.	District tech staff	General funds	June 2010	Student lab computers replaced.
m. Replace student labs at GA, HA, WI, CH	District tech staff	General funds	June 2011	Student lab computers replaced.
n. Continue to annually offer technology mini-grants to provide classrooms with tools for the integration of technology.	Technology Advisory Board, TSM	Technology Services funds	November 2008-March 2011	Tools purchased and installed in classrooms. Staff development opportunities offered.
o. Purchase and set up at the CIMC (Central Instructional Media Center) a high-level scanner for staff to use to scan textbooks for use with the Kurzweil application.	District tech staff, TSM	Technology Services funds Student Services funds Technology Mini-grant funds	April 2009	Scanner set up and working.
p. Support implementation and ongoing use of the reading intervention, Language!	District tech staff	NA (Application already purchased)	Ongoing	Application installed and working for students.
q. Research and develop a plan for the implementation of server virtualization technology	District tech staff	NA	June 2010	Plan developed.
r. Replace the following servers: EDU, Web	District tech staff	Technology Services funds	June 2010	Servers installed.
s. Replace the following servers: SQL, Mail	District tech staff	Technology Services funds	June 2011	Servers installed.

t. Replace the following servers: WebSchool, Domain Controller	District tech staff	Technology Services funds	June 2012	Servers installed.
u. Install a new generator to provide back-up power for District Office (including the data center).	Facilities and Maintenance	Facilities & Maintenance funds Technology Services funds	June 2010	Generator installed.

