

# Grade 3

## BASIC LIBRARY SKILLS

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- Discusses what a library is
- Understands that each book has its own place on the shelf
- Uses number and alphabet system to locate information (Recognize the Dewey Decimal Classification System)
- Uses parts of books: title page, glossary, table of contents, index
- Uses keyword, subject, author and title searches to find materials using the online catalog
- Uses interlibrary loan system
- Accesses information from electronic encyclopedias, EBSCO magazine database, and appropriate teacher-identified websites
- Identifies and uses the everybody, fiction, non-fiction, and reference sections of the library
- Differentiates between fiction and non-fiction
- Knows that non-fiction books are arranged according to subject

◆ Understands vocabulary:

Call number  
Check in  
Check-out  
Cover  
Dedication  
Glossary

Hold  
Index  
Jacket summary (blurb)  
Keywords  
Overdue  
Renew

Return  
Spine  
Table of Contents  
Title page