

MINUTES
Regular Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J
1555 SW 35th Street, Corvallis, Oregon

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:32 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, Oregon. The secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u> Blake Rodman, Chair Matt Donohue, Vice Chair Helen Higgins Lisa Corrigan Bill Ten Pas (Joined by phone) Anne Schuster John Turman</p>	<p><u>EXECUTIVE STAFF PRESENT</u> Dawn Tarzian, Superintendent Kathy Rodeman, Business Services Director Jeanne Holmes, Human Resources Director</p> <p><u>STUDENT REPRESENTATIVES PRESENT</u> Theresa Chan, Crescent Valley High School</p>
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II. PLEDGE OF ALLEGIANCE

Chair Rodman led the group in the pledge of allegiance.

III. COMMITTEE/BOARD MEMBER ITEMS

Director Donohue announced that he had been present at a recent meeting of the City of Corvallis/Corvallis School District Subcommittee and felt that it had been a productive discussion. He believes that it is an opportunity for the City and the District to talk about potential collaboration, and an ability to bring back information to each represented group for further discussion. He indicated that the subcommittee discussion included excise tax and issues in the District such as maximizing the use of recreational facilities held by the City and the District. The Timberhill property was also discussed.

Vice Chair Donohue said that the subcommittee meetings are not for decision making, but as a time to gauge where we are and where we are looking to go.

Superintendent Tarzian verified that the Timberhill property would not be on this evening's agenda for action or discussion. She pointed out that when she met with the Gazette Times last week to review the agenda, the Facilities Advisory Committee update and the Timberhill

property were also discussed, and that led to its assumed inclusion in the meeting and an announcement in the newspaper. She apologized for any confusion, especially if any of the public were in the audience to testify regarding the Timberhill property.

Director Schuster noted that she attended the 4-H Wildlife Stewards Summit at the Benton County Fairgrounds. She said that it was a pretty remarkable event and that she hopes that next year the event will be held at a Corvallis school to allow students to participate in the set-up process.

Director Schuster also mentioned that she will attend the 100 District Leaders for Civic Engagement and Service-Learning regional conference later this month. Though Superintendent Tarzian cannot attend, Director Schuster invited the rest of the Board; superintendents and Board members attend the conference to discuss what is occurring and what one would want to see happen in one's District. Superintendent Tarzian noted that this conference boasts a mix of Board members, staff, superintendents and state-level employees, and that discussions often include policies to implement that can help kids learn through service-learning.

Director Corrigan mentioned that she had enjoyed some local talent involving students, including the plays "Beauty and the Beast" (Majestic Theater), "The Tempest" (Corvallis High School), and "The Diary of Anne Frank" (Crescent Valley). She also attended the Mr. Spartan pageant at Corvallis High School.

IV. SUPERINTENDENT'S REPORT

Student Representatives Appreciation – Certificates of appreciation were prepared for each student representative to thank them for their service to the Board. Teresa Chan attended the meeting and was presented with her certificate. Hannah Carey and Sloan Storie could not attend the meeting; their certificates will be sent to them.

Earth Day Tree Planting – Superintendent Tarzian extended thanks to the Dale Steven's Holiday Tree Farm for donating 850 trees for students to plant in honor of Earth Day.

Borders Bookstore Book Drive – Superintendent Tarzian called upon Human Resources Director Jeanne Holmes to introduce Jessica McCullough, a sales representative for Borders Bookstore in Corvallis. A book drive was conducted at Borders Bookstore and books were collected for donation to the Corvallis School District; the estimated worth of the books donated was \$6,000. Ms. McCullough highlighted that the Borders staff was very motivated to encourage the community to donate books. Superintendent Tarzian noted that when this project is taken into the context of the many other school projects occurring in the community recently, it is overwhelming to see the level of support that goes into education in this community.

V. PUBLIC TESTIMONY

Payton James-Amberg, 6240 SW Trellis Dr., Corvallis, testified regarding the Muddy Creek Charter School (MCCS) update. She said that she had had great meetings with the District regarding the lease for Muddy Creek, and thanked the staff for their work. Delays on the part of Muddy Creek occurred because of a change in legal representation, and their new lawyer was out of town. An open house was held at the Inavale School property in March, and the attendance was large. There are 68 applicants, and MCCS is deciding whether a lottery will need to be held for certain grades. MCCS is involving the whole community in the selection of staff, with an all day interview process culminating in a community potluck; they have had success using EdZapp.com, an education-focused online recruiting and hiring service. She thanked the Board for the opportunity to open a charter school.

Denise Cardinali, 6017 SW Grand Oaks, Corvallis, testified regarding policies that are on the Board's consolidated action agenda at this meeting. Ms. Cardinali encouraged the Board to update the policies to reflect the items she identified. The Board asked staff to review the information raised by Ms. Cardinali.

Betty Griffiths, 3248 NW Taft Ave., Corvallis, testified regarding the Timberhill property. She provided a historical perspective regarding the creation of the memorandum of understanding between the City and the District. She said the deed expires in 2012. She expressed dismay that the Board is considering renegotiating and that they had declined her 2002 request to turn over the property to the City of Corvallis to use for the Chepenefa Springs Park. She referenced concern about the riparian zone on the Timberhill property and did not feel that the acreage outside the riparian zone was appropriate for a school site. She said she was puzzled that in the Long Range Facilities Master Plan (LRFMP) that site is planned to have a school when Hoover Elementary School is in the same area.

Ms. Griffiths stated that if the School District will not use the land the City of Corvallis could use the site for playing fields, which are needed in the city. Ms. Griffiths said she was speaking on the subject as an individual and not as a representative of the city. She referred to the Western View Center site and inquired how the site is being used in the interim between now and the future building of a school on that site, and encouraged the Board to work closely with the City on recreational facilities for children

Director Ten Pas, who is on the Facilities Advisory Committee (FAC), noted that the committee is looking diligently into the diagrams of the riparian areas and also working closely with the City regarding playing fields; someone from the City serves on the FAC. These items are in the review process and will be brought to the Board later. Director Higgins encouraged Ms. Griffiths to review the LRFMP regarding the rationale for the Timberhill property being considered as a future school site.

VI. STAFF TESTIMONY

No staff presented.

VII. SPECIAL REPORTS

Chair Rodman exercised his prerogative to change the order of the agenda and moved Bonds Projects and Timeline to precede the Facilities Advisory Committee Update in the Special Reports portion of the agenda.

A. BOND PROJECTS AND TIMELINE

Kim Patten, Lead Project Coordinator, said that the Board received an update on the Bond Project last Friday. (Filed as Supplemental Item #VII-19 in the Official 2007-2008 Board Minutes). She led a review of the document and explained that some of the project bid awards will come to the Board on May 19th for approval.

Vice Chair Donohue asked if the final payment was being withheld from the contractor due to the repair of the Corvallis High School (CHS) Varsity softball field remaining incomplete. Ms. Patten noted that payment has been withheld and the amount withheld is enough to pay another local company, which has been recommended.

Director Corrigan referenced a list of questions she had sent to Ms. Patten. There is concern that the list of restrooms scheduled to be remodeled is different than the 2006 Board-approved list and Director Corrigan feels the community expects two sets of restroom upgrades for each school site. Issues of privacy with bathroom stalls and PE changing areas in the middle schools and K-8 schools were raised. She wondered why the list had been changed between the initial Board approval and now. Ms. Patten said that one of the main criteria used to determine which bathrooms need to be remodeled is whether the floor needs to be replaced and that is where bond funding will be directed. Other upgrades will be done in schools and can be done by District and school maintenance staff.

Director Ten Pas, in reference to the 2008 Bond Project update, also noted problems with poor drainage at the Corvallis High School infield and outfield. His concern was that the project will be paid for as if it were completed, and then next spring there will be mud holes and more money will have to be spent. Ms. Patten noted that plans have not been made for the outfield but could be further explored; Athletic Field Design has made peripheral recommendations and after exploring the issues further a report will come back to the Board.

Superintendent Tarzian said if Board members are hearing concerns within the District those concerns should be submitted to Ms. Patten so that the staff would become aware; the District will handle all communication with the schools.

Further discussion of the bathroom upgrades continued with CVHS Student Representative Teresa Chan speaking to the ineffectiveness of the Bradley style wash fountains in many of the school bathrooms, including Crescent Valley High School.

Director Schuster inquired if these projects will bring the bond funds to a zero balance; Business Services Director Rodeman indicated that while there will be funds remaining, it is unknown how much that will be until all of the bids come in and construction work begins. Later in the summer Business Services will likely come back to the Board with remaining bond dollars and other possible projects.

In response to a question from Director Corrigan, Ms. Rodeman said that upgrades on Western View Center bathrooms will not be funded out of the bond.

Chair Rodman asked if there was a prioritized list related to the tier system in terms of remaining bond dollars and unfunded projects to date. Ms. Rodeman noted that there is an updated list and the tier system was discussed in 2005-2006 by the Board, and there have been updates made since then. The Facilities Advisory Committee will review the capital project needs for the District and a prioritized list will be given to the committee by staff, which will list projects dependent on the funding as well as information submitted by schools regarding site modifications, if they require District dollars.

B. FACILITIES ADVISORY COMMITTEE UPDATE

Business Services Director Kathy Rodeman distributed a summary document about the committee and its work to date. (Filed as Supplemental Item #VII-20 in the Official 2007-2008 Board Minutes.)

In answer to a question from Vice Chair Donohue, Ms. Rodeman indicated that the Facilities Advisory Committee was reviewing a preliminary analysis and the feasibility of the Timberhill property as a school site.

Director Schuster said she appreciated the meeting notes that had been sent to the Board and would like notes like that more often.

In response to Betty Griffiths' previous questions about Timberhill as a school site, Chair Rodman asked for explanation from Ms. Rodeman. She said that part of the Long Range Facilities Master Plan (LRFMP) is that in the next ten years four to five schools will need to be replaced. When the need for replacement comes, the Board and community will need to look at which schools have priority and why, which could include factors such as safety, educational reasons, or the cost of renovations being more than 70% of the cost to replace the building .

Ms. Griffiths had previously mentioned Hoover Elementary School's proximity to the Timberhill location. Ms. Rodeman said that Hoover School has used modulares since the 1980s and the student population at Hoover has been very stable, at about 380 to 400 students in a year. She

feels that additional space will continue to be needed. Other issues that exist at Hoover are the opening of classroom doors to the outside, which is an issue of safety if a school lockdown was needed. Additionally, there may not be enough space at the site to build another school and operate Hoover at the same time, and the flow of traffic on Walnut Blvd. and in the school parking lot has been an issue for many years.

Ms. Rodeman continued by saying there are many things to improve on in a school with a fresh start. The District's consultant has said that even with the riparian zones a school would fit on the property. That site is being looked at as a possible Hoover School replacement site.

Ms. Rodeman said that the Facilities Advisory Committee has been an ongoing committee for years, but had sort of fallen by the wayside in the last few years. It has been revived now that the work of the Long Range Facilities Master Plan is done.

In response to a question from Vice Chair Donohue regarding the Western View Center land being used for a possible sports field, Ms. Rodeman said that the Facilities Advisory Committee reports to the superintendent, and one of the first agenda items was the issue of playing fields; Ms. Rodeman expects that the committee will come back to that issue again. When discussing partnerships for playing fields, Ms. Rodeman noted that when the public sees a park or playing field on a property, it is hard for them to believe it is a school site. This has happened with Garfield Park, which belongs to the District. Owning that site would allow the District to build a school there while the current Garfield School is still in operation. However, she said that she anticipated that if this occurs, neighbors would not be very happy because they use the site as a park; the committee is cautious about this same thing happening with the Western View Center site.

Responding to a question posed by Director Schuster, Vice Chair Donohue clarified that the District owns the Timberhill site until the reversionary interest is executed, which means the site is owned until 2012. Chair Rodman added that the question is being worked through about whether the City will approve a school being built at the Western View Center site.

Ms. Rodeman noted that the deadline of 2012 does not require that a school be built on the site, but just that a substantial, measurable effort toward that end will have been taken. In response to a question from Director Corrigan, Ms. Rodeman said that preliminary drawings were being requested as part of a feasibility study. Rough drawings have already been done by one of the planners, and the next step involves having an architect help the committee look at the actual structure that would be needed.

Director Turman said he wondered if the playing fields were open to City/District collaboration for funding. He is wondering if there has been any discussion at the City about cooperation between the City and District so as to relieve pressure of public and student use of the school fields, including the field at Corvallis High School. He also mentioned that turf may be a possibility for fields, as it costs more to maintain grass than turf.

With the discussion of turf versus grass having been broached, Director Corrigan noted that in

many rainy climates in the United States, including Oregon, some cities have been working with schools to provide turf fields.

Ms. Rodeman said that the staff has learned that the cost of artificial turf is closer to \$1.2 million and, therefore, is not included in any long range plans.

Superintendent Tarzian added that a number of issues around underfunding have been presented to the Board, and it's necessary to make sure that the District communicates consistently to prevent misleading potential partners. Also, the usability and quality of fields need to be weighed against the number of fields. If playing fields were a priority there would still need to be a considerable process. She also said that it is known that in terms of recreation, questions are being discussed regarding what facilities will be best: fields, gyms, etc.

Director Ten Pas said that the costs to secure facilities must be considered or the facilities will become a liability. He said that all the questions presented are good ones and must be put into the list of possibilities and resources. He added that the District cannot be the sole source of facilities for the City of Corvallis; District resources must be looked at and it should be said that our requirements are to have safe facilities and then to educate students. He added that this discussion is in the early stages on the Facilities Advisory Committee.

Referring to discussions within the joint City/District subcommittee, Vice Chair Donohue commented that a bigger issue is gym space, rather than fields. He said that currently there are several non-comprehensive memorandums of understanding (MOUs) with the City that need to be addressed. Other District needs also need to be addressed first, such as bathrooms. He said that future collaboration may happen regarding turf fields, though it is not that time yet, but he thinks that the joint collaboration sub-committee may be the kind of partnership that is needed to accomplish this project.

Director Higgins said that the District has changed a lot in the last five to seven years, with school closures and removal of gym space. She said she is pleased that the topic is on the table to help the city realize the change, and it is important to get the discussion on the table about how children are being served, as well as adults. She also commented that there is no easy answer regarding gym space right now and that is a harsh reality that is being faced, but she echoed Director Ten Pas' concern that the District has been providing these spaces.

In response to Director Schuster's question about whether or not a joint bond measure could be targeted for recreation, Vice Chair Donohue said that the answer is "yes" but it will take a while, likely longer than even three years. Relationships need to be built, as there are two agencies with their own budgets and constituencies. A trust relationship needs to be rebuilt and common needs and resources need to be identified. He said that it is going well and he is optimistic, but it will take time. Chair Rodman added that this process is a meshing of priorities between the two agencies to hopefully find common ground.

Director Corrigan said that she has heard at a recent joint collaboration meeting that there is a year round issue with lack of playable fields, especially all-weather fields, versus a two to three

month crisis for gym space.

Vice Chair Donohue said that gyms have a large capital outlay, versus turf fields, which do not. The higher priority was the retractability of the gym space issue. The need seemed more complex and exponentially larger resources were required. Chair Rodman added that some of this will take shape as the Facilities Advisory Committee and Superintendent Tarzian set some priorities for what they want to see.

Superintendent Tarzian reflected on her appreciation for the City of Corvallis. She said that the fabric is so interwoven between both agencies; it is a credit to both that we have tried to maintain a wonderful community for our patrons. She added that the Mayor, City Council, and City Manager have worked very hard to help support the District. She appreciates the efforts of the City and said that there is still much work to be done.

C. PIERCE WAY PROPERTY SALE

Ms. Rodeman distributed a document regarding the sale of the Pierce Way property. (Filed as Supplemental Item #VII-21 in the Official 2007-2008 Board Minutes.) The question was raised about what to do with the proceeds of the property's sale and how it was paid for originally. Ms. Rodeman shared a summary of the current uses of the property and the details about the purchase. Corvallis High School's construction class is using the property this year and will use it next year, making the property unavailable for immediate sale. No decision will be made tonight. Ms. Rodeman noted that unless the Board directed otherwise, the District would deposit any proceeds from the land's sale into the land fund, where it would be held for future purposes. This procedure is as directed by a previous Board. She said she cannot recommend returning the proceeds to the bond fund, and thinks it is a bad idea. She recommended that it is best to keep the bond money and the land fund money separate. She said that this will not be up for action for at least six months, and the Facilities Advisory Committee could take on the project and make a recommendation.

Director Schuster said she likes what has happened with the Pierce Way property, and would like to see the District buy another house to continue the program that has been going on at Corvallis High School (CHS). She said this is the perfect opportunity for Career and Technical Education, and she would like to hear from CHS Industrial Arts teacher Robert Duvall how successful the program has been for the students. She would much rather see money go toward this program than into capital improvement.

Vice Chair Donohue requested that, if the Pierce Way property issue goes to the Facilities Advisory Committee, the Board would have preliminary discussions about it. He said there are implications on curriculum and that the program is a bit of an anomaly.

Superintendent Tarzian said that the Facilities Advisory Committee, by its charge, can only make recommendations on facilities issues, not educational programs. Referencing the discussion from earlier in the meeting regarding playing fields, the superintendent said the Board

had taken a conceptual idea of the new Corvallis High School to the voters before the actual work permits were obtained, and there were obligations to the Board under the bond issue to provide the fields which were in the initial conceptual bond design.

Director Ten Pas agreed that the Board had not found out that zoning needed to be changed until after they had presented the community with the conceptual designs.

Chair Rodman commented that the amount of money in the land fund is minimal. The District is going to need to purchase at least one plot of land in the not too distant future. The money to accomplish that will need to come from somewhere. It is a piece of the mix that needs to be looked at by the Board as well.

D. OSU/509J SABBATICAL PROGRAM UPDATE

Human Resources Director Jeanne Holmes updated the Board on the Oregon State University (OSU) and Corvallis School District Sabbatical program, as Nell O'Malley and Anna Marie Gosser, the teacher on sabbatical, were unable to attend tonight's meeting. Ms. Holmes provided information about the genesis of the sabbatical experience, through which a teacher takes a one year sabbatical from his/her District position and works at OSU with pre-service teachers. Ms. Gosser will come back to the District in the fall and may be involved in some staff development. There will be no sabbatical program in the District next year, but the program will resume the following year.

VIII. CONSOLIDATED ACTION

MOTION #: 40 It was moved by Director Ten Pas and seconded by Director Higgins to approve the items on the consolidated action agenda. The motion was voted on and passed unanimously.

A. APPROVAL OF MINUTES

The Board adopted the March 10, 2008 minutes as submitted.

B. SUPPORT SERVICES ITEMS**1. LICENSED PERSONNEL RECOMMENDATIONS**

The Board approved the following recommendations:

Recommendation to Hire

- Kara Day-Isaias: Second Grade Teacher - Bilingual, 0.50 FTE, Garfield Elementary School; effective April 7, 2008 (Temporary). Kara currently has a 0.50 FTE contract giving her a total of 1.0 FTE.
- Rynda Gregory: Assistant Principal, 1.0 FTE, Cheldelin Middle School; effective July 1, 2008 (Probationary). Rynda is currently Assistant Principal at Corvallis High School.
- Diana Mortlock: Counselor, 0.60 FTE, Corvallis High School; effective April 7, 2008 (Temporary).
- Kathleen Walker: Student Services Director, 1.0 FTE, District Office; effective July 1, 2008 (Probationary). Kathleen is currently Special Education Coordinator.

Termination/Resignation

- Jim Hogeboom: Assistant Superintendent, 1.0 FTE, District Office; effective June 30, 2008 (Resignation).
- Julie Oriard: First Grade Teacher, 0.60 FTE, Wilson Elementary School; effective July 1, 2008 (Retirement).
- Linda Sekermestrovich: First Grade Teacher, 1.0 FTE, Jefferson Elementary School; effective July 1, 2008 (Retirement).
- Brook MacNamara: Student Services Director, 1.0 FTE, District Office; effective June 30, 2008 (Resignation). This information was inadvertently placed under non-licensed personnel on the March 10, 2008 Board agenda.

Request for Leave

- Paul Bradley: Middle School Teacher, 0.50 FTE, Instructional Facilitator, 0.50 FTE, Lincoln School; requesting 1.0 FTE leave for 2008-2009 school year.

Other

- Pamela Toman: Science Teacher, 1.0 FTE, Linus Pauling Middle School; voluntary reduction 0.33 FTE.

2. 2008-09 BOARD MEETING SCHEDULE

The Board adopted the 2008-2009 Board meeting schedule as submitted. (Filed as Supplemental Item #IV-7 in the Official 2007-2008 Board Minutes.)

3. IN-KIND DONATIONS

The Board accepted the following donations:

- Gifts in Kind International and Hewlett-Packard employees donated three HP Compac PCs, one HP Color Laser Jet 2605dn printer, and two HP L1750 17" LCD monitors for use at Garfield Elementary School.
- Anne Normandin donated a Reghin 14" viola with bow, a case, two shoulder/chin pads, and music books for use at Cheldelin Middle School.
- Marc & Wendy Johnson donated a computer, monitor and speakers for use by Crescent Valley High School.
- Cheryl Wiesinger donated art items, including a supply container, paper and sticker letters for use at Cheldelin Middle School.
- Les Adams donated one 31" Proscan TV and one 19" Sylvania TV for use by Crescent Valley High School.
- Jerald Clark donated various assorted materials for use in the Robotics program at Crescent Valley High School.
- Staples, Inc. donated miscellaneous office supplies for use by Lincoln K-8 School.

4. BOARD POLICY DBJ—BUDGET IMPLEMENTATION—NEW—SECOND READING

The Board adopted this policy revision. (Filed as Supplemental Item #XII-37 in the Official 2007-08 Board Minutes.) The legislature revised local budget law to allow school Districts, education service Districts, and community colleges to prepare biennial budgets. This policy helps us to conform to current state law.

5. BOARD POLICY DBK—BUDGET TRANSFER AUTHORITY—NEW—SECOND READING

The Board adopted this policy revision. (Filed as Supplemental Item #XII-38 in the Official 2007-08 Board Minutes.) The legislature revised local budget law to allow school Districts, education service Districts, and community colleges to prepare biennial budgets. This policy helps us to conform to current state law.

6. BOARD POLICY EBCC—HAZARDOUS THREATS—NEW—SECOND READING

The Board adopted this policy revision. (Filed as Supplemental Item #XII-39 in the Official 2007-08 Board Minutes.) Questions have been raised by parents as to the process in the event of a hazardous threat. This new policy provides guidelines for administrators.

7. BOARD POLICY EE/EEA - STUDENT TRANSPORTATION SERVICES – REVISION – SECOND READING

The Board adopted this policy revision. (Filed as Supplemental Item #XII-40 in the Official 2007-08 Board Minutes.) The language for this policy has been revised to reflect the current requirements as published by the Oregon Department of Transportation as well as requirements under the No Child Left Behind Act.

8. BOARD POLICY EEACD - USE OF DISTRICT ACTIVITY VEHICLES FOR STUDENT TRANSPORTATION – REVISION – SECOND READING

The Board adopted this policy revision. (Filed as Supplemental Item #XII-41 in the Official 2007-08 Board Minutes.) The language for this policy has been revised to reflect the current requirements as published by the Oregon Department of Transportation as well as requirements under the No Child Left Behind Act.

9. BOARD POLICY EEAE - USE OF PRIVATE VEHICLES FOR DISTRICT BUSINESS AND STUDENT TRANSPORTATION IN PRIVATE VEHICLES – REVISION – SECOND READING

The Board adopted this policy revision. (Filed as Supplemental Item #XII-42 in the Official 2007-08 Board Minutes.) The language for this policy has been revised to reflect the current requirements as published by the Oregon Department of Transportation as well as requirements under the No Child Left Behind Act.

10. BOARD POLICY EEBA - DISTRICT VEHICLES/SEAT BELTS/CHILD SAFETY SYSTEMS – REVISION -SECOND READING

The Board adopted this policy revision. (Filed as Supplemental Item #XII-43 in the Official 2007-08 Board Minutes.) The language for this policy has been revised to reflect the current requirements as published by the Oregon Department of Transportation as well as requirements under the No Child Left Behind Act.

11. AGREEMENT WITH COMMUNITY SERVICES CONSORTIUM “BUILDING BRIDGES” AMERICORPS*VISTA PROGRAM

The Board approved the contract with Community Services Consortium for the contract period of August 15, 2008 to August 14, 2009. (Filed as Supplemental Item #I-34 in the Official 2007-08 Board Minutes.)

12. AGREEMENT WITH LINN BENTON LINCOLN ESD FOR ADDITIONAL BEHAVIOR SPECIALIST FTE

The Board approved the agreement, which authorizes the District to contract the additional services of Milt Weaver through the Linn Benton Lincoln Education Service District. (Filed as Supplemental Item #I-35 in the Official 2007-08 Board Minutes.)

IX. CONSOLIDATED INFORMATION**A. CORRESPONDENCE**

(Filed in Section V of the Official 2007-08 Board Minutes.)

B. INSTRUCTIONAL SERVICES ITEMS

No items were submitted for consideration.

C. SUPPORT SERVICES ITEMS**1. NON-LICENSED PERSONNEL INFORMATION**

The Board received the following information:

Recommendation to Hire

- Greg Lecuyer: Facilities Manager, 8.0 hours, District Office; effective July 1, 2008 (Regular).
- Patricia Shallow: Payroll/Benefit Specialist, 8.0 hours, District Office; effective April 15, 2008 (Limited Term).
- Mikaela Schamp: School Board Administrative Assistant, 4.0 hours, District Office; effective May 5, 2008 (Regular).

Termination/Resignation

- Eileen Horning: Educational Assistant 2 – LRC, 6.5 hours, Jefferson Elementary School; effective June 12, 2008 (Retirement).
- Bette LakeYoungberg: Educational Assistant 2 – LRC, 3.5 hours, Linus Pauling Middle School, Administrative Assistant 1 – LRC; effective April 17, 2008 (Resignation).

Request for Leave

- Stephanie Hampton: School to Career Transition Specialist, 8.0 hours; requesting 8.0 hour leave for 2008-2009 school year.

2. UNAUDITED FINANCIAL STATEMENTS – MARCH 31, 2008

The Board received the unaudited statements of revenues, expenditures, and fund balances for the various funds of the District for the period ending March 31, 2008. (Filed as Supplemental Item #X-11 in the Official 2007-08 Board Minutes.)

3. ACCOUNTS PAYABLE CHECK SUMMARY

The Board received the following information:

SCHOOL YEAR 2007-2008			
DATE	DESCRIPTION	CHECKS WRITTEN	TOTAL AMOUNT
03/31/08	AP 03/31/2008	306	\$ 389,756.75
03/31/08	Payroll 03/31/2008	24	\$ 149,755.90
04/02/08	Quick pay	5	\$ 6,150.33
04/09/08	Quick pay	6	\$ 21,835.41
04/10/08	bond 04/10/08	16	\$ 16,708.39
04/10/08	Quick pay	2	\$ 7,284.48
04/10/08	Quick pay	1	\$ 500.00
04/15/08	AP 04/15/2008	294	\$ 652,995.69
04/16/08	Quick pay	5	\$ 1,722.23
04/22/08	Quick pay	4	\$ 2,847.00
Totals	Checks Written:	663	\$ 1,246,709.18

4. BOARD POLICY GBC – STAFF ETHICS – REVISED – FIRST READING

The Board received a copy of this revised policy. The existing policy GCQA/GDQA—Nonschool Employment, already prohibits an employee from outside employment that interferes with the performance of responsibilities or productive relationships in the District employment. Board Policy GBC—Staff Ethics, has been amended to state employees will not accept pay from families of students with whom they have direct contact during their work day.

5. ADMINISTRATIVE REGULATION GCQA/GDQA-AR – GUIDELINES FOR NONSCHOOL EMPLOYMENT – NEW

The Board received a copy of this new administrative regulation. When a licensed or classified employee accepts other employment, a number of existing professional standards are implicated. The District offers these guidelines to promote compliance with professional standards and to

permit outside employment that is consistent with the District's mission.

6. ADMINISTRATIVE REGULATION GCBDA/GDBDA-AR(3) – SAMPLE LETTER TO EMPLOYEE – FMLA/OFLA LEAVE – REVISION

The Board received a copy of this administrative regulation, which is a sample letter to an employee notifying the employee that the employer is treating a request for leave as a request for FMLA and/or OFLA leave (either paid or unpaid) that will reduce the employee's FMLA and/or OFLA leave entitlement. House Bill 2640 amended the Oregon Family Leave Act to prohibit employers from running OFLA leave concurrently with leave for a workers' compensation injury or illness.

7. BOARD POLICY IICC – VOLUNTEERS – REVISED – FIRST READING

The Board received a copy of this revised policy. Citizens who voluntarily contribute their time and talents to the improvement and enrichment of the public schools instructional and other programs are valuable assets. Current Board policy does not address the issue of confidentiality. The policy now states that violation of confidentiality or privacy rights of another individual are strictly prohibited.

8. ADMINISTRATIVE REGULATION IICC-AR – VOLUNTEERS – REVISED

The Board received a copy of this revised administrative regulation. This administrative regulation lays out guidelines for volunteerism in the Corvallis School District.

9. BOARD POLICY JO – EDUCATION RECORDS – REVISION – FIRST READING

The Board received a copy of this revised policy. Board policies JO—Educational Records and IGBAB—Records of Students with Disabilities have been revised and combined into one double coded policy to address the required revisions within the Special Education and educational records state and federal requirements.

10. ADMINISTRATIVE REGULATION JO-AR – EDUCATION RECORDS MANAGEMENT – REVISION

The Board received a copy of this revised administrative regulation. Board policies JO—Educational Records and IGBAB—Records of Students with Disabilities have been revised and combined into one double coded policy to address the required revisions within the Special Education and educational records state and federal requirements. OSBA also has revised, combined, and double coded the corresponding administrative regulations, of which JO-AR is

one.

11. BOARD POLICY IGBAB – RECORDS OF STUDENTS WITH DISABILITIES – REVISION – FIRST READING

The Board received a copy of this revised policy. Board policies JO—Educational Records and IGBAB—Records of Students with Disabilities have been revised and combined into one double coded policy to address the required revisions within the Special Education and educational records state and federal requirements.

12. ADMINISTRATIVE REGULATION IGBAB-AR RECORDS OF STUDENTS WITH DISABILITIES – REVISION

The Board received a copy of this revised administrative regulation. Board policies JO—Educational Records and IGBAB—Records of Students with Disabilities have been revised and combined into one double coded policy to address the required revisions within the Special Education and educational records state and federal requirements. OSBA also has revised, combined, and double coded the corresponding administrative regulations, of which IGBAB-AR is one.

13. BOARD POLICY JOA – DIRECTORY INFORMATION – REVISION – FIRST READING

The Board received a copy of this revised policy. Board policies JOA—Directory Information and JOB—Personally Identifiable Information complete the required educational records package in combination with JO—Educational Records and IGBAB—Records of Students with Disabilities.

14. BOARD POLICY JOB – PERSONALLY IDENTIFIABLE INFORMATION – REVISION – FIRST READING

The Board received a copy of this revised policy. Board policies JOA—Directory Information and JOB—Personally Identifiable Information complete the required educational records package in combination with JO—Educational Records and IGBAB—Records of Students with Disabilities.

X. OTHER DISTRICT BUSINESS

No other District business was conducted.

XI. EXECUTIVE SESSION

No Executive Session was held.

XII. ADJOURNMENT

There being no further business before the Board, Chair Rodman adjourned the meeting at 8:20 p.m.

Blake Rodman, Chair

Dawn Tarzian, Superintendent

Prepared By: Mikaela Schamp

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