

MINUTES

Regular Meeting of the

BOARD OF DIRECTORS

Corvallis School District 509J
 1555 SW 35th Street
 Corvallis, OR, 97333

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:35 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, Oregon. The secretary recorded those present as listed below.

<u>BOARD MEMBERS PRESENT</u>	<u>EXECUTIVE STAFF PRESENT</u>
Blake Rodman, Chair	Dawn Tarzian, Superintendent
Matt Donohue, Vice Chair	Jim Hogeboom, Assistant Superintendent
Lisa Corrigan	Kathy Rodeman, Business Services Director
Helen Higgins	Jeanne Holmes, Human Resources Director
Anne Schuster	Julie Catala, Executive Assistant to the Superintendent
Bill Ten Pas	
John Turman	

II. PLEDGE OF ALLEGIANCE

Chair Rodman led the group in the pledge of allegiance.

Chair Rodman welcomed Teresa Chan, Crescent Valley High School's student representative to the board, adding that he and Vice Chair Donohue will meet with the representatives from both high schools to orient them about their role.

III. COMMITTEE/BOARD MEMBER ITEMS

No board members presented.

IV. SUPERINTENDENT'S REPORT

Donated School Supplies: Kerry Richey, Employee/Community Relations, said Love, Inc. has organized a teacher school supply giveaway each of the past five years; this year more than 300

Corvallis School District teachers took advantage of the opportunity. Ms. Richey introduced Love, Inc. board members Beth Lambright, Patty Jackson and John Stone, who were instrumental in making the supply giveaway happen. The donations, totaling \$64,473.06, were obtained from more than 24 churches and more than 24 businesses. Superintendent Tarzian and board members expressed deep appreciation for what this effort represents for teachers and how it helps families living in poverty. Superintendent Tarzian also recognized Linus Pauling Middle School Principal James Wickman and Campus Steward Randy Trivett for their assistance with the supply drive.

Enrollment Update: As of today, enrollment is only off by three students from the total of our original projections for the current school year with 17 more students at Grades 1–5 and 16 fewer at grades 9–12. The middle school total is at the level projected. The most critical issue is our kindergarten class, which is 13 under the level projected. This is the smallest kindergarten class since 1981.

Boundary Process Update: Superintendent Tarzian provided information about the work done by the Boundary Committee, including the dates for public input this month and the decisions the committee has made so far.

She shared the criteria that will be used to rank scenarios, adding that the committee agreed to the criteria at its June 26, 2007 meeting:

- Top:
 - Plan to use capacity of school without transfer students or additional modular buildings.
 - Avoid widening the gap in the range between highs and lows of student demographics.
- Middle:
 - Stabilize boundary areas for as long in the future as possible – target 7 years.
 - Minimize bussing and travel time for students by keeping neighborhood school concept.

Superintendent Tarzian encouraged board members to attend the public input sessions to hear community comments firsthand.

Intergovernmental Agreement with OSU: Superintendent Tarzian shared information about a unique experience afforded 44 middle school students at Lincoln School, who were able to attend science class at Oregon State University. She recognized the ingenuity of the teachers at Lincoln for coming up with this opportunity as a way to address a delay in remodel of the science classroom at the school.

Long Range Facilities Master Plan (LRFMP): The LRFMP Committee has been meeting and is looking at several areas of study: 1) surplus property and whether to recommend that the district keep or sell it; 2) if and how to update Phase II and Phase III of the Long Range Facilities Master Plan, and; 3) capital improvements that will be necessary for the district in the next 10-15 years. This includes retaining an architectural firm to update current site information for all buildings in the district that are currently being used as schools or had formerly been used as schools.

Adequate Yearly Progress (AYP) Scores: Superintendent Tarzian reported that all elementary schools showed across-the-board improvement in both English/Language Arts (ELA) and Math in all subgroups between the 2005-06 and 2006-07 school years. Both middle schools also showed great improvement in both ELA and Math in all subgroups except one between 2005-06 and 2006-07. Crescent Valley High School met AYP standards for the first time since NCLB became law. Corvallis High School did not meet AYP for the 2006-07 school year, mostly because of falling just short of meeting target participation rates for all students (94% vs. 95%). However, CHS met ELA targets for all subgroups, and four out of five subgroups met the Math targets. Superintendent Tarzian said it is very encouraging to have almost all Corvallis Schools at all levels meeting state targets in ELA and Math, especially since we are seeing so many gains for all of our groups of students. She said it is clear that the hard work of teachers and administrators is paying off, and that the establishment of literacy as the top district priority is having an affect and has set specific and measurable goals for all students to achieve.

Lead Test Results for Westland Demolition: The district followed up on a concern about the potential environmental impact from the demolition of Westland and the impact on staff and students nearby; no traces of lead were found in any of the dust collections in the test area. The demolition firm was asked to water down the demolition, which helps keep down the dust.

V. PUBLIC TESTIMONY

Greg Perry – 7770 NW Canyon, Corvallis, shared information supporting his belief that the district’s boundary review process is flawed. He recommended new scenarios that involve expanding the K-5 capacity in the district. He asked that the public input forums be delayed. He provided a written report to the board secretary at the end of his presentation; the secretary will distribute copies of the report to board members. (Filed in Section V of the Official 2007-08 Board Minutes.)

Bill Bogley – 3310 NW Firwood Drive, Corvallis, distributed a chart illustrating K-5 enrollment projections by Portland State University (PSU), the Corvallis School District budget, and the district’s Program and Resource Review (PR2) Committee. (Filed in Section V of the Official 2007-08 Board Minutes.) He said he believes district staff has underestimated enrollment projections and noted that there are risks associated with such a mistake in terms of facilities,

finances and teacher hiring. He expressed concern about inadequate space for possible enrollment growth.

Director Schuster asked where the district obtained the data on which it based enrollment projections. Business Director Kathy Rodeman said the PSU study was a starting point for staff and explained that flaws appear in the data the farther out one gets from 2001. She provided examples of that, including the assumption that Hewlett Packard would continue to expand, and said staff has been tracking some of the elements from the study, such as births, and updating the data for what we know is happening locally. She said staff also used the “cohort survival” methodology as PSU did. She said that given that there hasn’t been an infusion of family-wage jobs in Corvallis, we have to modify the data. The district has been in the process of reviewing facilities over the last 10 years and must make a choice: put money into the students we have today or put it into facilities to assure room for future growth. She said the district has been geared toward using the money to benefit kids today. She said staff tried to match a reasonable projection of enrollment; that projection has been reviewed by the PR2 Committee, the Long Range Facilities Master Plan (LRFMP) Committee and the Boundary Committee. She said that what is not apparent when one looks at total enrollment is that there is a really large fifth grade class; when that class moves on to middle school, there will immediately be some room in elementary schools. She pointed out that school improvement funds, which provided for low class sizes at the elementary level, are only guaranteed for two years by the state.

Payton James-Amberg – 6240 SW Trellis, Corvallis, said she feels the capacity number of 215 for Franklin School, grades K-5, as determined by the Boundary Committee, is too high by a count of 65 seats and that the “buffer” space at the remaining elementary schools – identified as 55 seats by the Boundary Committee – would be absorbed by the 65 extra seats at Franklin. She asked that either the identified capacity at Franklin be changed to 150 or that Franklin be allowed to expand to use the 65 additional seats. She asked that a boundary scenario be considered that was created based on property proximity to neighborhood schools. She distributed to the board a color-coded boundary map she created, noting that it was created to identify school boundaries that would minimize the need for student transportation but which did not apply any capacity or other constraints. (Filed in Section V of the Official 2007-08 Board Minutes.)

VI. STAFF TESTIMONY

Peg Cornell, CEA President, said that the teachers ratified, by a vote of 209-1, a new agreement with the district. She said her numerous conversations with teachers indicate that collectively, teachers feel really good about this year. She said the board’s work and guidance was noticed by teachers. She asked that the board ratify the contract.

Chair Rodman exercised his prerogative and changed the order of the agenda to move Other District Business to follow Staff Testimony.

VII. OTHER DISTRICT BUSINESS**A. Ratification of 2007-2011 Corvallis Education Association Contract**

MOTION #8: It was moved by Vice Chair Donohue and seconded by Director Ten Pas to ratify the contract between Corvallis School District 509J and Corvallis Education Association.

The motion was voted on and passed unanimously.

Chair Rodman thanked both bargaining teams for all their hard work. He recognized the work of former board members Kari Rieck, Nell O'Malley and Donna Keim in reaching this contract agreement.

VII. SPECIAL REPORTS**A. Benton County Levy Presentation, Discussion and Possible Endorsement Resolution**

Julie Manning – 1045 SW Sunset Drive, Corvallis, representing a citizen group, distributed information about measure 02-64, a five-year levy aimed at restoring public safety and health services within Benton County. She led review of the information, pointing out how many of these programs have a direct affect on youth. Ms. Manning asked for the board's endorsement of the measure, saying that it will provide a real benefit for students in the district.

Director Ten Pas said he wrote a personal letter of endorsement that will be published in the voters pamphlet, saying that he will support the levy because it is an issue of good services for the youth in this community.

In response to a question from Director Turman about whether the Benton County Commissioners have endorsed district levies in the past, Superintendent Tarzian noted her participation on a county commission aimed at reviewing the budget and identifying what the priorities should be. She said the Benton County Commissioners' history of wanting to provide services to children has been long-standing. She said the real question the board needs to answer is whether these services are necessary.

Director Schuster said she is a member of the political action committee for the county levy. She added that at the time the school board voted to levy a reduced per-thousand amount for the district's levy – because assessed values had increased – she had hoped the lower school district tax amount would encourage the community to be more generous in voting for the county levy.

Director Donohue explained that the board's vote was to reduce the ad valorem tax rate that had been advertised to voters, based on the increase in assessed value. He commented that the issue of children's health is vital and he asked for more information about the school resource officer positions that would be funded through the levy. Ms. Manning said that of the seven deputy

positions funded through the levy, some would be used for patrol and some would be used in conjunction with the Corvallis Police Department to provide the core SRO function.

MOTION #9: It was moved by Director Ten Pas and seconded by Director Higgins to support Measure 02-64.

The motion was voted on and passed unanimously.

Chair Rodman called a recess at 7:45 p.m.; he reconvened the meeting at 7:55 p.m.

B. CHS Master Plan Phases I, II, III Review

Director Ten Pas reported that he and Director Corrigan met with Corvallis City Manager Jon Nelson and Community Development Director Ken Gibbs to talk about construction of tennis courts on the Corvallis High School (CHS) property. Director Ten Pas said the objective of the meeting was to discuss where we've been, where we are and where we're going, as well as to obtain the city's recommendations on how to make the process beneficial. He said the City Planning Commission will hold a hearing on the district's submitted plan on October 3.

Director Ten Pas said Mr. Nelson and Mr. Gibbs recommended that the district hold community meetings to explain the proposed plan, and encouraged the district to proceed with the realization that the project could be delayed by appeals to the city council and the Land Use Board of Appeals (LUBA) filed by neighbors. Director Ten Pas pointed out that even if the district put this project on a fast track, there are methods available to the community that could cause delays of up to two years. He thanked district staff who attended the meeting: Superintendent Tarzian, Kathy Rodeman, Noel Mingo and Kim Patten.

Director Corrigan said the discussion with the city included the state of the existing courts and a possible backup plan for CHS.

Noel Mingo, Auxiliary Services Manager, drew the board's attention to conceptual architectural drawings and identified the placement of the tennis courts on the CHS site. He provided a timeline of the land use process for the CHS master site plan and discussed the various scenarios considered for the tennis courts. He indicated that school staff met with neighbors to brief them on the designs and to hear their concerns; there will be another community meeting this week for neighbors to share their concerns and ask questions. He explained that flyers were sent to every residence in the neighborhood and the sole topic on the agenda is the tennis courts.

Superintendent Tarzian reminded the board that one of its decisions in January 2006 was to reach into Phase II and pull out all of the components of the CHS master site plan and complete them with remaining bond dollars from Phase I.

Director Turman asked if the district could hire an engineer to do the work as a design/build project. Mr. Mingo said that option hadn't been considered because of the inability to put time constraints on the vendor.

C. Auxiliary Services Structure Timeline

Human Resources Director Jeanne Holmes referred to the recent resignation of the auxiliary services director, Fred Wright. Ms. Holmes said that over the next couple of months, input would be gathered from staff and community partners about how the Auxiliary Services Department is working, whether or not to continue the same leadership model used in the past, and whether there are any other organizational changes to make in that department. Director Ten Pas asked if board members could provide input; Ms. Holmes said they could.

Ms. Holmes said that over the past 10 years the district has done a significant amount of facilities work and is pretty much done with the majority of the bond measure projects; one of the things that needs to be examined is whether the work has shifted.

Ms. Holmes distributed a data-gathering timeline. She said that the superintendent requested formation of an Auxiliary Services Advisory Group to provide input/guidance; the superintendent will make her decision by January 15.

Superintendent Tarzian touched on plans for recognition for the service Mr. Wright provided to the district over the past eight years.

VIII. CONSOLIDATED ACTION

MOTION #10: It was moved by Director Ten Pas and seconded by Vice Chair Donohue to approve the consolidated action items. The motion was voted on and passed unanimously.

A. SUPPORT SERVICES ITEMS

1. Resolution No. 07-0901 Transfer of Appropriations in General Fund for School Improvement Fund

The board adopted the resolution to authorize use and transfer of \$1,382,000 from Contingency to Instructional Services. (Filed as Supplemental Item #III-1 in the Official 2007-08 Board Minutes.) When the 2007-08 General Fund budget was adopted, the state legislature was still in session and finalizing the amount of the State School Fund for the 2007-09 biennium. Based on discussions at the legislature, the district included a reserve for a "Statewide Allocation Increase" in the amount of \$1,500,000, and the Budget Committee discussed the prioritization of services to be added if those funds became available. The state legislature adopted a State School Fund budget that included a "School Improvement Fund" for which districts can apply based on their

extended ADMw. The amount has been estimated by the Department of Education to be \$181 per ADMw. The district is therefore eligible for approximately \$1,382,000.

2. LICENSED PERSONNEL RECOMMENDATIONS

Recommendation to Hire

- Jon Buford: Industrial Education Teacher, 0.50 FTE, Corvallis High School; effective August 29, 2007 (Probationary).
- Louanne Collins: Career Education Specialist – TOSA, 0.67 FTE, Crescent Valley High School; effective August 29, 2007 (Probationary).
- Jeanette Cunningham: Fourth/Fifth Grade Teacher, 1.0 FTE, Garfield Elementary School; effective August 29, 2007 (Probationary).
- Jim Dort: Social Studies Teacher, 0.33 FTE (1st semester), Corvallis High School; effective August 29, 2007 (Temporary).
- Linda Dunfield: Elementary Music Teacher, 1.0 FTE, Mountain View Elementary School; effective August 29, 2007 (Probationary).
- Rachael Fraley: Middle School Teacher, 1.0 FTE, Lincoln School; effective August 29, 2007 (Temporary).
- Talia Isaacs: Kindergarten/First Grade Teacher, 1.0 FTE, Lincoln School; effective August 29, 2007 (Probationary).
- Jaime Jones: First Grade Bilingual Teacher, 1.0 FTE, Lincoln School; effective August 29, 2007 (Probationary).
- Devan Lewis: Math Teacher, 0.33 FTE, Linus Pauling Middle School; effective August 29, 2007 (Temporary).
- Lester McBride: Spanish Teacher, 0.33 FTE, Cheldelin Middle School; effective August 29, 2007 (Temporary).
- Pravina McClure: Art Teacher, 1.0 FTE, Crescent Valley High School; effective August 29, 2007 (Probationary).
- Kimberly McNally: Special Education Teacher, 1.0 FTE, Adams Elementary School and Wilson Elementary School; effective August 29, 2007 (Probationary).
- Katherine Nepute: Humanities/Language Arts, 0.67 FTE, Linus Pauling Middle School; effective August 29, 2007 (Temporary).
- Sherry Newton: PE/Health Teacher, 1.0 FTE, Linus Pauling Middle School; effective August 29, 2007 (Probationary).
- Jonathan Opfer: Fourth Grade Teacher, 1.0 FTE, Hoover Elementary School; effective August 29, 2007 (Probationary).
- Laurel Ritter: Second/Third Grade Teacher, 1.0 FTE, Garfield Elementary School; effective August 29, 2007 (Probationary).
- Cami Roberts: PE Teacher, 0.50 FTE, Cheldelin Middle School; effective August 29, 2007 (Probationary).
- Jeff Shimabuku: Social Studies Teacher, 0.75 FTE, Crescent Valley High School; effective August 29, 2007 (Probationary).
- Ann Smiley: Alternative Ed Teacher, 1.0 FTE, Corvallis High School; effective August

29, 2007 (Probationary).

- Daniel Stevens: Spanish Teacher, 0.50 FTE, Crescent Valley High School; effective August 29, 2007 (Temporary).

Termination/Resignation

- Rob Hill: Alternative Ed Teacher, 1.0 FTE, Corvallis High School; effective August 22, 2007 (Resignation).

3. INTERGOVERNMENTAL AGREEMENT WITH OSU DEPARTMENT OF SCIENCE AND MATH

The board approved this agreement. (Filed as Supplemental Item #I-9 in the Official 2007-08 Board Minutes.) This agreement provides for the exchange of a .5 FTE Corvallis School District teacher with a .5 FTE OSU faculty member, and positions the Lincoln 6-8 program to serve as a lab school for science and math students from OSU.

4. BOARD POLICY BBF – BOARD MEMBER CONDUCT—REVISION—SECOND READING

The board approved the policy. (Filed as Supplemental Item #XII-1 in the Official 2007-08 Board Minutes.) The Government Standards and Practices Laws set out in Chapter 244 of the Oregon Revised Statutes govern the conduct of public officials. As such, Board members are subject to the ethics standards as well as laws governing conflicts of interest. OSBA has retitled and updated current policy.

5. BOARD POLICY JC—SCHOOL BOUNDARY AREAS AND TRANSFERS—REVISION—SECOND READING

The board approved the policy. (Filed as Supplemental Item #XII-2 in the Official 2007-08 Board Minutes.) The No Child Left Behind Act (NCLBA) requires districts to allow students in a school identified for school improvement, corrective action, or restructuring under NCLBA to transfer to a safe public school in the district not identified for improvement. Additionally, students who attend a school identified as persistently dangerous, or who are victims of a violent criminal offense occurring in or on the grounds of the school the student attends, must be allowed to transfer to a safe school in the district not identified for improvement.

6. APPOINTMENT OF BUDGET COMMITTEE MEMBERS

The board appointed citizen members Mark Yeager, Leanne Giordono and Elizabeth (Liz) Pearce to three-year terms beginning 2007-08. Each local government must have its budget document reviewed and approved by a local budget committee. The members include the seven elected board members and an equal number of citizen appointees. (Filed as Supplemental Item #VI-1 in the Official 2007-08 Board Minutes.)

7. SUBSTITUTE TEACHER PER DIEM RATE

The Board approved the substitute teacher per diem rate. The Department of Education set this year's minimum substitute teacher pay rate for eight hours at \$144.54 per day. Minimum salary after the tenth day is 1/190th of the District's base salary schedule. (Filed as Supplemental Item #IV-1 in the Official 2007-08 Board Minutes.)

IX. CONSOLIDATED INFORMATION

A. CORRESPONDENCE

(Filed in Section V of the Official 2007-08 Board Minutes.)

B. INSTRUCTIONAL SERVICES ITEMS

1. INTERDISTRICT TRANSFER INFORMATION

The board received information on 208 inter-district transfers.

C. SUPPORT SERVICES ITEMS

1. ADMINISTRATIVE REGULATION DLC-AR DISTRICT TRAVEL

The board received a copy of this new administrative regulation, which outlines details and procedure for staff and students traveling on authorized District business or activities.

(Board minutes continue on the next page.)

2. ACCOUNTS PAYABLE CHECK SUMMARY

The board received the following information.

SCHOOL YEAR 2006-2007			
DATE	DESCRIPTION	CHECKS WRITTEN	TOTAL AMOUNT
08/01/07	P/R Liability replacement check	1	\$ 900.00
08/10/07	Accounts Payable Checks	9	\$ 575,455.88
08/31/07	Payroll Liabilities (August Accrued)	22	\$ 69,945.22
Totals	Checks Written: 32		\$ 69,945.22
SCHOOL YEAR 2007-2008			
DATE	DESCRIPTION	CHECKS WRITTEN	TOTAL AMOUNT
08/10/07	Accounts Payable Checks	79	\$ 228,344.26
08/10/07	Bond Checks	38	\$ 1,391,164.58
Totals	Checks Written: 117		\$ 1,619,508.84

The detailed check distribution ledger is on file in the Business Services Office and is available for information during business hours.

3. NON-LICENSED PERSONNEL INFORMATION

Recommendation to Hire

- Maria Arredondo: Educational Assistant 2 – ELL, 5.0 hours, Lincoln School; effective August 29, 2007 (Regular).
- Carla Berrey: Educational Assistant 2 - Homecourt, 7.0 hours, Cheldelin Middle School; effective August 29, 2007 (Regular).
- Dan Cleary: Student Behavior Assistant, 7.5 hours, Crescent Valley High School; effective August 29, 2007 (Limited Term).
- Jo Lynn Farrer: Child Care Provider, 1.2 hours, Adams Elementary School; effective August 29, 2007 (Limited Term).
- Lisa Frothingham: Educational Assistant 3, 3.0 hours, Jefferson Elementary School; effective August 29, 2007 (Limited Term).
- Michaela Gonzalez: Administrative Assistant 1, 5.0 hours, Lincoln School; effective August 29, 2007 (Regular).

- Jessica Groom: Educational Assistant 2, 2.0 hours, Educational Assistant 1, 1.0 hours, Jefferson Elementary School; effective August 29, 2007 (Regular).
- Shari Karns: Educational Assistant 2 – LRC, 6.5 hours, Lincoln School; effective August 29, 2007 (Regular).
- Bette LakeYoungberg: Administrative Assistant 1, 7.0 hours, Harding Center and Cheldelin Middle School; effective August 29, 2007 (Regular).
- Aida Mercado: Educational Assistant 2, 4.0 hours, Lincoln School; effective August 29, 2007 (Regular).
- Kris Rondeau: Administrative Assistant 1, 7.0 hours, Adams Elementary School; effective August 29, 2007 (Regular).
- John Sanders: Educational Assistant 2 – Life Skills, 7.0 hours, Linus Pauling Middle School; effective August 29, 2007 (Regular).
- Lauren Sanders: Educational Assistant 2 – LRC, 6.5 hours, Garfield Elementary School; effective August 29, 2007 (Regular).
- Stacy Sedlacek: Educational Assistant 2 – LRC, 6.5 hours, Mountain View Elementary School; effective August 29, 2007 (Regular).
- Mike Thenell: Educational Assistant 2 – Homecourt, 4.0 hours, Corvallis High School; effective August 29, 2007 (Regular).
- Nancy Toplar: Educational Assistant 2 – Study Hall, 8.0 hours, Corvallis High School; effective August 29, 2007 (Regular).
- Laura Ullrich: Educational Assistant 2 – XLT, 7.0 hours, Linus Pauling Middle School; effective August 29, 2007 (Regular).
- Kathy Zimbrick: Educational Assistant 2 – LRC, 3.0 hours, Crescent Valley High School; effective August 29, 2007 (Regular).

Termination/Resignation

- Evelyn Gorley: Food Service Assistant, 3.0 hours, Franklin School; effective August 31, 2007 (Retirement).
- Shari Karns: Food Service Specialist, 5.5 hours, Mountain View Elementary School; effective August 28, 2007 (Resignation).
- Kim Luebbert: Food Service Assistant, 4.0 hours, Cheldelin Middle School; effective August 27, 2007 (Resignation).
- Kathie McKay: Educational Assistant 2, 7.5 hours, Harding Center; effective August 20, 2007 (Resignation).
- Randy Silbernagel: Student Behavior Assistant 2, 4.0 hours, Corvallis High School; effective August 28, 2007 (Resignation).
- Rebecca White: Educational Assistant 2 – LRC, 6.5 hours, Garfield Elementary School; effective August 27, 2007 (Resignation).

(Board minutes continue on the next page.)

XI. EXECUTIVE SESSION

The Board met in Executive Session at 5:15 p.m. under ORS 192.660(2)(d) – To conduct deliberations with persons designated by the district to carry on labor negotiations and under ORS 192.660(2)(f) – To consider information or records that are exempt by law from public inspection.

XII. ADJOURNMENT

There being no further business before the board, Chair Rodman adjourned the meeting at 8:23 p.m.

Blake Rodman, Chair

Dawn Tarzian, Superintendent

Prepared by: Julie Catala
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