

**MINUTES**  
Regular Meeting of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J  
1555 SW 35<sup>th</sup> Street  
Corvallis, Oregon

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:34 p.m. in the Board Room of the Central Administration Building, 1555 SW 35<sup>th</sup> Street, Corvallis, Oregon. The secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u> Blake Rodman, Chair Matt Donohue, Vice Chair Helen Higgins Lisa Corrigan Bill Ten Pas Anne Schuster</p> <p><u>BOARD MEMBERS EXCUSED</u> John Turman</p>	<p><u>EXECUTIVE STAFF PRESENT</u> Dawn Tarzian, Superintendent Steve Youngblood, Assistant Superintendent Jeanne Holmes, Human Resources Director Kathleen Walker, Student Services Director Kathy Rodeman, Business Director</p> <p><u>STUDENT REPRESENTATIVES PRESENT</u> Theresa Chan</p>
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A quorum was present and due notice had been published.

**II. PLEDGE OF ALLEGIANCE**

Chair Rodman led the group in the pledge of allegiance.

Chair Rodman welcomed the Budget Committee members in the audience and then invited audience members to introduce themselves to the Board and state their affiliation with the District.

**III. COMMITTEE/BOARD MEMBER ITEMS**

Director Corrigan said she attended the Community Nutcracker Production at CHS, the CHS Holiday Concert, and the Heart of the Valley Choir Holiday Concert, and appreciated the talented students at all events. She also attended the 2nd day of the Regional Lego Robotics Tournament at LMPS, when several teams from Corvallis public schools advanced to the State Championships to be held in Hillsboro in January.

Student Representative Chan said that a bell system has been implemented at Crescent Valley High School (CVHS) to get more students to class on time and to parallel the bell system at CHS.

#### **IV. STUDENT REPRESENTATIVE REPORTS**

No report was given.

#### **V. SUPERINTENDENT'S REPORT**

*Letter from Oregon State Assistant Superintendent* – Superintendent Tarzian said the District has received a letter from the Assistant Superintendent of Oregon noting that Corvallis does not meet adequate yearly progress or the highly qualified teacher standards. She said that about 50% of districts in Oregon fall within this category; she and the District will be working with the Oregon Department of Education (ODE) to bring District kids out of this category.

*Diversity Committee* – The superintendent noted that the Diversity Committee had their first meeting, with about 35 representatives to lay out a road map for children's success regardless of cultural background.

*College Hill Student Poetry* – Attention was drawn to samples of haiku poetry created by students at College Hill High School who are being mentored in the arts by community members.

#### **VI. PUBLIC TESTIMONY**

Denise Cardinali, 6017 SW Grand Oaks, Corvallis. Ms. Cardinali testified regarding budget priorities and outlined her thoughts on where she thinks the District budget could be cut. She emphasized consideration be given to preserving programs as much as possible.

Kathleen Westly, 31469 Peterson Rd., Philomath. Ms. Westly presented information on the Muddy Creek Charter School, pointing out a survey that shows high parental satisfaction. She noted other grants received by MCCS and a pilot program that the school has been chosen for. (Filed in Section V of Official 2008-2009 Board Minutes.)

Anita Grunder, 31459 Peterson Rd., Philomath. Ms. Grunder requested that the Board allow for the reconfiguration of the MCCS grade distribution to include 6<sup>th</sup> grade. She gave reasons for this request, and noted that they have received positive response for MCCS.

Director Ten Pas asked if a survey had been done to find out how many current 5<sup>th</sup> grade students would want to go to 6<sup>th</sup> grade at MCCS. Ms. Grunder indicated that that information was in the survey handed out to the Board.

## **VII. STAFF TESTIMONY**

No testimony was given.

## **VIII. SPECIAL REPORTS**

### **A. Wellness Council Update**

Gigi Sims and Carol Walsh, members of the Wellness Council Steering Committee, presented an update to Board. (Filed as Supplemental Item # VII-11 in Official 2008-2009 Board Minutes.)

Ms. Walsh reviewed the policy of the Wellness Committee and described her role on the committee. She noted that a phrase important to this work is “healthy to learn, learn to be healthy”, and opined that the economic future of the country relies on a healthy and creative work force; this committee shows that the District cares about kids and the long term health of the country. She shared the vision of the Wellness Council.

Ms. Sims described her role on the committee and presented some highlights from the Wellness update. She drew attention to the list of the council members; she said it is impressive that 32 individuals have committed to monthly meetings since the policy was adopted in June 2006. She noted that Franklin K-8 was one of three schools in Oregon to receive a Healthy Kids Learn Better grant.

She drew attention to several accomplishments such as the MIX IT UP program, nutrition education “boosters” occurring monthly to quarterly, and increases in physical education and community partnerships, the Safe Routes to School (SRTS) program, and increasing the community norms of healthy environment for children.

Ms. Sims commented on the SRTS grant from the Oregon Department of Transportation, and said that approximately 54-60% of children arrive to school by family vehicle and live within two miles of the school. She said that these numbers are being looked at to see how vehicle use can be reduced. She drew attention to the Great Start program and some of the community organizations involved in the council’s activities.

She drew the Board’s attention to the SMART objectives created by the committee. She said that she excited that each Corvallis school has a school wellness team and is using specific program modules as a tool to move their schools towards wellness. Some of the current focus areas for wellness are nutrition services, physical activity and healthy environments. Ms. Sims pointed out the action plan for each of the SMART objectives and said that this plan is a dynamic document that changes as work as accomplished. She said that there is a good framework in place regarding the wellness policy and they may be requesting additional administrative support from the District; she said the committee likes doing their work.

Vice Chair Donohue thanked the committee and said he appreciated their work with local

farmers and focus on physical activity.

Director Schuster commented on some of the humorous ways that the wellness focus is affecting children and teachers, such as vegetables hidden in school foods, and Adams Elementary School teacher's use of pedometers and engaging children by example. Discussion occurred about other examples of wellness, such Adams' removal of all unhealthy treats, partnership with an Oregon State professor and graduate student for morning fitness activity, the use of pedometer data from a Washington DC trip being used later in math classes, and the changes to the CVHS student store. Student Representative Chan noted that she was glad students have been able to work with legislative regulations about food in the schools and that sales have been the same at the CVHS student store as in previous years.

Superintendent Tarzian recalled the 2005-2006 school year and her surprise at the time to have these members dedicated to the committee for three years time; she noted that the District has gone from a culture of saying "we can't do one more thing" to "we can't afford to not do this."

## **B. Update on Revenue Projections**

Business Director Kathy Rodeman presented an update to the Board on revenue projections. Ms. Rodeman provided two handouts for the Board. (Filed as Supplemental Item # VII-12 in Official 2008-2009 Board Minutes.) She led a review of the handouts which included focus on school enrollment forecast and anticipations, examination of the state's School Fund Formula (SFF) and general fund projections for next year.

Ms. Rodeman noted that two major events since the November board meeting affect this update, the governor's November 19<sup>th</sup> economic forecast and his proposed budget for the next biennium. She also went through the major factors that may affect the general fund as a result of her estimates about the governor's budget.

Chair Rodman inquired how Ms. Rodeman arrived at the funding ratio monetary amount of \$475, 375 (see the Base Budget page of Supplemental Item # VII-12.) Ms. Rodeman explained her process and said that this budget breakdown is a best estimate, but she believes the state will use the same process she did in order to outline the governor's budget.

Ms. Rodeman said that the net SSF will increase by about 1.3 million next year, but it is less than the cost of contract increase for staffing, transportation and utility cost increases. She noted that the SIF funds will no longer be a separate item any longer and will be a \$1.4 million dollar reduction will be a problem next year. She also drew attention to the other small revenues that add to the bottom line total, including interest on investments. This year investments will cost the District money. She discussed the Oregon Government Investment Pool (OGIP) and the forecast for the District's relationship with investments in the future.

Director Schuster inquired how the District's investments were prevented from losing money. Ms. Rodeman said that the short term investment board (OGIP) is wonderful and offset the OGIP losses by spreading it over many places over a period of time. She said that the investments made by the District are very plain and basic, mostly with treasuries or agencies.

Ms. Rodeman drew the Board's attention to the reserves available to the District, including the Rainy Day Reserve and the local option levy. She reminded the Board that this recession may last four to six years and she suggests that the Board plan on six years to use these reserves. She also pointed out that unallocated reserves are on the list, but that there really are not any reserves there. She mentioned the carryover prospects, and said that better incentives should be provided for principals to encourage carrying money over from one year to the next. She also pointed out the funds that are not available for general use.

She drew the Board's attention to the 5 Year Spending Plan on page A23 in the 2008-09 Adopted Budget document and said that if there was any reason the Board thought that a change in course was needed it would be helpful to know now.

### **C. Use of Reserves and Local Option Levy in 2009-10**

Ms. Rodeman said that \$1.20 was levied, and that voters had authorized up to \$1.50 on the local option levy. She said that leveling the additional 30 cents will generate about one million dollars more next year.

Superintendent Tarzian shared on the planned uses for reserves, and noted that at the time the levy passed there was a considerable community process to develop the reserve uses now in the budget document.

Ms. Rodeman said that she proposes starting with the governor's budget and then prepare a reduction list that can be published in the budget and followed as far down as needed in order to meet state revenues.

Chair Rodman called a break from 7:45 to 7:49pm.

## **IX. BUDGET PRIORITIES**

Superintendent Tarzian noted that she and Ms. Rodeman are meeting with staff at schools that before making final decisions they are very interested in staff input. She shared ideas that staff had provided to her, and said that she and Ms. Rodeman have visited about half of the District's schools, and that staff are also funneling ideas through OSEA and Corvallis Education Association representatives to Ms. Rodeman.

Ms. Rodeman said that when priorities are adopted they should direct the District through good and bad years, and shared priorities from this year's budget as examples. She encouraged the Board to keep a long term perspective. She said that discussions with the District leadership

team, principals, parents and staff groups have all come into this process. She said the most common priorities that are encouraged are to stay aligned with the District Improvement plan goals, to align systems to provide a continuum of intervention services through the grades, and to stay to true to the local option levy commitments.

Chair Rodman inquired about the teacher experience factor in the SSF revenues on the GF resources handout and whether the retiring of experienced teachers would offset the teacher experience factor. Ms. Rodeman drew attention to page 112 of the Board packet and summarized the average teacher experience graph, noting that that the cost saved in having less experienced teachers does not come close to covering the teacher experience factor in the SSF.

Superintendent Tarzian said that the state may be trying to integrate a factor such that the Districts are able to have resources to provide equal opportunities.

Vice Chair Donohue expressed that the Board should maintain a long term vision of having experienced teachers in the long run and that it has to continue to be the goal. He noted that sometimes when immediate issues are dealt with hastily one can end up with rolling costs when things are good again and he does not want to see that happen.

Director Ten Pas inquired about how many in-school days are required by the state to have. Information was given by staff that the state measures by hours rather than days, with 171 hours at elementary, 172 at middle school and 173 at the high school level. Superintendent Tarzian noted that there is about 24 hours worth of flexibility that the District has currently.

Discussion of a four day work week occurred, because it was listed in the staff ideas read by Superintendent Tarzian, with Director Ten Pas, Director Schuster and Superintendent Tarzian expressing that the option does not seem viable. Vice Chair Donohue expressed that the community needs to be considered as times are tough and a four day week would negatively impact families.

Chair Rodman said he would like to have input from the staff and leadership team who have gone through financial situations like this previously and expressed that he would also like to know if the community would have the Board act differently in the current situation, perhaps cutting programs and thereby maintaining small class sizes. He noted he is inclined to preserve programs and not return to 40 student class sizes.

Discussion occurred on whether there is data to assess on how students in previously large class sizes fared after graduating, whether that data would be statistically valid, and whether that student experiences could be quantifiable in data format.

The Board discussed reduction in overhead. Director Higgins opined that the only way to save money is to reduce overhead, and mentioned the cost of two high schools and the daily cost of payroll, noting that the District has been in this situation before. Chair Rodman noted that the District ran lean and closed several schools as a result of the last recession. Vice Chair Donohue discussed pulling some functions from individual schools into the District office to trim any individual school overhead that way.

Director Corrigan requested a reminder document of what the levy is currently paying for and what staffing and resources the SIF brought in, so that any cuts can be explained in clear terms as to whether they are from the levy or the SIF, in order to stay true to the levy. Superintendent Tarzian concurred.

Director Ten Pas requested information on facility costs and mentioned the possibility of shifting bond funds to other facility related issues rather than pay for bleachers; he said that the Board would be able to explain that classrooms are being kept small because bleachers might close.

Director Shuster suggested a sustainability committee and challenging schools to increase efficiency and sustainability.

Vice Chair requested information on possible benefits from future events like an Early Retirement Incentive and said that the Board might be able to look ahead to see how far the District contingencies have to spread and if there will be financial pockets to ease the burden at some point in the future.

Director Schuster suggested that, in light of Governor Kulongoski possibly postponing new graduation requirements, pulling back on preparation. Discussion occurred on whether career related standards were already in place before the new requirements; Superintendent Tarzian noted they have been in place five or six years and are now required of the current freshmen. She opined that the governor's pause is related to additional requirements that are coming but do not yet exist.

Director Schuster mentioned the Quality Education Model (QEM) being instituted and asked if it could be put on hold, particularly the librarians at high schools and the movement of dual immersion to high schools. Superintendent Tarzian noted that the QEM has not been implemented, and that the librarians at the high schools are related to accreditation requirements and necessary, but that the dual immersion suggestion was a possible point.

Chair Rodman requested more specifics from District staff before being able to propose more ideas and have discussion at the next meeting. Director Higgins agreed.

Director Corrigan and Director Ten Pas brainstormed a few other ideas such as looking at facilities rentals, transportation costs, modular rentals, sharing of the Harding Center with community partners, or the possible combination of high schools as was done in Medford.

Vice Chair Donohue stated that what the Board is doing tonight is throwing out ideas and racking their brains and that none of the commentary is a defined expression of what they want to see happen. He said they will examine a recommendation from staff and then have a further conversation. The Budget Committee members will be involved in the next discussion.

Director Schuster suggested creative partnering with Oregon State University and Linn Benton Community College, and Chair Rodman suggested use of online courses.

## X. CALENDAR INPUT

Human Resources Director Jeanne Holmes discussed next year's school calendar and invited Board input on the calendar. She noted that one of last year's recommendations was to study parent-teacher conference days and, though it has been postponed till next year, data is being collected this year for that purpose.

Chair Rodman noted that the calendar reflected the Board's last discussion and input and appreciated that the committee had taken that to heart.

Director Higgins and Director Corrigan noted that they have heard fewer complaints about the calendar. Director Higgins noted the number of non school days is a hardship on families and encouraged that the calendar committee take this into consideration. Director Corrigan expressed her desire to see conference data.

Chair Rodman said that the committee should be mindful of not creating many days off in a row, and Vice Chair Donohue opined that the quality of instruction that can be delivered in any particular week and its effects on families should be considered.

Director Corrigan noted that early release days will be new to some families and communication will be key; she requested that information be collected on items like hardship to families, where kids go on early release days, etc. Vice Chair Donohue encouraged that the District look at ways to help families on early release days, especially families with smaller children.

Discussion occurred in response to Chair Rodman's question about the non-contract day in early October and on the history of this state-wide in-service day. Superintendent Tarzian noted she has talked to the State Superintendent to examine the efficiency of that time. Chair Rodman noted concern about the public relations as the calendar does not convey the details that Superintendent Tarzian was able to share. Chair Rodman and Vice Chair Donohue suggested adding more wordage on the calendar to explain this day to parents and the public.

## XI. CONSOLIDATED ACTION

**MOTION # 18:** It was moved by Vice Chair Donohue and seconded by Director Higgins to approve consolidated action.

Director Corrigan requested that agenda item # B.7—Demolition of the Fillmore Duplex be held for discussion.

**Motion # 18 was not voted on or withdrawn.**

**Motion # 19:** It was moved by Chair Rodman moved to approve consolidated action with the exception of agenda item # B.7—Demolition of the Fillmore Duplex. There was no second.

The motion was voted on and passed unanimously.

## **A. APPROVAL OF MINUTES**

The Board adopted the October 6, 2008 and November 3, 2008 minutes as submitted.

## **B. SUPPORT SERVICES ITEMS**

### **1. LICENSED PERSONNEL RECOMMENDATIONS**

The Board approved the following recommendations:

#### Recommendation to Hire:

- Christy Bolden: Music Teacher, 0.8 FTE, Hoover Elementary School; effective December 1, 2008 (Temporary).
- Aida Mercado Alvarez: Bilingual 1<sup>st</sup> Grade Teacher, 1.0 FTE, Garfield Elementary School; effective November 24, 2008 (Temporary).
- Kristi Muro-Dougherty: Counselor, 0.5 FTE, Garfield Elementary School; effective November 24, 2008 (Temporary).
- Vicki Bugbee-Reed: Third Grade Teacher, 1.0 FTE, Wilson Elementary School; effective January 1, 2009 (Temporary).
- Blou Carman: Psychology / Social Studies Teacher, 0.17 FTE, Corvallis High School; effective January 28, 2009 (Temporary).
- Shayna Hicks: First Grade Teacher, 1.0 FTE, Mountain View Elementary School; effective December 17, 2008 (Temporary).

#### Terminations/Resignations:

- Becca Hammagren: First Grade Teacher, 0.5 FTE, Mt. View Elementary School; effective December 19, 2008 (Resignation).
- Vicki Bugbee-Reed: Third Grade Teacher, 1.0 FTE, Wilson Elementary School; effective December 31, 2008 (Retirement).

### **2. OREGON SCHOOL BOARD ASSOCIATION (OSBA) ELECTIONS AND RESOLUTIONS**

The Board approved the following votes that Chair Rodman intends to cast on behalf of the Corvallis School Board:

**President-Elect:** Beth Gerot, Eugene 4J  
**Vice President:** Scott Pillar, High Desert ESD  
**Secretary/Treasurer:** Bobbie Regan, Portland 1J

**Resolution 1:** Yes (vote)

This resolution amends the constitution to make housekeeping changes in the language so that everything falls in line with the governance changes approved by members last November.

**Resolution 2:** Yes (vote)

This resolution amends the OSBA constitution to guide our access to the endowment fund created when the OSBA Health Insurance Trust was terminated. It defines rules for accessing the endowment principal.

**Resolution 3:** Yes (vote)

This resolution adopts the 2009 OSBA Legislative Policies and Priorities that the Legislative Policy Committee has been developing over the past few months.

**3. RESOLUTION NO. 08-1201 – 403(B) PLAN DOCUMENT – TAX SHELTERED OPTIONS FOR EMPLOYEES**

The Board adopted Resolution No. 08-1201 to formally approve the 403(b) plan document. (Filed as Supplemental Item # III-6 in Official 2008-2009 Board Minutes.)

**4. ADDENDUM TO THE AGREEMENT WITH MILESTONE FAMILY RECOVERY PROGRAM/YES HOUSE**

The Board approved the addendum reducing some financial support to the Milestone Family Recovery Program/YES House. (Filed as Supplemental Item #I-21 in Official 2008-2009 Board Minutes.)

**5. AGREEMENTS WITH LINN BENTON LINCOLN ESD FOR TIER 2 RESOLUTION SERVICES: OCCUPATIONAL THERAPIST/PHYSICAL THERAPIST SERVICES; SCHOOL PSYCHOLOGIST SERVICES; STUDENT SUPPORT SPECIALIST SERVICES; OSU PROJECT COUNSELOR SERVICES**

The Board approved the agreements with Linn Benton Lincoln ESD for Tier 2 resolution services. (Filed as Supplemental Item # I-22 in Official 2008-2009 Board Minutes.)

**6. AGREEMENT WITH LINN BENTON LINCOLN ESD FOR REGIONAL AUTISM SPECTRUM DISORDER SERVICES**

The Board approved the agreement with Linn Benton Lincoln ESD (LBLESD) to flow-through monies to the Corvallis School District for funding of (1) classified and (2) certified Autism Specialists to be employed by the District. (Filed as Supplemental Item # I-23 in Official 2008-2009 Board Minutes.)

## **7. DEMOLITION OF THE FILLMORE DUPLEX**

**Held for discussion:** Director Corrigan asked a question regarding the demolition of the Fillmore duplex that is owned by the district near CHS. Corvallis District Facilities and Maintenance Manager Lecuyer was recognized by the Chair. He said that the building is not safe due to mold and asbestos, and that the house was originally bought with the intention of expanding campus.

**MOTION # 20:** It was moved by Director Corrigan and seconded by Vice Chair Donohue to approve agenda item # B.7—Demolition of the Fillmore Duplex.

The motion was voted on and carried unanimously to authorize District staff to have the Fillmore Duplex removed and integrate the lot into the bordering track and field. (Filed as Supplemental Item # IV-14 in Official 2008-2009 Board Minutes.)

## **8. CLOSING TAYLOR FIELD BLEACHERS**

The Board authorized District staff to close the Taylor Field Bleacher System and explore alternative options with our community partners. (Filed as Supplemental Item # IV-15 in Official 2008-2009 Board Minutes.)

## **XII. CONSOLIDATED INFORMATION**

### **A. CORRESPONDENCE**

(Filed in Section V of the Official 2008-2009 Board Minutes.)

### **B. INSTRUCTIONAL SERVICES ITEMS**

No items were submitted.

### **C. SUPPORT SERVICES ITEMS**

#### **1. NON-LICENSED PERSONNEL INFORMATION**

Recommendation to Hire:

- Janet Corbitt: Educational Assistant 2, 2.5 hours, Mt. View Elementary School; effective November 24, 2008 (Limited Term).
- Christie Dugger: Maintenance I – Custodian, 8.0 hours, Corvallis High School; effective November 17, 2008 (Regular).
- Kevin Meyer: Maintenance I – Custodian, 8.0 hours, District Office; effective December 8, 2008 (Regular).
- Marcy Monasky: Educational Assistant 2, 2.5 hours, Mt. View Elementary School; effective November 25, 2008 (Limited Term).
- Margarita Vallejo: Educational Assistant 2 – LRC, 4.0 hours, Garfield Elementary School; effective November 17, 2008 (Limited Term).
- Dana Beck: Administrative Assistant 1, 6.0 hours, Health Service Assistant, 2.0 hours, Garfield Elementary School; effective December 9, 2008 (Regular).

Terminations/Resignations:

- Barbara Gilstrap: Administrative Assistant 1/Health Service Assistant, 8.0 hours, Garfield Elementary School; effective December 12, 2008 (Resignation).
- Alenka Martinez-Carrancio: Educational Assistant 2, 6.5 hours, Linus Pauling Middle School; effective December 19, 2008 (Resignation).
- Aida Mercado Alvarez: Educational Assistant 1 & 2, 7.0 hours, Lincoln Elementary School; effective November 9, 2008 (Resigned to accept teaching position).

***Superintendent's Non-licensed–Head Coach, Assistant Coach/Club Advisor Recommendations***Head Coaches:

- Brendan Courtot: Head Wrestling Coach, Crescent Valley High School; Re-Hire.
- Greg Garrison: Head Boys Basketball Coach, Corvallis High School; Re-Hire.
- Nathan Harris: Head Wrestling Coach, Corvallis High School; New Hire.
- John Lanz: Robotics Coach, Corvallis High School; New Hire.
- Cooper Raasch: Head Ski Coach, Crescent Valley High School; New Hire.
- Michael Stair: Head Boys Basketball Coach, Crescent Valley High School; Re-Hire.
- Judy Storie: Head Swimming Coach, Corvallis High School; Re-Hire.
- Kodi Waite: Head Girls Basketball Coach, Crescent Valley High School; Re-Hire.
- Rex Watkins: Head Swimming Coach, Crescent Valley High School; Re-Hire.
- Joe Williamson: Head Girls Basketball Coach, Corvallis High School; Re-Hire.

Assistant Coaches/Club Advisors:

- Drew Anderson: Assistant Wrestling Coach, Crescent Valley High School; New Hire.
- Jessica Comstock: Assistant Girls Basketball Coach, Crescent Valley High School; Re-Hire.
- Thomas Cox: Assistant Girls Basketball Coach, Corvallis High School; New Hire.
- Tom Heath: Assistant Boys Basketball Coach, Corvallis High School; Re-Hire.
- Matthew Hein: Assistant Boys Basketball Coach, Crescent Valley High School; Re-Hire.
- Mark James: Assistant Girls Basketball Coach, Corvallis High School; New Hire.
- John Mickenham: Game Management, Corvallis High School; Re-Hire.
- Chad Morrow: Assistant Boys Basketball Coach, Corvallis High School; Re-Hire.
- Lindsay Schnell: Assistant Girls Basketball Coach, Corvallis High School; Re-Hire.
- Laurie Schrock: Winter Concession Supervision, Corvallis High School; Re-Hire.
- Kevin Skillings: Assistant Wrestling Coach, Corvallis High School; Re-Hire.
- Malia Storie: Assistant Swimming Coach, Corvallis High School; Re-Hire.
- Vikki Steele: Assistant Girls Basketball Coach, Crescent Valley High School; New Hire.
- Jon Strowbridge: Weight Room Supervision, Corvallis High School; New Hire.
- Nova Sweet: Assistant Girls Basketball Coach, Corvallis High School; Re-Hire.
- Riley Tillery: Assistant Swimming Coach, Crescent Valley High School; New Hire.
- Casey Williams: Assistant Boys Basketball Coach, Corvallis High School; Re-Hire.
- Victor Zgorzelski: Assistant Boys Basketball Coach, Crescent Valley High School; New Hire.

**2. UNAUDITED FINANCIAL STATEMENTS**

The Board received the unaudited statements of revenues, expenditures, and fund balances for the various funds of the District for the period ending October 31, 2008. (Filed as Supplemental Item #X-7 in the Official 2008-09 Board Minutes.)

**3. ACCOUNTS PAYABLE CHECK SUMMARY**

The District issued the following checks:

<b>SCHOOL YEAR 2008-2009</b>			
<b>DATE</b>	<b>DESCRIPTION</b>	<b>CHECKS WRITTEN</b>	<b>TOTAL AMOUNT</b>
10/22/08	Quick Pay	7	\$ 22,446.63
10/31/08	AP Check Run	383	\$ 843,314.39
10/31/08	Payroll Liability	25	\$ 141,801.48
11/03/08	Quick Pay	3	\$ 11,378.46
11/10/08	Quick Pay	6	\$ 169,065.12
11/10/08	Bond Check Run	14	\$ 331,321.87
11/14/08	AP Check Run	279	\$ 597,484.11
11/14/08	Quick pay	4	\$ 171,416.57
11/20/08	Quick pay	1	\$ 17,830.00
<b>Totals</b>	<b>Checks Written:</b>	<b>722</b>	<b>\$2,306,058.63</b>

**4. COMPREHENSIVE ANNUAL FINANCIAL REPORT - FOR THE YEAR ENDED JUNE 30, 2008**

The Board received the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2008. (Filed as Supplemental Item #X-8 in the Official 2008-09 Board Minutes.)

**5. STUDENT WORK FROM COLLEGE HILL**

The Board received samples of student work from College Hill High School in their December 8, 2008 Board Meeting Packet.

**6. BOARD POLICY AD—DISTRICT MISSION, BELIEFS, AND GOALS—REVISION—FIRST READING**

The Board received information that Board policy AD—District Mission, Beliefs, and Goals, has been revised.

**7. ADMINISTRATIVE REGULATION—GCBDA/GDBDA-AR(1)—FEDERAL FAMILY AND MEDICAL LEAVE/STATE FAMILY MEDICAL LEAVE—REVISION—FOR INFORMATION**

The Board received information that Board policy GCBDA/GDBDA-AR(1)—Federal Family and Medical Leave/State Family Medical Leave has been revised.

**8. ADMINISTRATIVE REGULATION—GCBDA/GDBDA-AR(2)—REQUEST FOR FAMILY AND MEDICAL LEAVE—REVISION—FOR INFORMATION**

The Board received information that Board policy GCBDA/GDBDA-AR(2)—Federal Family and Medical Leave/State Family Medical Leave has been revised.

**9. ADMINISTRATIVE REGULATION—GCBDA/GDBDA-AR(4)—FMLA/OFLA NOTICE TO EMPLOYEE—REVISION—FOR INFORMATION**

The Board received information that Board policy GCBDA/GDBDA-AR(4)—Federal Family and Medical Leave/State Family Medical Leave has been revised.

***Discussion:*** Director Ten Pas discussed the removal of “same sex” from the term same-sex domestic partner in this AR. He also said he would like “domestic partner” to apply to different sex couples as well. Community and Employee Relations staff member Kerry Richey said that there is no legal requirement for the phrase “same sex” to remain and that the law just specifies “partner”.

Superintendent Tarzian noted that she is comfortable with the adjustment of the wording and Chair Rodman indicated that Ms. Richey should proceed with the adjustments.

**10. ADMINISTRATIVE REGULATION—GCBDA/GDBDA-AR(5)—MEDICAL CERTIFICATION FORM—REVISION—FOR INFORMATION**

The Board received information that Board policy **GCBDA/GDBDA-AR(5)**—Federal Family and Medical Leave/State Family Medical Leave has been revised.

**11. BOARD POLICY IGDK—NON-SCHOOL-SPONSORED STUDY AND ATHLETIC TOURS/TRIPS/COMPETITIONS—NEW—FIRST READING**

The Board received information on policy **IGDK**—Non-School-Sponsored Study and Athletic Tours/Trips/Competitions.

**12. BOARD POLICY KI—PUBLIC SOLICITATION IN DISTRICT FACILITIES—REVISED—FIRST READING**

The Board received information on Policy **KI**—Public Solicitation in District Facilities.

**13. ADMINISTRATIVE REGULATION IICA-AR—FIELD TRIPS AND SPECIAL EVENTS—REVISION—FOR INFORMATION**

The Board received information about Administrative Regulation **IICA-AR**—Field Trips and Special Events.

**14. BOARD POLICY IK—ASSESSING AND REPORTING ACADEMIC ACHIEVEMENT—REVISION—FIRST READING**

The Board received information about Board Policy **IK**—Assessing and Reporting Academic Achievement.

**15. BOARD POLICY JECBA—ADMISSION OF EXCHANGE STUDENTS—REVISION—FIRST READING**

The Board received information on Board Policy **JECBA**—Admission of Exchange Students.

**16. ADMINISTRATIVE REGULATION—JECBA-AR—ADMISSION OF FOREIGN EXCHANGE STUDENTS—REVISION—FOR INFORMATION**

The Board received information on Administrative Regulation—JECBA-AR—Admission of Foreign Exchange Students.

***Discussion:*** Director Ten Pas requested that the Program Guideline A in the AR be adjusted to read: “The high school may accept a maximum of eight full-year exchange students from foreign countries. Exceptions may be made as deemed appropriate by the building administrator and approved by the superintendent or designee.” Superintendent Tarzian said that she is comfortable with those changes. Director Corrigan requested that Ms. Richey look into how foreign exchange immunization requirements are being tracked; Ms. Richey indicated that she would.

**17. ADMINISTRATIVE REGULATION JHFE-AR(1)—REPORTING OF SUSPECTED CHILD ABUSE—REVISED—FOR INFORMATION**

The Board received information Administrative Regulation JHFE-AR(1)—Reporting of Suspected Child Abuse.

**18. ADMINISTRATIVE REGULATION JHFE-AR(2)—SUSPECTED CHILD ABUSE REPORTING FORM—NEW—FOR INFORMATION**

The Board received information Administrative Regulation JHFE-AR(2)—Suspected Child Abuse Reporting Form.

**XIII. OTHER DISTRICT BUSINESS**

No other business was presented.

**XIV. ADJOURNMENT**

There being no further business before the Board, Chair Rodman adjourned the meeting at 8:48 p.m.

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Blake Rodman, Chair

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Dawn Tarzian, Superintendent

Prepared By: Kaela Schamp

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