

MINUTES
Regular Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J
1555 SW 35th Street
Corvallis, Oregon

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:32 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, Oregon. The secretary recorded those present as listed below.

<u>BOARD MEMBERS PRESENT</u> Blake Rodman, Chair Matt Donohue, Vice Chair Helen Higgins Lisa Corrigan Bill Ten Pas John Turman Anne Schuster	<u>EXECUTIVE STAFF PRESENT</u> Dawn Tarzian, Superintendent Steve Youngblood, Assistant Superintendent Kathy Rodeman, Business Services Director Kathleen Walker, Student Services Director Mike Strowbridge, Curriculum/Staff Development Coordinator <u>STUDENT REPRESENTATIVES PRESENT</u> Teresa Chan Sloan Storey
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A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE

Chair Rodman led the group in the pledge of allegiance.

Chair Rodman invited audience members to introduce themselves to the Board and state their affiliation with the District.

III. COMMITTEE/BOARD MEMBER ITEMS

Director Corrigan said she had attended a City Club meeting regarding the retaining of quality teachers, and noted other organizations that had staff in attendance there as well.

Director Schuster described her visit to the Adair Laborers Apprenticeship program which prepares kids to enter the work force directly out of high school. She praised the program for being fascinating, interesting and challenging.

Chair Rodman notified the Board that the Oregon School Boards Association had changed the process by which they elect their officers, giving each Oregon school Board one vote. He asked for agreement to allow him vote on their behalf and the Board assented.

IV. STUDENT REPRESENTATIVE REPORTS

No reports were presented.

V. SUPERINTENDENT'S REPORT

Love, INC. Teacher School Giveaway – Superintendent Tarzian invited Kerry Ritchey, Community and Employee Relations staff member, and staff from Love, INC. to present. Ms. Ritchey said that the sixth annual teacher school supply giveaway, held at Linus Pauling Middle School (LPMS), was an amazing event and totaled approximately \$107,000 in supplies. Lori Stubbs, a School Supply Committee member, John Stone, the vice president of the Love, INC. Board, Shannon Hartley, the School Supply Committee Chair, and Wilma Van Schelven, the director at Love, INC., each shared briefly on the project and their roles.

Ms. Ritchey said that it was wonderful to see that when there was an anticipated shortage of things they seemed to pop up; she said that each teacher received a thumb drive.

Director Higgins joined the meeting at 6:43 p.m.

Superintendent Tarzian praised their beliefs and mission being put into action. She said that the love for teachers that the Love, INC. staff mentioned is clearly underscored in practical ways.

Civil Rights Monitoring Visit – Superintendent Tarzian discussed the two day monitoring visit made by the Oregon Department of Education. Ten areas were covered with both schools and central office staff. She noted that the District will receive written feedback and characterized the feedback as focused on minor communication and physical improvements. She said there will be a number of accolades and that the student interviews resulted in exceptionally positive reviews. Superintendent Tarzian expressed her appreciation to the District Staff for the considerable work that went into preparation.

Recognition of School District Staff – Superintendent Tarzian noted that teachers Claudia Rawley and Barb Pastega were recognized in the Oregon Mathematics Teacher periodical for their achievements. Cydnie Meyer, OSEA member and co-president, was quoted in a national

paraprofessional publication, discussing the importance of OSEA members encouraging local initiatives to build “green buildings.” Teacher Jamie Rumage was named the Outstanding Earth Science teacher for the state of Oregon and will be featured in the Journal of Geosciences Education.

Driver Excellence Challenge Scholarship – Superintendent Tarzian noted that student Derek Gourley was awarded a college scholarship for participating in the Drive Excellence Challenge.

ESD Resolution Services – Superintendent Tarzian said that she will be bringing the LBL ESD Resolution Services Plan for 2009-2011 bienniums to the Board in February for adoption. She outlined what the services will be under that services plan.

VI. PUBLIC TESTIMONY

Lipi Gupta, CVHS Student. Lipi said that she is part of the Crescent Valley High School (CVHS) robotics team and said that involvement with the team is really important in regard to her future and the future of her teammates. She said she is looking into engineering and said it is a great program for those who are looking for future direction.

Tara Krishnan, CHS Student. Tara said that she is the president of Corvallis High School (CHS) Robotics team, and described the diverse things that students can pursue in robotics. She described her experience in fundraising, and it improved her communication and research. She said seeing people thrilled about science and technology at the competitions is great and said she would like to design prosthetics.

Nadine Wade, 2610 NW Acey Pl., Corvallis. Ms. Wade distributed a handout and outlined its main points for the Board. (Filed as Supplemental Item # IV-9 in Official 2008-2009 Board Minutes.) She noted that there are many scholarships, internships and apprenticeships earmarked for students involved in First Robotics. Ms. Wade emphasized the loss of corporate donors has made the robotics program harder to sustain without district support.

John Nicholas Furst, CVHS Student. John-Nicholas said that he is a team captain of the CVHS Robotics team. He expressed that the college benefits of robotics are amazing and he focused on the fun aspect of robotics and described watching new students being involved, and how much they enjoyed themselves. He said that he would really like to see the Board find funding for the program.

Kathy Brewer, 7060 SW Deerhaven Dr., Corvallis. Ms. Brewer is a parent at the Muddy Creek Charter School (MCCS) and provided a handout to the Board regarding the MCCS enrollment and class size. (Filed as Supplemental Item # IV-10 in Official 2008-2009 Board Minutes.) She led a brief review of the report. She invited the Board to come out and see the school.

Griffin Alberti, CHS Student. Griffin said that he just joined the Corvallis High School robotics team this year, so he has not learned that much, but said that what he has learned is impressive.

He noted that the tournament is a blast and he had loads of fun. He said he thinks there is a lot to learn and that he will.

Superintendent Tarzian gave a few comments on robotics, noting that she and Corvallis Public Schools Foundation Executive Director Fred Kane had been following up on funding. She said that she has made contact with six or seven donors, and said that she would be reinforcing the aggressive efforts the robotics teams are already making with fundraising. She said that she and Mr. Kane have raised approximately \$10,000 in donations and their efforts will continue.

VII. STAFF TESTIMONY

No testimony was given.

VIII. SPECIAL REPORTS

A. STRATEGIC PLAN

Superintendent Tarzian presented regarding the Strategic Work Focus, noting that the Board met in retreat on October 22 and spent considerable time discussing the Strategic Plan. She drew the Board's attention to the two versions of the Strategic Work Focus which were distributed prior to the meeting; one version reflected how the website document will look, and the other is the longer, full-text version. (Latter filed as Supplemental Item # VII-4 in 2008-2009 Official Board Minutes.) She gave a review of the document, which now includes a general overview to give context to the document. She also noted that there will be direct links to the Corvallis Community Vision for Education and the District Improvement Plan, because this work focus pulls from these documents. She commented that she re-titled the document to Strategic Work Focus to reflect that there is more to the Strategic Plan but these issues are being focused on.

Superintendent Tarzian said that the last draft of this plan had five goals, but that the Board's discussion at the retreat led to the addition of one more goal; she outlined the six goals. She also said that there are two major foundations that this community and District are working to keep in place: 1) hiring and supporting quality staff, and 2) targeting resources to reduce class sizes. She added that there are also operations initiatives that are being worked on to make the District run smoothly. She also said that it is important to capture from the discussion what we are predicting for next year. She mentioned student achievement focus moving to include mathematics, preparing students for the future, beginning to explore world languages and refining the student-teacher conference review.

Superintendent Tarzian drew the Board's attention to the longer version of the Work Focus and mentioned that for readability and focus she tried to select the two to four most important work outcomes to put in this document to frame the comprehensive work that has gone into this process. She said she hopes it shows that this is not the only work, but it is the District's focused improvement.

Superintendent Tarzian also discussed the shift from a District staff perspective in the first drafts of the plan, and how she revised the document this time to reflect a more student-oriented perspective. She said she believes the plan is implementable and that the Board should institute it. She commented that it could either be brought back for a vote in December or could be adopted at tonight's meeting.

Chair Rodman complimented Superintendent Tarzian's work and expressed that this is not a directive for teachers to take on new projects, but to brainstorm and direct their focus.

Student Representative Teresa Chan said that this plan is really helpful and that English, math and language do not mean a lot unless students can learn how to apply them. She discussed the personal finance class at Crescent Valley High School (CVHS) as an example.

MOTION #15: It was moved by Vice Chair Donohue and seconded by Director Ten Pas to adopt the Strategic Work Focus for 2008-2010.

Chair Rodman noted to the audience that there had been much previous discussion of this plan.

The motion was voted on and passed unanimously.

Superintendent Tarzian noted that she will be working with a graphic artist for sketches that will help people engage with the document online.

B. FINANCIAL UPDATE

1. Economy and Potential Impact on Corvallis School District

Business Director Kathy Rodeman presented an economic report and said that she wanted to give background and perspective so that the Board will be better able to make decisions. Ms. Rodeman said that the next economic forecast for Oregon is not due until November 19, 2008, and said that legislature will then begin their process to reconcile their budget, priorities and state funding.

Ms. Rodeman led a review of her presentation. (Filed as Supplemental Item # VII-5 in Official 2008-2009 Board Minutes.) She said that the biggest section of the District's budget is the State School Fund Formula (SSF), and out of that the biggest share of monies comes from the state itself. She said that this year the SSF is 88% of the total funding for the District, but that in other years where there was not a local option or SIF grant the percentage would have normally been 95% of the general fund revenues. She also noted that half of the state general fund goes to K-12 schools.

She reflected on the 2001-2004 history of the Corvallis School District and commented on the similarities to the District's current state and the 2001 biennium. She tracked the state shortfall

from September 2001 through April 2002 and said that it would be very easy for the same set of circumstances to happen this year, noting that in the 2001 biennium there was an ending shortfall of almost a billion dollars.

Ms. Rodeman commented on how the state dealt with this in the years after the shortfall, including five special legislative sessions. She discussed the state's utilization of reserves and one-time monies, removal of the School Improvement Fund, the "Bump and Borrow" system which allowed districts to borrow from the future, and the defeat of two measures in 2002 and 2003. Ms. Rodeman said that it has been the district's experience that the monies such as Student Improvement Funds (SIF) are the first to go in a shortfall. She also said that the "Bump and Borrow" option broke all common sense accounting rules, and though it was an option the District utilized there was no real cash attached for cash flow needs; that needed to be borrowed from banks.

Ms. Rodeman noted that every state agency made cuts to their budgets and that K-12 education was not the only place to suffer. She said that the state legislature tried to protect education as much as possible, but that Department of Human Resources necessarily received attention above education. She said that as a result of the past shortfall she evaluates economic update information carefully with regard to risk and she gives that info to the Board.

Ms. Rodeman said that the Corvallis School District is a little "ahead of the game" in this current economic shortfall. She said that we have made shallower reductions over a longer period of time, used many cost saving measures, brainstormed, and included reduction lists into budgets to provide for direction when actual funding is determined. She noted that when the District borrowed from their future budget 18% of staff was lost in a four year period and there was a decline in funding at that time.

Ms. Rodeman said that she wanted to provide this information because if one views only the last three years one might think that the District has a lot of leeway, but the reality is that it took approximately five years to recover from the last recession on a local level. She said the first four years was completely related to recession and the lack of state funding, and that even the 2005-2006 year was affected. She said that there are ways the District has addressed this, with strong programs, staff and teachers, and better planning. She said that the District is in a better position now than in 2001 and we need to figure out how to maintain for the future.

Ms. Rodeman discussed the current state shortfall beginning in September 2008, with a \$160 million shortfall, the crash of the stock market and the economic recession. She noted that officials at the state levels expected at least a \$500 million shortfall, and that was before the bad news in banking, housing, employment and the stock market. She also noted that there are two ballot measures that to be voted on November 4, 2008 with costs attached to them. She said, therefore, that it is easy to forecast a \$1 billion shortfall this year, and cautioned the Board to approach the issue from a long-term perspective. She commented on certain resources available at the legislative level, including a planned ending fund balance, a rainy date fund and an educational stability fund, but noted concern that the state may or may not wisely use that

funding over a two to three year period instead of the initial shortfall year. She also discussed the ballot measures.

Ms. Rodeman broke down funding reduction on state and local levels. Director Rodman asked how many teacher positions that relates to, and Ms. Rodeman estimated approximately eighteen teachers but was unsure of exact numbers.

She presented some of the negative effects on Corvallis and the resources available to the Corvallis School District. She said that the District is in a position today that will not require the catastrophic cuts that it was faced with eight years ago. She outline the onetime Rainy Day fund, the onetime Local Option Reserves, and the availability an additional \$0.30 the Local Option Levy passed this year, which would generate about \$1 million more each year.

Ms. Rodeman said that the real questions are how to use reserves to protect next year and future years, and how to stretch one time monies to shelter schools and programs, because it is unknown how long the funding issue will last. She said that no one can give a realistic picture or a three year guarantee; the issues could last four or five years, based on past experience. She said that the District is still combating effects from the last shortfall, and that it has issued bonds four separate times for construction, reduction of debt to Public Employees Retirement System (PERS), and refinancing. A good credit rating is required to get better interest rates and save tax dollars, and no less than a 5% ending fund balance is required to maintain a good credit rating. She said that with the current District reserves there is a 5% fund ending balance, but if they are used there will no longer be that 5%. She said that the creditors will be gracious once, as they were in the 2001 shortfall, but that will not be the case again. Ms. Rodeman said that the District needs to make sure it does not fall into a deficit position.

Ms. Rodeman discussed the emergency contingency fund available to the District and outlined what types of situations for which it was intended. She noted that a previous Board required that other reductions must be looked at before the fund is utilized. Ms. Rodeman also mentioned the unappropriated ending fund balance of \$250, 000, which cannot be used during the current budget year, so it must be planned for in the budget process.

Ms. Rodeman said that she wanted to make sure that the Board has the information they need to have during budget season, both regarding priorities and reduction guidance. She said that in January she will ask for those to be decided on and they will become a filter for Superintendent Tarzian and District staff. She said that the District will be looking to have the list of rank ordered reductions to help guide them, and they will need flexibility. She said that she and Superintendent Tarzian will also meet with each school to discuss the budget and next year, and that in December she will bring PERS rates to the Board for decision.

Chair Rodman reminded the budget committee members that they could email Ms. Rodeman and Ms. Martin with any questions, and the Board members complimented Ms. Rodeman on the presentation. Vice Chair Donohue requested a similar style report from Ms. Rodeman on the November 19 economic forecast.

Ms. Rodeman answered questions about reserves and interest rates on the contingency fund. She said that the Board will need to discuss how the contingency funds can be used and stretched. She said that she would recommend using the contingency only as a last resort, but would like to see how the District can stretch the rainy day fund and other redirections over several years in the wisest places.

Director Ten Pas expressed appreciation of the Districts communication with each school, and expressed some concern about how teachers and parents would be affected in light of past issues faced in the last recession. General discussion occurred within the Board about anticipation of how the state will respond to the recession, especially in regards to a focus on education versus DHS.

Chair Rodman noted that the service level changes at the Corvallis School District in Ms. Rodeman's presentation shows the District's accomplishments were actually "catch ups" from the last recession. He opined that he is not sure if the District has actually balanced out yet.

Superintendent Tarzian said that the SIF funds are the first and immediate concern because if they are cut it will carve into the smaller class sizes that we have tried to restore. She also mentioned the increase in kids that qualify for Free and Reduced Lunch in Oregon.

In conjunction with a concern voiced by Director Schuster regarding the possible costs of a forced all-day kindergarten, Director Ten Pas opined that the legislature will be more gentle on these issues and Vice Chair Donohue opined that if they cannot give funding the legislature tends to give flexibility; he said his guess is that cuts coming will lead to flexibility.

Chair Rodman called a recess from 8:11 p.m. until 8:17 p.m.

2. Vital Signs Update

Budget Analyst Linda Martin and Ms. Rodeman presented on the Vital Signs update. (Filed as Supplemental Item # VII-6 in Official 2008-2009 Board Minutes.)

Ms. Martin led a review of the document for the Board. She noted a page numbering issue under section 1.1 that will be fixed. She reviewed the addition of "traffic light" designations—green, yellow and red—in the right hand column. She noted that green indicated "met" criteria, yellow indicated "partial met" and red would indicate "not met". She drew attention to the "partial met" criteria in sections 1.1, 2.3, 3.1 and 3.2. Ms. Rodeman expanded in more detail on 3.1 and 3.2, noting that the elementary capacity was changed from 25 to 23 per class, which meant that fewer students were planned to fit in a school, and transfers and boundaries were worked around this. She said that one of the anticipated outcomes over the next budget season is that without the guarantee of receiving SIF funds was that these capacities will need to be reviewed again.

She drew attention to Section 3.2, saying that with fewer students now attending Franklin Elementary but the existence of the same operating costs the school is operating a little outside

the range of average. She said she does not think that it calls for adjustment at this point. Ms. Rodeman said that the vital signs were developed to help the Board see if they need to add or close a school, and there is not enough from at any schools to close Franklin; she said that closing Franklin is not a recommendation. In response to a question from Director Corrigan she said that she will look to see why College Hill High School is not included in the Vital Signs Report, and it will be added if needed.

Ms. Martin said that under “Spring Term” on the Vital Signs summary there will be some items that will be updated; currently that section is just for information purposes and will be updated in March. She also noted a typo on page eight of the report, saying that the grant added a total of forty teachers.

Chair Rodman asked for information on Cheldelin Middle School’s (CMS) growth and wondered if there was a greater decline at Linus Pauling Middle School (LPMS) to match the growth at CMS. Ms. Rodeman said that the growth at CMS has to do with a change in transfer policy and a larger fifth grade class; she said that the transfers going into LPMS and Corvallis High School (CHS) have been capped. She said there are more sixth grade students and middle school students.

Director Higgins said that this work was done so that the Board would not be surprised in the future and as an attempt to have objective criteria by which to start making decisions. She said that we are probably stepping back into a phase where this system will benefit us, and she said that she thinks it was time well spent because we may have to use this information again.

3. Class Size Update

Elementary Class Sizes – Ms. Martin thanked Denise Cardinali, a district volunteer, for her work in putting the report together, and noted that the report is in the same format from prior years. She said that the report speaks for itself. (Filed as Supplemental Item # VII-7 in Official 2008-2009 Board Minutes.)

Vice Chair Donohue drew attention to the small fifth grade class at Lincoln Elementary and the wide disparities in the third grade classes. He asked whether dual immersion classes were the reason for these disparities. Chair Rodman also asked why fourth and fifth grades were blended, but third and fourth grades were not blended to bring class sizes down.

Principal Oscar Moreno-Gilson was invited to join the discussion to elaborate on the blended classes and dual immersion classes at Lincoln Elementary School. He discussed the third, fourth and fifth grade classes and some of the reasons for both blending and classes that could appear unbalanced.

Chair Rodman inquired about possible parental concern over what appears to be inconsistency in class sizes. Principal Moreno-Gilson addressed how he and the Lincoln staff handled the transition information and the one set of parents who expressed concern. He also gave

information on how assistants are used in classrooms and the teachers for the third grade class of thirty students. Discussion took place about incorrect shading on the Lincoln graph, which was verbally corrected for the Board's information.

Discussion also occurred regarding Mt. View Elementary class sizes for fourth grade. Superintendent Tarzian said she thinks that there is a value placed at that school community to have straight grades. Ms. Rodeman said that something principals are being advised on for next year is to rethink blended classes as there may not be enough teachers to keep straight grades.

Director Schuster expressed interest in hearing about Garfield Elementary report. Ms. Rodeman said that at Garfield the dual immersion classes have more kids in the kindergarten/first grade by design. She said that the English-only strand at Garfield and Lincoln is one classroom, and since it cannot be anticipated who will be new to the neighborhood and need to be served the class size needs to be able to be adjusted.

Director Higgins asked if the dual immersion programs at Lincoln and Garfield operate under the same objectives, or if the dual immersion program at Lincoln developed inadvertently.

Superintendent Tarzian said that during a time when the Board was asking schools to propose new programs Garfield proposed dual immersion and a few years later asked to add another dual immersion class. She said that Lincoln's program developed differently, starting with a single class modeled after Garfield, and she discussed the reasons for the program and the benefits of dual immersion teachers for high poverty areas. She said that two years ago the District began to move away from site-based decisions to central decision making, so there have been two English Language Learner (ELL) summits; she said as of last year a Superintendent Advisory Commission was set up to make District-level decisions. She said that Garfield has had the program for approximately ten years, so the change to District-level decisions will not be immediately seen.

Superintendent Tarzian said that two years ago a high degree of concern was expressed by Garfield teachers that the last English-only classroom will bear the full weight of transitions and demographics. She said that both schools made decisions to make dual immersion classes start out higher so that it would even out during transitions. She noted that Lincoln requested to add a second class last year, but that she had, and still has, concerns that there are kindergarteners in higher classes in the interests of balancing dual immersion and English-only across time in a building. Superintendent Tarzian said that in the review of Lincoln this issue will be looked at, as it does seem to compound problems to have two dual immersion strands at a higher poverty school.

Director Ten Pas expressed a little concern about Wilson Elementary School, and asked for Ms. Rodeman to touch on the report. Ms. Rodeman said that Wilson grew this year, and that increase was expected when busing to Mt. View Elementary was eliminated. She noted that the overall increase to the Wilson population, listed as five students, seems incorrect and she and Ms. Martin will email the Board the correct number. She discussed more about the Wilson increase in relation to the third kindergarten class, last year's allocation of funds by the principal and the

changes in how funds were thought about this year. Brief discussion occurred about the increase of student population at Wilson.

Secondary Class Sizes – Ms. Martin moved on to the secondary class sizes and expressed her thanks to Denise Cardinali again; she noted to the Board that page forty-five and forty-six were replaced in the report, due to an update after reviewing CVHS classes with Principal Cherie Stroud. (Filed as Supplemental Item # VII-8 in Official 2008-2009 Board Minutes.)

Chair Rodman asked for reiteration on why there are discrepancies between the two high school class sizes. Ms. Rodeman said that per Principal Stroud the issue was related to implementation of the SILK scheduling program loading the classes heavy in some subject areas, and that there were enough differences in how CHS and CVHS create their block schedules that is shows up in class size reports. Ms. Martin said that there was a similar problem last year, when classes were being duplicated. Ms. Rodeman confirmed that this will change in the spring, and that it will be worked out in the future. She said that the other thing that affects class sizes is that CHS is allocated more money because of poverty factors, and that extra money goes into class rooms and helps support smaller class sizes.

Discussion ensued on the ways and reasons scheduling is done differently at the two high schools, including administrative transitions and a desire for popular teachers raising class sizes. Vice Chair Donohue expressed concern about an inflexibility problem if the high schools do not have their block schedules aligned, especially if there may be a cut in personnel in the district. Chair Rodman said that historically the individual identities of the schools have been allowed for, and that while Vice Chair Rodman's point was well taken, balance was important in the situation.

Superintendent Tarzian noted that she is not aware of huge differences in the class scheduling and does not want the Board to gain that impression. Student Representative Chan affirmed that popularity of teachers is a huge draw that creates large class sizes at times, not because of funding issues.

Brief discussion continued regarding block scheduling and whether or not there was an actual issue at all at the high schools.

IX. BUDGET PRIORITIES

No discussion took place on budget priorities.

X. CONSOLIDATED ACTION

MOTION # 16: It was moved by Director Ten Pas and seconded by Vice Chair Donohue to approve consolidated action. The motion was voted on and passed unanimously.

After the vote on consolidated action, Chair Rodman noted that he had intended to hold from consolidated action the September 22, 2008 minutes in order to discuss revisions he had requested. He drew the Board's attention to his suggested revisions, which dealt with the Timberhill property.

A. APPROVAL OF MINUTES

MOTION #17: It was moved by Vice Chair Donohue and seconded by Director Corrigan to approve the September 22, 2008 minutes with the changes requested by Chair Rodman.

B. SUPPORT SERVICES ITEMS

1. LICENSED PERSONNEL RECOMMENDATIONS

Recommendation to Hire:

- Laura Blake: Title I Elementary Teacher, 0.10 FTE, Corvallis Waldorf School; effective October 20, 2008 (Temporary).

Termination/Resignation:

- Ann Clarke: Music Teacher, 0.80 FTE, Hoover Elementary School; effective November 30, 2008 (Resignation).
- Lise Verhoogen Odden: Counselor, 0.50 FTE, Garfield Elementary School; effective October 31, 2008 (Resignation).

2. IN-KIND DONATIONS

The Board accepted the following donations:

- Jeanette M Hughes donated a Honda 4-Wheel Work Bike for use in the Baseball program at Crescent Valley High School.
- Brian and Melinda Lind donated forty new paperback books for use at Hoover Elementary School Library.
- Gifts in Kind International and Hewlett-Packard employees donated nine HP 39gs Graphing Calculators, an HP LaserJet P2015dn Printer, a Photosmart Mz60 Digital Camera, and four HP Compaq dc5750 Small Form Factor PC's for use at Linus Pauling Middle School.
- Hewlett-Packard donated assorted school supplies including paper, pens, backpacks, crayons, etc. for use district-wide.
- Creative Crafts & Frame Shop donated 106 mat blanks for use at Franklin K-8 School.
- Kevin and Adrienne Ewanchyna donated a Minolta Maxxum 400si 35mm camera for use in photography classes at Crescent Valley High School.
- Theresa Hanover donated a Homedics Vibrational chair pad for use at Jefferson Elementary School.
- Gwen Autery donated Braun thermometer scan covers for use at Jefferson Elementary School.

- Mark Schurman donated a computer for use district-wide.
- Rosalie Schurman donated a Dell early 2000's computer and keyboard for use district-wide.

3. AGREEMENT WITH LINN BENTON LINCOLN ESD FOR PROGRAMMER ANALYST

The Board approved the intergovernmental agreement with LBL ESD through June 30, 2009; this contract notes the hiring of a half-time position to replace the half-time vacated by the present Programmer Analyst when he was hired as the half-time Technology Services Manager for FY 08-09. (Filed as Supplemental Item #I-18 in Official 2008-2009 Board Minutes.)

4. AGREEMENT WITH LINN BENTON LINCOLN ESD FOR STUDENT SUPPORT SPECIALIST

The Board approved the intergovernmental agreement with LBL-ESD for the additional student support specialist time at Jefferson School for FY 08-09. (Filed as Supplemental Item #I-19 in Official 2008-2009 Board Minutes.)

5. AGREEMENT WITH OLD MILL CENTER FOR THERAPEUTIC COUNSELOR TO SUPPORT STUDENTS ATTENDING THE CLASS PROGRAM AT LINUS PAULING M.S.

The Board approved the agreement with Old Mill Center for therapeutic counseling to support students attending the CLASS Program at Linus Pauling Middle School. (Filed as Supplemental Item # I-20 in Official 2008-2009 Board Minutes.)

6. K-12 HEALTH ADOPTION

The Board adopted the use of K-5 grade-level health kits, adopted grade 6-8 health education materials, and adopted grade 9-12 "Prentice Hall Health" and "Thomson/Delmar Learning Introduction to Sports Medicine and Athletic Training" for the sophomore and junior/senior health courses. (Filed as Supplemental Item # IV-11 in Official 2008-2009 Board Minutes.) These updated instructional materials reflect current research/recommendations from national health organizations, instructional "best practices" as defined by health educators, and alignment with ODE standards.

7. YES HOUSE EVALUATION

The Board approved the evaluation, noting that requirements for highly qualified staff have been removed from the district's current contract with YES House and that YES House is in the process of complying with ODE's employee background check requirements. (Filed as Supplemental Item #IV-12 in Official Board Minutes.)

8. TRANSFER OF TIMBERHILL PROPERTY TO THE CITY OF CORVALLIS

The Board authorized the Director of Business Services to sign the quitclaim deed transferring title of the Timberhill property to the City of Corvallis. (Filed as Supplemental Item #IV-13 in Official Board Minutes.)

XI. CONSOLIDATED INFORMATION**A. CORRESPONDENCE**

(Filed in Section V of the Official 2008-09 Board Minutes.)

B. INSTRUCTIONAL SERVICES ITEMS

No items were submitted for consideration.

C. SUPPORT SERVICES ITEMS

The Board received the following information:

1. NON-LICENSED PERSONNEL INFORMATION**Recommendation to Hire:**

- Chiharu Blatt: Educational Assistant 2 – CLASS Program, 3.0 hours, Educational Assistant 2 – Life Skills, 2.0 hours, Linus Pauling Middle School; effective November 3, 2008 (Limited Term).
- Jessica Erhardt: Educational Assistant 2 – CLASS Program, 7.0 hours, Linus Pauling Middle School; effective November 3, 2008 (Regular).
- Cynthia McGraw: Educational Assistant 2 – LRC, 3.5 hours, Lincoln School; effective October 27, 2008 (Limited Term).
- Kimberly Sargent: Educational Assistant 2 – LRC, 4.0 hours, Garfield Elementary School; effective October 27, 2008 (Limited Term).
- Claudia Bouvier: Administrative Assistant 1, 4.0 hours, Linus Pauling Middle School; effective October 20, 2008 (Temporary).
- Heidi Cleary: Educational Assistant 2, 2.0 hours, Crescent Valley High School; effective October 9, 2008 (Limited Term).
- Jennifer Glover: Food Service Assistant, 3.25 hours, Cheldelin Middle School; effective October 22, 2008 (Regular).
- Shanna Graves: Food Service Assistant, 4.0 hours, Philomath Elementary School; effective October 22, 2008 (Regular).

- Julie Jackson: Food Service Assistant, 3.0 hours, Central Kitchen; effective October 22, 2008 (Regular).
- Christine Plagmann-Packard: Payroll/Benefit Specialist, 8.0 hours, District Office; effective October 21, 2008 (Regular).

Termination/Resignation:

- Meadow Goldman: Educational Assistant 2 – Bilingual, 3.5 hours, Administrative Assistant 1, 1.5 hours, Garfield Elementary School; effective October 17, 2008 (Resignation).
- Lindsay Mobley: Food Service Assistant, 4.0 hours, Philomath Elementary School; effective October 17, 2008 (Resignation).
- Margarita Vallejo: Food Service Assistant, 4.0 hours, Cheldelin Middle School; effective October 28, 2008 (Resignation).

2. UNAUDITED FINANCIAL STATEMENTS

The Board received the unaudited statements of revenues, expenditures, and fund balances for the various funds of the District for the period ending September, 2008. (Filed as Supplemental Item # X-7 in the Official 2008-09 Board Minutes.)

3. ACCOUNTS PAYABLE CHECK SUMMARY

The District issued the following checks:

SCHOOL YEAR 2008-2009			
DATE	DESCRIPTION	CHECKS WRITTEN	TOTAL AMOUNT
09/30/08	Ap check run	304	\$ 971,711.23
09/30/08	Payroll Liability	23	\$ 113,298.15
10/03/08	Quick pay	4	\$ 8,585.97
10/03/08	Quick pay	1	\$ 10,200.00
10/13/08	Quick pay	2	\$ 15,901.35
10/15/08	AP check run	307	\$ 647,374.30
10/16/08	Bond check run	27	\$ 205,337.19
Totals	Checks Written:	668	\$ 1,972,408.19

XII. OTHER DISTRICT BUSINESS

No other district business was conducted.

XIII. EXECUTIVE SESSION

No Executive Session was held.

XIV. ADJOURNMENT

There being no further business before the Board, Chair Rodman adjourned the meeting at 8:18 p.m.

Blake Rodman, Chair

Dawn Tarzian, Superintendent

Prepared By: Kaela Schamp

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