

MINUTES

Regular Meeting of the

BOARD OF DIRECTORS

Corvallis School District 509J

1555 SW 35th Street

Corvallis, OR 97333

I. CALL TO ORDER AND ROLL CALL

Chair Gable called the meeting to order at 7:10 p.m. in the Central Office Board Room, 1555 SW 35th Street, Corvallis. Chair Gable dispensed with the calling of the roll and the secretary recorded those present as listed below.

BOARD MEMBERS PRESENT

Cyrel Gable, Chair
 Nell O'Malley, Vice Chair
 Sara Gelser, Member
 Robert Baldwin, Member
 Kari Rieck, Member

EXECUTIVE STAFF PRESENT

Dawn Tarzian, Assistant Superintendent
 Jeanne Holmes, Human Resources Director
 Sharon Thornagle, Student Services Director
 Kathy Rodeman, Business Services Director
 Duane Jager, Technology Services Manager

BOARD MEMBERS EXCUSED

Joan Demarest, Member
 Robert Johnson, Member

STUDENT REPRESENTATIVES PRESENT

Felsha Zuschlag, Corvallis High School
 Marcus Annis, Crescent Valley High School

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE

Chair Gable led the group in the pledge of allegiance.

III. COMMITTEE/BOARD MEMBER ITEMS

Chair Gable introduced and welcomed the two new student representatives to the Board for the coming school year, Felsha Zuschlag of Corvallis High School and Marcus Annis of Crescent Valley High School.

Chair Gable indicated her pleasure that the local newspaper wrote about the District's search for its next superintendent. She indicated hope that the article will encourage a larger turnout at a public input meeting. She then pointed out two errors in the article: 1) the Board did not reach consensus, as was reported, on the salary range. To the contrary, the issue was tabled for further discussion. 2) The article quoted an annual salary range of \$123,000-137,000. In actuality, the Board was discussing a total compensation package including items such as insurance and car allowance as well as salary.

IV. STUDENT REPRESENTATIVES

No report.

V. SUPERINTENDENT'S REPORT

In Superintendent Ford's absence, Assistant Superintendent Tarzian provided the report.

Assistant Superintendent Tarzian reported that the Government Finance Officers Association of the United States and Canada awarded its Certificate of Achievement for Excellence in Financial Reporting for the District's Comprehensive Annual Financial Report (CAFR). The certificate is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. Additionally, an Award of Financial Reporting Achievement has been awarded to the Business Services Department. Ms. Tarzian indicated that Business Director Kathy Rodeman and Accounting Supervisor Debbie Bell were primarily responsible for this honor. She pointed out that the CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Ms. Tarzian reported enrollment as of September 10, 2004. Both high schools have slightly higher enrollments than anticipated. Kindergarten enrollment was 448 versus 430 anticipated. She pointed out that the District's overall enrollment is down 26 students from projections. She shared information about each school's enrollment and noted whether the enrollment is higher or lower than projected.

Ms. Tarzian reported on the number of newly hired staff in the District, broken down by employee group. She pointed out that newly hired certified staff members would have a mentor who will meet with them throughout the year.

Ms. Tarzian indicated that \$5,000 was donated to the Corvallis Public Schools Foundation for training and staff development for first year teachers.

Ms. Tarzian shared some of the 2004 SAT scores and said they reflected phenomenal accomplishments by District students.

VI. CITIZEN PARTICIPATION

No one wished to speak.

VII. STAFF PARTICIPATION

No one wished to speak.

VIII. SPECIAL REPORTS – Non-Represented Compensation Report

Chair Gable announced that the Non-Represented Compensation Report was not ready for the meeting. The agenda item will be discussed at a subsequent meeting.

IX. CONSOLIDATED ACTION - SUPPORT SERVICES ITEMS

Director Rieck requested Item B.2., Agreement with Benton County Health Department (BCHD): School Health Services/DHS Service Integration Project for the 04/05 School Year be held for discussion.

Director Baldwin requested Item B.6., Fulbright Teacher Exchange for 2005-06 be held for discussion.

MOTION #13: Director Baldwin moved, Director Rieck seconded, to approve the remaining Consolidated Action Items.

The motion was approved unanimously.

A. APPROVAL OF MINUTES

The minutes of June 2, 2004 were approved as presented.

B. SUPPORT SERVICE ITEMS

1. LICENSED PERSONNEL RECOMMENDATIONS

The Board approved the recommendations. (Filed as Supplemental Item #IV-7 of the Official 2004-05 Board Minutes.)

2. AGREEMENT WITH BENTON COUNTY HEALTH DEPARTMENT (BCHD): SCHOOL HEALTH SERVICES/DHS SERVICE INTEGRATION PROJECT FOR THE 04/05 SCHOOL YEAR

Held for Discussion: Director Rieck was concerned that some details, such as the named schools, needed updating in the contract. The concept of the contract was not in question. Student Services Director Thornagle requested the Board approve the contract with the understanding that staff would bring an amended contract for adoption at a subsequent meeting.

MOTION #14: It was moved by Director Rieck and seconded by Director Gelser, that the Board approve the contract with Benton County Health Department: School Health Services/Department of Human Services Service Integration Project for the 2004-05 school year (filed as Supplemental Item #I-5 in the Official 2004-05 Board minutes), with an amendment to be submitted by Student Services Director Sharon Thornagle at the next Board meeting that will make the changes referenced in discussion.

The motion passed unanimously.

3. SUBSTITUTE TEACHER PER DIEM RATE

The Board approved the substitute teacher per diem rate at the Department of Education's minimum for eight hours, at \$139.85 per day. Minimum salary after the tenth day is 1/90th of the District's base salary schedule, or \$162.53 per day. (See Supplemental Item #X-5 in the Official 2004-05 Board minutes.)

4. RETURN ADMINISTRATOR'S CONTRACT – LAHEY

The Board approved this contract, which allows retiring Garfield Elementary Principal Lynn Lahey to remain through the end of the school year. (See Supplemental Item #I-6 in the Official 2004-05 Board minutes.)

5. IN-KIND DONATIONS

The Board accepted the donations. (Filed as Supplemental Item #X-6 of the Official 2004-05 Board Minutes.)

6. FULBRIGHT TEACHER EXCHANGE FOR 2005-06

Held for Discussion: Director Baldwin expressed endorsement of the program but, talking from experience, had concern for lack of quality control. Director O'Malley felt the program was an established one which likely has safeguards but also felt it would be good to know the protocol if there were to be a problem. She suggested approving the exchange pending an examination of the safeguards that are in place.

Motion #15: Director Baldwin moved, Director Rieck seconded, to approve Andrea Hopkins to apply to be a Fulbright Exchange Teacher for the 2005-06 school year. (See Supplemental Item #IV-8 in the Official 2004-05 Board minutes.)

Director Gelser stated she felt the benefit of the rich experience the District teacher would receive was worth the small risk. Human Resources Director Holmes stated the District teacher's application would not be accepted without Board approval.

The motion was approved unanimously.

X. CONSOLIDATED INFORMATION

A. CORRESPONDENCE

Filed in Section V of the Official 2004-05 Board Minutes.

B. EDUCATIONAL SERVICES ITEMS

1. INTERDISTRICT TRANSFER INFORMATION

The Board received information on 27 interdistrict transfers.

2. EXTENDED FIELD TRIPS

The Board received information on two extended field trips. (Filed as Supplemental Item #IV-9 of the Official 2004-05 Board Minutes.)

C. SUPPORT SERVICES ITEMS

1. NON-LICENSED PERSONNEL INFORMATION

(Filed as Supplemental Item #IV-10 in the Official 2004-05 Board Minutes.)

2. CHECK DISTRIBUTION LEDGER

The detailed check distribution ledger is on file in the Business Services Office and is available for information during business hours. (Filed as Supplemental Item #X-7 in the Official 2004-05 Board Minutes.)

XI. PRIORITIZING EMERGING ISSUES

The Board continued prioritizing from its list of important emerging issues brainstormed at their September 9, 2004 retreat. The list contained those issues that were related to the District’s Improvement Plan and were interwoven with those that the Board must attend to as orders of business such as bargaining, superintendent search, and budgeting.

Ms. Holmes led the board through the prioritization exercise and ended with the following steps: write up a proposal based on the exercise tonight, obtain input from the two board members who were not at the meeting, obtain feedback from the superintendent’s executive staff, and bring the proposal back to the board to review along with remaining items.

XII. EXECUTIVE SESSION

The Board met at 5:45 p.m. in Executive Session under ORS 192.660(2)(d) – Labor Negotiations.

XIII. ADJOURNMENT

Being no further business, Chair Gable adjourned the meeting at 9:07 p.m.

Cyrel Gable, Chair

Dawn Tarzian, Assistant Superintendent