

MINUTES

Regular Meeting of the

BOARD OF DIRECTORS

Corvallis School District 509J
 1555 SW 35th Street
 Corvallis, OR 97333

I. CALL TO ORDER AND ROLL CALL

Chair Gable called the meeting to order at 6:25 p.m. in the Central Office Board Room, 1555 SW 35th Street, Corvallis. Chair Gable dispensed with the calling of the roll and the secretary recorded those present as listed below.

BOARD MEMBERS PRESENT

Cyrel Gable, Chair
 Nell O'Malley, Vice Chair
 Sara Gelser, Member
 Robert Baldwin, Member
 Kari Rieck, Member
 Robert Johnson, Member
 Joan Demarest, Member

STUDENT REPRESENTATIVESPRESENT

Marcus Annis, Crescent Valley High School

EXECUTIVE STAFF PRESENT

Jim Ford, Superintendent
 Dawn Tarzian, Assistant Superintendent
 Kathy Rodeman, Business Services Director
 Fred Wright, Auxiliary Services Director
 Sharon Thornagle, Student Services Director
 Michael Ann McIlvenny, Special Education
 Coordinator
 Debbie Bell, Accounting Supervisor
 Linda Martin, Budget Analyst
 Laverne Pitts, Corvallis Public Schools Foundation

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE

Chair Gable led the group in the pledge of allegiance.

III. COMMITTEE/BOARD MEMBER ITEMS

Chair Gable announced that the Board would be holding a mini-retreat on January 24 from 5:30-9:30 p.m. The primary piece would be finalizing board work plan priorities.

Director Gelser announced that the Oregon School Boards Association is holding their biennial school board legislative training and lobby day on Sunday, February 13. She, Chair Gable, and Director O'Malley attended a few years ago and found it very worthwhile. On Monday, the 14th, attendees can visit with their legislators. Chair Gable asked those interested to sign up through Board Secretary Julie Catala.

Director Rieck announced that teacher Dan Bregar would be playing music at Bomb's Away Café on Wednesday at 7:30 p.m.

IV. STUDENT REPRESENTATIVES

No report.

V. SUPERINTENDENT'S REPORT

A. GENERAL

Superintendent Ford reported that through rearranging available education service district (ESD) dollars, an on-line package for 8th graders is being developed in partnership with the ESD that will focus on using the Career Information System. It is planned to be ready for use by students the third week in March. They can learn about high school courses and develop self-direction and technology skills in accessing on-line courses.

In recognition of Board appreciation month, Superintendent Ford and Assistant Superintendent Tarzian honored the Board's contribution to the community by presenting them with rose bushes and flowers emulating that what they are doing now will be evidenced in the future just as the unadorned bushes would later bloom.

B. DISTRICT IMPROVEMENT PLAN - BUDGET GOALS

Superintendent Ford reported that in preparation for the upcoming yearly budget process his staff and the Leadership Team had met regarding proposed budget criteria and priorities. Board members received a written listing of their compilation for their response. (See Supplemental Item #VI-4 in the Official 2004-05 Board Minutes.)

Criteria and priority topics included in the four-page document or discussed by Board members included:

- Designating one-time revenues to support curriculum/technology adoption
- Transportation considerations, including to support extended learning
- Shifting towards self-directed learning
- Providing administrator development and internal promotion pool
- Maintaining at least a minimum level of PE and music at the elementary level
- Consideration as to what level a program supports expanded learning opportunities
- Seeking alternative ways to fund programs
- Protecting class sizes with preference to primary grades
- Giving new programs time to be successful

VI. SELECTION OF INTERIM BOARD MEMBER

Chair Gable called a break at 8:25 p.m. The meeting resumed at 8:33 p.m.

Chair Gable announced that all applicants to fill the upcoming Board vacancy had sent a letter of application with references, which had been checked. On behalf of the Board, she stated they were exceedingly pleased that so many highly qualified people had stepped forward and added that they really appreciated their interest in serving. She stated that it was almost unfortunate that there was only one seat to fill and asked that those who were not chosen run for election when there might be several open seats.

Each of the eleven applicants in turn gave a three-minute oratory to the Board that addressed previously provided identical questions. Through a process of elimination the Board narrowed their choices.

MOTION #32: Director Johnson moved, Director Baldwin seconded, to appoint Helen Higgins to fill the upcoming Corvallis School Board vacancy.

The motion passed unanimously.

Chair Gable announced the oath of office would be administered at the end of the meeting.

VII. CITIZEN PARTICIPATION

No one requested to speak.

VIII. STAFF PARTICIPATION

No one requested to speak.

IX. CONSOLIDATED ACTION

Chair Gable asked that Item #B.8. "Consideration of a Committee to Evaluate a Parks and Recreation District" be held for discussion. Director Rieck requested that Items B.3. "Agreement with LBL ESD for Severe Disabilities Program Funding and Reciprocal Agreements" and B.4. "Agreement with LBL ESD for Third Party Medicaid Billing" be held for discussion.

MOTION #33: Director Baldwin moved, Director Johnson seconded, to approve the Consolidated Action Items with the exception of held Items B.3, B.4. and B.8.

The motion passed unanimously.

A. APPROVAL OF MINUTES

The revised minutes of the June 14, 2004 Budget Committee, the September 9, 2004 Special Board Meeting minutes, the September 13, 2004 regular and September 27, 2004 Work Session minutes were approved as presented.

B. SUPPORT SERVICE ITEMS

1. LICENSED PERSONNEL RECOMMENDATIONS

The Board approved the recommendations. (Filed as Supplemental Item #IV-24 of the Official 2004-05 Board Minutes.)

2. AGREEMENT WITH OREGON SCHOOL FOR THE DEAF

The Board approved this agreement that appoints a District representative to attend Individual Education Plan (IEP) meetings held by the Oregon School for the Deaf for a District student placed there. The District pays transportation costs and is responsible for the IEP and placement decisions based on it and compliance with state and federal regulations. (See Supplemental Item #I-21 in the Official 2004-05 Board Minutes.)

3. AGREEMENT WITH LBL ESD (Linn-Benton-Lincoln Education Service District) FOR SEVERE DISABILITIES PROGRAM FUNDING AND RECIPROCAL AGREEMENT

Held for Discussion: After clearing up a question with Student Services Director Thornagle regarding the timing of payments to the District, Director Rieck put forth a motion.

MOTION #34: Director Rieck moved, Director Johnson seconded, to approve the Agreement with LBL ESD for Severe Disabilities Program Funding and Reciprocal Agreement as presented. Director Gelser thanked Ms. Thornagle for changing the previously offensive agreement title. (See Supplemental Item #I-22 in the Official 2004-05 Board Minutes.)

The motion passed unanimously.

4. AGREEMENT WITH LBL ESD (LINN-BENTON-LINCOLN EDUCATION SERVICE DISTRICT) FOR THIRD PARTY MEDICAID BILLING

Held for Discussion: After clearing up a question with Student Services Director Thornagle regarding the effective date of the contract, Director Rieck put forth a motion.

MOTION #35: Director Rieck moved, Director Johnson seconded, to approve the Agreement with LBL ESD for Third Party Medicaid Billing with the ending line "DATED AND EFFECTIVE as of the date and year signed by both parties," removed so that the contract will be effective for the 2004-05 school year as indicated in the first line of the contract. (See Supplemental Item #I-23 in the Official 2004-05 Board Minutes.)

The motion passed unanimously.

5. AWARD OF BID FOR LINCOLN AND MT. VIEW SCHOOLS UPGRADE PROJECT

The Board approved this agreement, which authorizes staff to enter into a contract with T. Gerding Construction in the amount of \$1,874,850 for services identified in project Bid No. 12-0304-4150-865-KM-37 to upgrade Lincoln and Mt. View schools as part of the \$86.4 million general obligation bond. (See Supplemental Item #II-3 in the Official 2004-05 Board Minutes.)

6. IN-KIND DONATIONS

The Board accepted the donations. (Filed as Supplemental Item #X-17 of the Official 2004-05 Board Minutes.)

7. BOARD POLICY JHCDA – ADMINISTERING INJECTABLE MEDICINES TO STUDENTS –
REVISION – SECOND READING

The Board approved this policy revision that adds insulin to the guidelines set for the other approved drugs that would be injected by trained District staff to preserve or save a life when a licensed health care professional is not immediately available. (See Supplemental Item #XII-3 in the Official 2004-05 Board Minutes.)

8. CONSIDERATION OF A COMMITTEE TO EVALUATE A PARKS AND RECREATION DISTRICT

Held for Discussion: Chair Gable noted that the idea for the proposal had been a consideration for quite some time. Chair Gable stated that she would appoint a Board member to serve on the Committee. Director Gelser voiced that she would like to serve.

MOTION #36: Chair Gable moved, Director Gelser seconded, to have the District participate on a Committee to Evaluate a Parks and Recreation District.

This committee, if created, would be a cooperative effort between the District, City, and County to formulate an efficient method of funding and supplying common services. (See Supplemental Item #X-18 in the Official 2004-05 Board Minutes.)

The motion passed unanimously.

X. CONSOLIDATED INFORMATION

A. CORRESPONDENCE

Filed in Section V of the Official 2004-05 Board Minutes.

B. EDUCATIONAL SERVICES ITEMS

1. INTERDISTRICT TRANSFER INFORMATION

The Board received information on 15 interdistrict transfers.

2. EXTENDED FIELD TRIPS

The Board received information on three extended field trips. (Filed as Supplemental Item #IV-25 of the Official 2004-05 Board Minutes.)

C. SUPPORT SERVICES ITEMS**1. NON-LICENSED PERSONNEL INFORMATION**

(Filed as Supplemental Item #IV-26 in the Official 2004-05 Board Minutes.)

2. UNAUDITED FINANCIAL STATEMENTS

The Board received the unaudited statements of revenues, expenditures, and fund balances of the various funds of the District for the period ending November 30, 2004. (Filed as Supplemental Item #X-19 in the Official 2004-05 Board Minutes.)

3. CHECK REGISTER

The detailed check distribution ledger is on file in the Business Services Office and is available for information during business hours. (Filed as Supplemental Item #X-20 in the Official 2004-05 Board Minutes.)

4. BOARD POLICY IKF – HIGH SCHOOL GRADUATION REQUIREMENTS – REVISION – FIRST READING

The proposed policy complies with new state regulations by adding alternative ways to earn credits towards graduation other than the traditional core and elective classroom courses. The associated Administrative Rules will be created after the new policy is approved.

XI. SPECIAL REPORTS**A. SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) ANNUAL REPORT**

SEAC co-chairs Denise Cardinali and Kathy Eckert-Mason provided the report that covered an 18-month span due to changing their calendar year to cover January through December rather than the school year. (See Supplemental Item #VII-5 in the Official 2004-05 Minutes.)

SEAC's report covered the accomplishments and goals of their group, which was energetic considering their small membership of approximately five people.

One of the major accomplishments was a series of workshops for parents and District staff, some in conjunction with the Oregon Parent Training and Information Center. Workshops have focused on Individual Education Plans and transitions from home to school, between school levels, and from school to the community. Improvements have been made through their efforts in special education transportation. Various District staff have met with them on a regular basis and a SEAC representative has attended Board meetings. SEAC will be distributing appreciation certificates to over 20 staff members who they feel have gone above and beyond in assisting them.

SEAC's goals were reviewed, which focus on increased communication to garner the smoothest and most successful special education experiences for students and their families. This entails, among other things, expanding the use of IEP parent partners, increased understanding of No

Child Left Behind Act (NCLB) and changes to Individuals with Disabilities Education Act (IDEA), and meeting with District staff to become more informed and participatory in the budget process.

The Board complimented the group on the organization and thoroughness of their report and their work and leadership. Director Gelser stated she believed that SEAC is the longest running special education advisory board in Oregon and Director Rieck had high praise for their IEP Partnership Assistance program.

At SEAC's request and with the Board's endorsement, Director Gelser asked that she be allowed to work on a District resolution that would serve as a commitment that all educators welcome integrating special education students in their building, not see them as a separate classroom within the building. She added that this would be an especially opportune time for such a resolution given that two levels of special education classrooms would be moving in to new buildings in the next year. Members responded positively. Director Gelser will work with Students Services Director Thornagle and Special Education Coordinator McIlvenny to compose such a resolution.

B. DIVISION 22 STANDARDS

Assistant Superintendent Dawn Tarzian provided the superintendent's report to the community regarding the District's status related to Oregon Division 22 Standards (OAR, Chapter 581 Division 22 for public elementary and secondary schools). She assured the Board and the community that the District is in compliance with all the rules.

Ms. Tarzian elaborated that each October she begins to review the standards and with help from staff reviews school board policy, operating procedures, curriculum documents, course goals and descriptions, student and program handbooks, and the District Improvement Plan to help assess that the District has indeed met the Standards and could supply evidence. If at any time the District discovers it is not in compliance, it is required to report to the State Department with a plan for correction to be completed within a year. She noted that with a declining enrollment and budget, reviews need to make sure the District does not inadvertently cease to do something that is required under these Standards.

XII. OTHER DISTRICT BUSINESS – CHANGING OF BOARD MEMBERSHIP

In honoring outgoing Board member Robert Baldwin, each Board member in turn provided personal accolades of their experience working with him. They noted his wit, hospitality, generosity, fairness, commitment, and alternate viewpoints. Director Baldwin responded that it had been a wonderful segment of his life and he hoped there would be other ways for him to contribute.

His term was considered vacated at 9:35 p.m.

Pursuant to ORS 332.005(2), Helen Higgins was sworn in as a member of the Corvallis School Board at 9:37 p.m. She had been appointed by the Board to fill the mid-term vacancy created by the resignation of Board member Robert Baldwin.

XIII. EXECUTIVE SESSION

The Board met in Executive Session under ORS 192.660(2)(d) – Labor Negotiations prior to this meeting.

XIV. ADJOURNMENT

Being no further business, Chair Gable adjourned the meeting at 9:38 p.m.

Cyrel Gable, Chair

Jim Ford, Superintendent

Prepared by: Jolene Shute
(s:\super\julie\board\minutes\2005\january 10.doc)