

MINUTES

Regular Meeting of the

BOARD OF DIRECTORS

Corvallis School District 509J

1555 SW 35th Street

Corvallis, OR 97333

I. CALL TO ORDER AND ROLL CALL

Chair Gable called the meeting to order at 7:03 p.m. in the Central Office Board Room, 1555 SW 35th Street, Corvallis. Chair Gable dispensed with the calling of the roll and the secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u> Cyrel Gable, Chair Nell O'Malley, Vice Chair Helen Higgins Joan Demarest Kari Rieck Sara Gelser Bob Johnson</p>	<p><u>EXECUTIVE STAFF PRESENT</u> Jim Ford, Superintendent Dawn Tarzian, Assistant Superintendent and in-coming Superintendent Sharon Thornagle, Student Services Director Kathy Rodeman, Business Services Director Jeanne Holmes, Human Resources Director Laverne Pitts, Corvallis Public Schools Foundation Julie Catala, Executive Assistant</p>
<p><u>PRINCIPALS PRESENT</u> Lynn Lahey, Garfield Elementary Karen Smith, Inavale K-8 and Farm Home Bryan Traylor, Mt. View Elementary</p>	

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE

Chair Gable led the group in the pledge of allegiance.

III. COMMITTEE/BOARD MEMBER ITEMS

Chair Gable noted it was her last meeting as a Board member and Superintendent Ford's as a superintendent. She exercised her prerogative and changed the order of the agenda to hear Citizen Participation prior to the Committee/Board Member Items. She welcomed the newly elected Board members in attendance.

IV. CITIZEN PARTICIPATION

Garfield Elementary teacher Jerry Bryan and his students provided insight into the school's dual immersion program. He teaches the students three-quarters of the day in Spanish, another teacher teaches the remaining portion in English. He related that the program was initiated through his observation that English language learning students in his 4th/5th grade classes were falling behind. He thanked Superintendent Ford and Principal Lahey for their support. English-language learning students read their essays to the Board in English while Spanish-learning language students read their essays in Spanish. Mr. Bryan stated that when one has a strong foundation in a language, learning another is easier; both groups respond to the strategies presented and the cultural gap is bridged.

V. COMMITTEE/BOARD MEMBER ITEMS

A. SCHOOL BOARD VISITS TO EXTENDED LEARNING OPPORTUNITIES

Director Rieck extended an invitation to Board members to visit Crescent Valley High School's service learning project presentations during the week.

B. BOARD COMMITTEE UPDATES

Vice Chair O'Malley announced that she planned to share her committee's communications plan at the July and September Board retreats.

C. PRESENTATIONS TO DEPARTING BOARD MEMBERS

Chair Gable swore in Helen Higgins, effective July 1, 2005, as a Board member for her elected term of office that begins that date.

Vice Chair O'Malley announced that the District would be saying goodbye to 26 years of combined service with the retirements of Board members Cyrel Gable, Joan Demarest, and Bob Johnson. She provided a brief synopsis of their terms and presented each with a plaque of appreciation from the District. It was noted that Directors Gable and Johnson had initially been appointed to their terms prior to their elections and that Director Gable had served as chair five times, half her time on the Board.

Outgoing board members each gave a history of their tenure and district events during that time and expressed their appreciation for being given the opportunity to serve. Board members in turn directed insights and accolades to the unique contributions made by each departing member.

VI. SUPERINTENDENT'S REPORT

Outgoing Superintendent Ford provided the history and accomplishments of his time with the District. These included establishing a uniform discipline plan, district improvement plan, extended learning and dual immersion programs, setting teacher evaluation cycles, enlarged K-8 programs, professionalization of the Corvallis Public Schools Foundation, increased value in Educational Service District offerings, consolidation of schools for greater efficiency, passage of

a capital improvement bond, and establishing a 15-year financial and facilities plan. He gave accolades to past Board members and staff and stated that he wished he had been able to visit the schools more often. Board members stated the ways they saw him contribute to the District and expressed their appreciation for his service. He received a plaque commemorating his service.

VII. STAFF PARTICIPATION

No one wished to speak.

VIII. SPECIAL REPORTS - District Improvement Plan

No report.

IX. CONSOLIDATED ACTION

MOTION #57: Director Johnson moved, Director Higgins seconded, to approve the Consolidated Action Items.

The motion was approved unanimously.

A. APPROVAL OF MINUTES

The minutes of February 9, 2005; February 22, 2005; March 3, 2005; March 7, 2005; April 4, 2005; and April 18, 2005 were approved as presented.

B. SUPPORT SERVICE ITEMS

1. LICENSED PERSONNEL RECOMMENDATIONS

The Board approved the recommendations. (Filed as Supplemental Item #IV-47 in the Official 2004-05 Board Minutes.)

2. IN-KIND DONATIONS

The Board accepted the donations. (Filed as Supplemental Item #X-33 of the Official 2004-05 Board Minutes.)

3. BOARD POLICY DEDA (FORMERLY KMC) – FUNDRAISING FOR PROGRAMS, ACTIVITIES, OR PROJECTS – SECOND READING

The Board approved this policy, the purpose of which is to ensure that fundraising activities support District goals. The District recognizes that fundraising may finance in whole or in part programs, activities, or projects that the District does not or cannot and provides a pathway for recognizing their contributions. (See Supplemental Item #XII-8 in the Official 2004-05 Board Minutes.)

The sentence in question that had been supplied by the Oregon School Boards Association for the policy's first reading April 4, 2005 was revised to better fit the District's situation.

4. BOARD POLICY IGBHA – ALTERNATIVE EDUCATION PROGRAMS – REVISION – SECOND READING

The Board approved this policy revision, which incorporates the legislative changes described below. (See Supplemental Item #XII-9 in the Official 2004-05 Board Minutes.)

The 2003 Legislature revised statutory language relative to academic content standards and the years in which students are to be assessed. These revisions eliminate from statute any reference to assessments conducted in grades 3, 5, 8, and 10. Statutory references to content standards have been revised to read “academic content standards.”

5 BOARD POLICY IGBHB – ESTABLISHMENT OF ALTERNATIVE EDUCATION PROGRAMS – REVISION – SECOND READING

The Board approved this policy revision, which incorporates the legislative changes described below. (See Supplemental Item #XII-9 in the Official 2004-05 Board Minutes.)

The 2003 Legislature revised statutory language relative to academic content standards and the years in which students are to be assessed. These revisions eliminate from statute any reference to assessments conducted in grades 3, 5, 8, and 10. Statutory references to content standards have been revised to read “academic content standards.”

6. BOARD POLICY JN – STUDENT FEES, FINES, AND CHARGES – NEW – SECOND READING

The Board approved this policy described below. (See Supplemental Item #XII-10 in the Official 2004-05 Board Minutes.)

The 2003 Legislature amended statutory language to require school districts to adopt and implement policy regarding collection of students' unpaid debts. The Act requires the district to provide notice to students and parents of the debt owed and the district's intent to withhold certain records until the debt is paid. The Act applies to debts incurred by students on or after July 1, 2004.

District staff has discussed the requirements as well as the exceptions of withholding student records if fees, fines, and charges are not paid. Educational records will not be withheld if requested by another institution to determine the appropriate placement of a student.

7. AGREEMENT WITH ODE FOR LONG TERM CARE AND TREATMENT – FARM HOME SCHOOL

The Board approved this agreement, which is similar to ones carried in the past. This agreement, however, lasts two years instead of the one-year terms previously, with the ability to carry over

funds from the first year to the second. (See Supplemental Item #I-32 in the Official 2004-05 Board Minutes.)

8. AGREEMENT WITH ODE FOR LONG TERM CARE AND TREATMENT – OLD MILL CENTER

The Board approved this agreement, which is similar to ones carried in the past. This agreement, however, lasts two years instead of the one-year terms previously, with the ability to carry over funds from the first year to the second. (See Supplemental Item #I-32 in the Official 2004-05 Board Minutes.)

9. AGREEMENT WITH BENTON COUNTY FOR COMPREHENSIVE RISK EVALUATIONS

The Board approved this agreement, which is similar to ones carried in the past. The agreement is for the purpose of providing Comprehensive Risk Evaluation services to the District for youth referred to the Benton County Health Department. (See Supplemental Item #I-33 in the Official 2004-05 Board Minutes.)

10. AGREEMENT WITH LINN BENTON LINCOLN EDUCATIONAL SERVICE DISTRICT (LBL ESD) FOR SPEECH LANGUAGE PATHOLOGIST SERVICES

The Board approved this agreement that provides interim speech pathology services to the District through the LBL ESD. (See Supplemental Item #I-34 in the Official 2004-05 Board Minutes.)

X. CONSOLIDATED INFORMATION

A. CORRESPONDENCE

Filed in Section V of the Official 2004-05 Board Minutes.

B. EDUCATIONAL SERVICES ITEMS

None were presented.

C. SUPPORT SERVICES ITEMS

1. NON-LICENSED PERSONNEL INFORMATION

Filed as Supplemental Item #IV-48 in the Official 2004-05 Board Minutes.

2. UNAUDITED FINANCIAL STATEMENTS

The Board received the unaudited statements of revenues, expenditures, and fund balances for the various funds of the District for the period ending April 30, 2005. (Filed as Supplemental Item #X-34 in the Official 2004-05 Board Minutes.)

3. CHECK REGISTER

The detailed check distribution ledger is on file in the Business Services Office and is available for information during business hours. (Filed as Supplemental Item #X-35 in the Official 2004-05 Board Minutes.)

4. TESTIMONY TO SENATOR MORSE

The Board received information provided by Business Services Director Kathy Rodeman to Senator Morse at his request, comparing funding levels between 1990-91 and 2004-05. One of the facts noted was that an additional \$7,335,219 would be needed to provide the same teacher student ratio in 2004-05 that was provided in 1990-91, assuming the additional teachers would each cost \$55,000 including salaries and benefits. It was agreed the information would be available on the District's website. (See Supplemental Item #VI-6 in the Official 2004-05 Board Minutes.)

5. ADMINISTRATIVE REGULATION DEDA-AR (FORMERLY KMC-AR) – FUNDRAISING FOR PROGRAMS, ACTIVITIES, OR PROJECTS – NEW

The Board received this Administrative Regulation that outlines parameters for fundraising, including paths for approval.

6. BOARD POLICY ECAB – VANDALISM/MALICIOUS MISCHIEF/THEFT – REVISED – FIRST READING

The legislature amended statutory language to require school districts to adopt and implement policy regarding collection of students' unpaid debts. The Act requires the district to provide notice to students and parents of the debt owed and the district's intent to withhold certain records until the debt is paid. The Act applies to debts incurred by students on or after July 1, 2004.

District staff has discussed the requirements as well as the exceptions of withholding student records if fees, fines, and charges are not paid. Educational records will not be withheld if requested by another institution to determine the appropriate placement of a student.

7. BOARD POLICY EFAA – CHILD NUTRITION – REVISED – FIRST READING

This policy was revised to reflect guidance from the Oregon Department of Education and to promote a comprehensive district nutrition program and nutritional choices for a healthy school environment.

Director Rieck expressed her desire that the accompanying Administrative Regulation names who is responsible rather than the "Board, superintendent, or his/her designee" language of the policy. Chair Gable asked that legal counsel be sought.

8. BOARD POLICY IBDJA – RELATIONS WITH HOME-SCHOOL STUDENTS – REVISION – FIRST READING

This policy was revised to reflect the District's practice of not furnishing educational materials through its Central Instructional Media Center to home schooled students.

Two parts of the policy were questioned: why the District is not loaning materials to home-schooled students when it is trying to build relations with them and why a home-schooled student could not choose which school to participate in for interscholastic activities as District students can choose which school to attend through its open enrollment policy.

It was agreed that the policy would be reviewed prior to being brought back to the Board for a second reading.

9. BOARD POLICY JECC – SCHOOLS OF PARENTAL/STUDENT CHOICE – REVISED – FIRST READING

Chair Gable related that Director Rieck had noted several changes that could be made to the policy and its accompanying Administrative Regulation that would clarify intent so they had been sent back to committee for those non-substantive changes.

10. ADMINISTRATIVE REGULATION JECC-AR – SCHOOL CHOICE PROGRAM – NEW

Chair Gable related that Director Rieck had noted several changes that could be made to the policy and its accompanying Administrative Regulation that would clarify intent so they had been sent back to committee for those non-substantive changes.

XI. OTHER DISTRICT BUSINESS

A. NON-REPRESENTED EMPLOYEE COMPENSATION

The Board pay philosophy is to target the average compensation for similar school districts in Oregon. The last review of administrator positions was in 1995. Many non-represented position salaries have fallen below average in the market place. Keeping salaries below average has affected the District's ability to recruit and retain well-qualified personnel. It has also affected morale of this group. A committee was appointed by the Superintendent to investigate this issue.

The Board also asked the committee to review the need for individual contracts and to find a way to limit them in the future.

MOTION #58: Director Johnson moved, Director Demarest seconded, to approve the Non-Represented Employee Salary and Benefits Document with the revisions presented by staff and with the understanding that in final printing staff will revise salary schedule so that those with individual contracts are listed separately and base salary, car allowance and other benefits are annotated so that they can be distinguished. (Filed as Supplemental Item #I-35 in the Official 2004-05 Board Minutes.)

The motion passed unanimously.

B. SUPERINTENDENT'S CONTRACT

Business Services Director Kathy Rodeman noted there was a typographical error in the cover sheet and contract. She stated that the percent increase of 2.75% should have read 2.5%.

MOTION #59: Director Johnson moved, Director Gelser seconded, to approve the Superintendent's Contract with the following correction: In referring to the percent of salary increase in the second and third years of the contract, the increase will be "2.5% plus the same cost-of-living raise as non-represented staff in the second and third years," not the 2.75% as stated. (Contract on file in Human Resources Department)

The motion passed unanimously.

XII. EXECUTIVE SESSION

The Board did not meet in executive session.

XIII. ADJOURNMENT

Being no further business, Chair Gable adjourned the meeting at 9:24 p.m.

Nell O'Malley, Vice Chair

Dawn Tarzian, Assistant Superintendent and
in-coming Superintendent

(Chair Gable and Superintendent Ford were unavailable for signature.)

Prepared by Jolene Shute

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