



## LONG RANGE FACILITIES PLANNING COMMITTEE (LRFPC) CHARTER

Staff Lead	Kick Off Date	Sunset Date
Kim Patten, Director of Operations	April 16, 2025	June 30, 2025

<b>Mission Statement</b>	The Committee shall update the 2018 Long Range Facilities Plan with current facility conditions, educational adequacy, enrollment projections, building capacity, and other facility evaluation metrics.
<b>Goals &amp; Objectives</b>	The District shall conduct a Long Range Facilities Planning process in accordance with OAR 581-027-0040 and ORS 195.110.
<b>Success Indicator</b>	The Committee shall issue a final report and recommendations to the Superintendent.
<b>Scope</b>	<p>The Committee shall review data provided by the District and make recommendations. District-provided data to include:</p> <ul style="list-style-type: none"><li>● Oregon Department of Education (ODE) Facilities Assessment in accordance with OAR 581-027-0035;</li><li>● ODE Educational Adequacy metrics in accordance with OAR 581-027-0043;</li><li>● Hazardous material summary;</li><li>● Building operational cost trends;</li><li>● Energy Use Intensity (EUI) metrics;</li><li>● Building capacity study;</li><li>● Current intra-district boundaries;</li><li>● Seismic evaluation;</li><li>● Property site analysis;</li><li>● Student enrollment trends 2014-2024;</li><li>● Population projections and trends 2024-2034;</li><li>● Identification of Urban Growth Boundary (UGB) expansion area and projected population increases; and</li><li>● Identification of buildings on historic preservation lists.</li></ul>



<b>Problem Statement</b>	The District's prior Long Range Facility Plan was completed in 2018. Since then, the District has completed \$199 million in capital bond project upgrades and the enrollment forecast has changed. The District needs to update the Long Range Facility Plan to reflect current conditions and future enrollment projections.
<b>Meeting Frequency</b>	The committee will meet 4-6 times between April and June 2025.  Proposed meeting dates: <ul style="list-style-type: none"><li>● April 16</li><li>● April 30</li><li>● May 14</li><li>● May 28</li><li>● June 4 (as needed)</li><li>● June 18 (as needed)</li></ul>
<b>Procedures &amp; Process</b>	Meetings will be facilitated by Kim Patten, Director of Operations. The process used within the committee to make a recommendation shall be consensus. Committee meetings will be open to the public to observe. Written input from the public may be submitted to the Committee.
<b>Plan Adoption</b>	Because this is an update to the existing plan, it will not be formally adopted, rather submitted to the Superintendent for consideration.
<b>Proposed Committee Members</b>	Committee members will represent a cross section of the school community as follows: <ul style="list-style-type: none"><li>● Business Representative – 1</li><li>● City of Corvallis Representative – 1</li><li>● Benton County Representative – 1</li><li>● Community Members, must be resident to school district boundary (At-Large) – 3</li><li>● 2018 Long Range Facilities Plan Committee Members – 2</li></ul>



<b>Liaison Members (Steering Committee)</b>	<ul style="list-style-type: none"><li>● Superintendent</li><li>● Assistant Superintendent</li><li>● Director of Operations</li><li>● Director of Finance</li><li>● Communications Coordinator</li><li>● School Board Representative</li></ul>
<b>Sunset Clause</b>	The committee will sunset at the end of June 2025.