

Bond Oversight Committee Meeting Notes  
 January 21, 2020; 5:30-7:30 pm  
 Corvallis School District/Wenaha Trailer  
 1555 SW 35<sup>th</sup> Street; Corvallis, OR 97333

x	Amy Crump, Chair		Ryan Noss, Superintendent
x	Rich Arnold, Committee member	x	Kim Patten, Director of Facilities & Transportation, Oversight Committee Staff Liaison
x	Brad Hamlin, Committee member	x	Olivia Meyers Buch, Director of Finance & Operations
x	Jennifer Richmond, Committee member		Brenda Downum, Communications Coordinator
	Emily Barton, Committee member	x	Dale Kuykendall, Wenaha Group
x	Emily Valdez, Committee member		Dave Fishel, Wenaha Group
	Gordon Zimmerman, Committee member		Julie Haymart, Wenaha Group
x	Jay Conroy, School Board Liaison	x	Nathan Carroll, Wenaha Group

**1. 2018-19 Annual Report**

The committee reviewed their charter and was reminded that the annual report is delivered to the superintendent and will be shared with the public via the district website. The committee was also reminded that the narrative of the annual report includes the key messages developed and approved at the conclusion of each bond oversight committee meeting during the year.

The annual report was drafted by district staff liaisons and reviewed by the Bond Oversight Committee on October 21, 2019 for general content. The committee requested an updated version for January that would include audited financials from the 2018-19 fiscal year.

Feedback on the report included a request to add a statement that the report was drafted by staff and approved by the committee and to make it clear that bond reserves are only intended to complete the bond promises, not extra projects. The committee will have an opportunity to review the final version by e-mail before it is made available to the public.

Additional feedback was received from a community member including

- Transparency about the use of bond reserves
- Highlight financials on district website
- Tell the story for the community member who doesn't understand the technical part of bond funding

**2. Project Updates**

A number of major projects will get underway this summer including major renovations at Garfield, Cheldelin, and Crescent Valley and replacement school construction at Lincoln and Hoover. Dale Kuykendall discussed the anticipated bid schedule that is progress for these projects over the course of the next several months.

### **3. Bond Promise Tracking**

Dale Kuykendall reviewed the bond promise tracking, and shared that at their December 19, 2019 meeting the Corvallis School Board approved the Cheldelin MS elevator line item to be redirected to Cheldelin office ADA improvements. <[view the bond promise tracking document](#)>

### **4. Financial Update**

Olivia Meyers Buch provided a review of the current financial statement in the Bond Program Update. <[view the update](#)>

Dale Kuykendall shared that seismic grants have been submitted for Cheldelin MS and Crescent Valley HS, prioritizing Crescent Valley HS. Wenaha Group is also actively working on phasing and pricing strategies.

### **5. Key Messages**

- Projects are on schedule and within budget to complete bond promises.
- Fortis Construction and Gerding Builders are successfully recruiting sub-contractors for summer projects.
- Construction will be happening this summer. There will be six big projects at Garfield, Lincoln, Hoover, Cheldelin MS, Corvallis HS and Crescent Valley HS.
- Safety is a big focus on the site and in building designs. The district has done an excellent job in incorporating feedback from the schools.
- District staff is actively communicating with staff, students, and the impacted communities regarding construction.

### **6. Committee Business**

- Meeting dates are as follows:
- April 20, 2020
- July 20, 2020

The meeting adjourned at 7:30 PM.