

# ARE YOU READY TO **zoom**?

## TIPS TO BE SUCCESSFUL IN YOUR ZOOM CLASSROOM

### Be Prepared

Make sure your device is charged. Turn your camera on, if possible.



### Be Focused

Choose an appropriate or virtual background and use headphones, if you have them.



### Be On Time

Log in with your name a few minutes before your Zoom class starts.



### Be Polite

Mute your microphone when someone is talking. Raise your hand to speak or type your questions in the chat box.



### Be Engaged

Stay focused & participate in the conversation. Look into the camera when you speak.



### Be Safe

**Don't share** your Zoom links or passwords.  
**Don't record** video or audio.  
**Don't photograph, livestream, or post** your Zoom class to social media.

