



Bond Oversight Committee Meeting Notes July 20, 2020; 5:30-7:30 pm

The meeting was held online due to COVID-19. All committee members were provided with a link to participate in the meeting via “Go-To”.

	Rich Arnold, Committee member	x	Ryan Noss, Superintendent
x	Amy Crump, Chair		Kim Patten, Director of Facilities & Transportation, Oversight Committee Staff Liaison
x	Brad Hamlin, Committee member	x	Olivia Meyers Buch, Director of Finance & Operations
	Jennifer Richmond, Committee member	x	Brenda Downum, Communications Coordinator
	Emily Barton, Committee member	x	Dale Kuykendall, Wenaha Group
x	Emily Valdez, Committee member		Dave Fishel, Wenaha Group
	Gordon Zimmerman, Committee member		Julie Haymart, Wenaha Group
x	Jay Conroy, School Board Liaison		

1. Welcome

Superintendent Noss welcomed committee members and shared online meeting norms. Committee members were asked to share what they are hearing from the community. Community comments have included enthusiasm about the Garfield and the Lincoln projects. Also excitement that the community health center would stay and be improved on the Lincoln site. Questions about when we will get to the other schools.

2. COVID-19 Impacts on CSD Bond Program

Dale Kuykendall from Wenaha Group reported that the contractors have implemented their own COVID-19 response protocols. Contractors do their best to remind workers of the physical distancing guidelines. When our team members visit a site, we make a point of wearing a mask to set the example. While most management team members are working remotely, the Wenaha team is working staggered schedules so they can visit the sites in person during this high activity period.

With the need for precautions for COVID-19, contracts were negotiated with contractors to include language to address the pandemic. Bidding has been impacted; CVHS came in a bit high in April and we are revisiting design. Hoover bid came in close to budget. The contractor market seems to be settling in with only small impacts in the supply chain for contractors.

3. Project Updates

Dale Kuykendall presented a slideshow with an overview and images of school projects.

- Garfield modulares have been placed for the 2020-21 school year. Seismic work, excavation, electrical and temporary office construction is underway. There have been permit delays that are having an impact on schedules.
- Lincoln concrete foundations are nearly 90% in place. Health clinic modular has been moved to the temporary location on the Lincoln campus.
- Hoover modulares have been relocated and are getting prepped for 2020-21 school year. Site work is approved and will get started this month.

- Crescent Valley CTE priorities are in review to make sure we achieve the bond promise within budget. We did not receive the state seismic grant. Now that we have budget parameters, design is underway for seismic upgrades. As part of the video surveillance upgrade, a campus-wide fiber backbone is being designed and will be funded by e-rate.
- Corvallis High roof replacement is almost complete. The additional bond projects are planned to begin next spring. The CHS Design Advisory Committee has met once with good input from students, community, and teachers. The covered canopy walkway will be utilizing an existing walkway that crosses the creek.
- Cheldelin is ahead of the original schedule due to the spring school closure and Phase 1 will be complete in November. Phase 2 will include library, seismic work, and mechanical work.
- Jefferson, Adams, Wilson (JAWs) design development is almost complete and core team meetings will resume in the fall. The renovations at these schools is similar but not exactly the same. Highlights include the secure entrance vestibule and redesigned front office, some reclaimed wood from the Lincoln gym may be used for indoor benches at the entrance to these schools, kitchens and cafeterias will be expanded to move lunch seating from the gymnasium.

The Bond Management Team is beginning to plan for the design process for Mt. View, Franklin, and Harding.

The committee was reminded that the District is required to invest 1.5% of the bond program funds in renewable energy. We are exploring Mt. View as a north Corvallis location for a resiliency school (similar to Lincoln) with a robust solar array. We are also exploring looking at expanding the solar array at CHS. This is due to the conditions of roofs and incentives available through the power company serving the schools.

4. Bond Promise Tracking

There have been no changes in scope or projects since the last Bond Oversight Committee meeting.

5. Financial Update

The committee had time to review the bond program financial reports from the June 11, 2020 board meeting. There were no questions. This comprehensive monthly update to the school board includes project manager comments, contractor reports, and financial reporting from district business office staff.

The report is published online and sent to committee members monthly. The report is available at the following link: <https://v3.boardbook.org/Public/PublicItemDownload.aspx?ik=46500755>

6. Communications

Brenda Downum, district Communications Coordinator shared the work that the district is doing to provide the community and school neighbors with information. We have heard from neighbors around Lincoln and Garfield with questions ranging from the reasons for tree removal to concerns about trucks being routed through neighborhoods. Our team is working to be as proactive as possible and respond quickly as issues arise. We appreciate the responsiveness of Fortis in a recent issue with trucks in the Lincoln neighborhood.

The district website is intended to be a place with current information and resources for the community. We've recently added a prominent button on the Bond Frequently Asked Questions page that links to a "contact us" form. Our goal is to be as responsive and transparent as possible.

The work of Bond Oversight Committee is highlighted on BOC web pages and we include upcoming meetings on the district calendar. The web page includes meeting notes and our goal is to promptly publish meeting notes to the web (within two weeks).

Committee members were asked to discuss their thoughts on increasing the visibility of the Bond Oversight Committee in response to a community member request for increased transparency. Members commented that they would be open to visitors at meetings but increased transparency could also be offered by sharing through their community networks including the NextDoor app, social media, and through neighborhood email lists. Additionally, a comprehensive financial report is provided at school board meetings which is an avenue for public participation and comment.

Superintendent Noss will bring a proposal back to the committee about how to address external participation in Bond Oversight Committee meetings.

Key Messages

An important role of the BOC is to serve as liaisons to the community and share information about the bond program process. Committee members discussed the key messages from this meeting as follows:

- While we are in the middle of a global pandemic, an extraordinary effort is being made and work is continuing on schedule, on budget. The district is working hard to get projects completed as quickly as possible.
- We recognize that neighborhoods and the community want to have more information. District staff and our contractors have been very responsive to neighbor concerns. Our goal is to keep communication channels open between neighborhoods and project sites.
- The work of the Bond Oversight Committee is behind the scenes. Members receive a bond program financial report each month (aligned with board meetings) and committee members are meeting quarterly to monitor the project scope and budget to ensure the district is fulfilling the bond promise. We will continue to work on increasing the visibility of the oversight process.

7. Committee Business

Amy Crump completed her term as chair of the committee and Brad Hamlin will serve as chair for 2020-21.

Bond Oversight Committee meeting dates for 2020-21 are listed below. Meeting time are 5:30 – 7:30 pm and the meeting location is to be determined.

October 19, 2020

January 19, 2021

April 19, 2021

July 19, 2021

Meeting adjourned at 6:57 pm