



DESIGN GUIDANCE TEAMS CHARTER

Staff Leaders	Facilitators	Kick Off Date	Sunset Date
Ryan Noss, <i>Superintendent</i> Kim Patten, <i>Director of Facilities & Transportation</i>	DLR Group PIVOT Architecture <i>(design firms retained by the district)</i>	October 24, 2018	November 2020

Purpose	Assist in the development of design principles related to specific topic areas that align with the district’s Core Values for Educational Design.
Goals & Objectives	<p>The work of the Design Guidance Teams is to develop district-wide design principles that should be considered for all projects included in the 2018 facilities bond program. Four teams will be established as follows:</p> <ul style="list-style-type: none"> • Safety Design Guidance Team will discuss topics such as security through environmental design, intercoms, video surveillance, and fire detection systems. • Teaching & Learning Design Guidance Team will discuss topics such as supporting educational programs through facility design and the needs of all students. There will be a focus on how the Core Values are implemented through design characteristics and learning spaces, such as classrooms, specialized spaces, and outdoor environments. • Operations Design Guidance Team will discuss topics such as maintenance and custodial needs, site circulation (bikes, pedestrians, cars), community use of facilities, and infrastructure. • Health & Wellness Design Guidance Team will discuss topics such as food services, student health services, physical education, athletic facilities, and playgrounds. <p>The concepts of equity and sustainability will be a primary consideration in all topic areas.</p>
Intended Outcomes	An initial set of design principles for each specific topic area that identify the overall purpose, definition and structure of any sub-topics, and district facility needs.

<p>Scope</p>	<p>The work of the Design Guidance Teams is to develop design principles that should be considered for all schools. Each school’s Design Advisory Committee will develop the application of the design principles as it relates to the specific needs and scope of work at each school.</p> <p>For example, a Design Guidance Team might establish a design principle for connections to the outdoors such as <i>“Each school shall seek to provide safe and equitable connections to nature. Connections shall support learning, physical activity and healthy group socialization.”</i></p> <p>The application of that design principle as developed for a specific site might be <i>“The cafeteria should directly connect to an exterior dining and socialization space. Exterior space shall be sized adequately to support at least 50% of the occupants of the cafeteria and should include a variety of seating, and a covered area.”</i></p>
<p>Meeting Frequency</p>	<p>The Design Guidance Teams will meet three times as follows:</p> <p>Workshop #1: Wednesday, October 24, 2018 Workshop #2: Wednesday, November 7, 2018 Workshop #3: Wednesday, November 28, 2018</p> <p>The Design Guidance Teams may also reconvene periodically through the duration of the bond program design work.</p>
<p>Procedures & Process</p>	<p>DLR Group and PIVOT Architecture will facilitate all meetings. The process used to make recommendations will be consensus. All Design Guidance Team meetings are open to the public to observe.</p>
<p>Proposed Committee Members</p>	<p>Each Design Guidance Team will be composed of approximately fifteen members having a special interest or expertise in the given topic (safety, teaching and learning, operations, health and wellness).</p>
<p>Liaison Members (Steering Committee)</p>	<ul style="list-style-type: none"> • District Bond Leadership Team (<i>Superintendent, Director of Finance and Operations, Director of Facilities and Transportation, Communications Coordinator</i>) • Representatives from Wenaha Group (<i>project management firm retained by the district</i>) • Representatives from DLR Group and PIVOT Architecture (<i>architecture firms retained by the district</i>)
<p>Sunset Clause</p>	<p>The Design Guidance Teams may reconvene periodically through the duration of the bond program, but will fully sunset upon completion of design work for the bond program.</p>