

## Teacher Standards and Practices Commission (TSPC) License Renewal Renewal Steps:

- 1. Review the renewal requirements listed on TSPC's Renewal Requirements.
- 2. Submit an application and payment in <u>eLicensing</u>. Payment by credit card is required with your application submission.
- 3. Please note that applications can <u>only</u> be submitted online. It is recommended to apply for your renewal license 3-4 months prior to the expiration date but no sooner than 6 months.
- 4. TSPC will evaluate the application and supporting documentation and send an email notice indicating:
  - a. Documents that still must be submitted to finalize your application. Or
  - b. Issue your license, registration or certificate.

Due to the redesign of Oregon licenses, the following licenses are **no longer** issued:

- Five Year Teaching renewed as a Professional Teaching License
- Initial I Teaching renewed as a <a href="Preliminary Teaching License">Preliminary Teaching License</a>
- **Initial II Teaching** renewed as a <u>Preliminary or Professional Teaching License</u>, depending on the educator's professional experience.
- Initial Teaching renewed as a Reciprocal Teaching License