

UNDERSTANDING YOUR PAYCHECK

EARNINGS DESCRIPTION

EXPLANATION

Examples:

Educational Assistant 2
Teacher

Extra Duty -Other
Substitute-Teacher
Substitute- Classified

Extra Time
Retiree Stipend Certified
Training Stipend
Student Teacher Stipend
Food Service Assistant

This field shows your rate of pay and gross earnings. Employees are paid their wage/salary averaged over number of paychecks received during the year (10 or 12). Hours listed for regular employees are based on work calendar and prorated for FTE. For substitutes and classified extra time hours listed are actual hours worked times rate of pay.

EMPLOYEE DEDUCTIONS

EXPLANATION

Examples:

Ded-OSEA, OEA,CEA
Sec 125-Cl's EE PD:TPSC D/V
Sec 125-CLS EE PD: ODS3
Sec 125-CEA EE PD:PS90+
403b-Fidelity Investment
Various

Union Dues
Classified TPSC dental/vision **employee** paid premium
Classified medical employee paid premiums
Teachers medical employee paid premiums
403(b) contribution
There are various other voluntary deductions an employee might have that would be printed in this area of the check/direct deposit receipt.

LEAVE ACCUMULATED

This section will show **year to date** leave balance for all leave categories applicable to you, including **beginning balance, leave used, accrued,** adjustments and ending balance as of **payroll cutoff date.**

LEAVE CURRENT

This section will show only the current period usage and accrual information.

EMPLOYER PAID BENEFITS

Everything in this section represents benefits **paid on your behalf by the school district** and includes employer's portion of worker's comp insurance, social security, medicare, employee and employer PERS contributions, the district's portion of medical, dental/vision, life and long-term disability and the administrative fee